

2022

Annual Budget

CITY OF SUNNYSIDE 2022 BUDGET

TABLE OF CONTENTS

<u>Budget Item</u>	<u>Page No.</u>
Budget Calendar	1
Vision Statement	3
City Manager's Message	4
Budget Ordinance	6
Salary Ordinance	9
Ad Valorem Tax Ordinances	12
City Wide Budget Detail	16
General Fund	16
Special Revenue	45
Debt and Capital	51
Enterprise Funds	54
Internal Services	65
Preliminary Budget Presentation	68
Manager's Memo	69
City Officials	73
Organization Chart	74
Salary Schedule	75
Charts and Graphs	77
Basis of Accounting	82
Glossary	86
Budget Line Item Detail	90
Cost Allocation Plan	158

2021 BUDGET CALENDAR		CITY'S TARGET DATE	STATUTORY DEADLINE
1	Workshop Meeting – Budget process overview with City Council <ul style="list-style-type: none"> • YTD Overview • Budget Process Overview • Solicit Enhancement Requests from City Council <ul style="list-style-type: none"> ○ Due to City Manager 08/23/2021 	August 2	N/A
2	Call to Budget – Request by Finance & Administrative Services Director to all department heads and those in charge of municipal budgets to prepare detailed estimates of revenues and expenditures for the 2022 fiscal year. RCW 35.33.031 & 35A.33.030	July 30	September 13
3	Department budgets are prepared.	July 30 to September 10	September 10 - 23
4	Special Meeting – Budget Workshop #1 – Planning Retreat <ul style="list-style-type: none"> • Maintenance Level Budget Scenario for 2022 • Preliminary Prioritization of Enhancement Requests from City Council • Set target General Fund ending fund balance for 2022 	August 21 or 28	N/A
5	Estimates are filed with the Finance & Administrative Services Director RCW 35.33.031 & 35A.33.030	September 15	September 27
6	Estimates are presented to the City Manager for modifications, revisions, or additions. Finance Director must submit to City Manager proposed preliminary budget setting for the complete financial program showing expenditures requested by each department and sources of revenue by which each such program is proposed to be financed. RCW 35.33.051 & 35A.33.050	September 22	October 4
7	City Manager reviews department budget requests.	September 22-30	October 4
8	Workshop Meeting -Budget Workshop #2 – Budget Presentations	October 4	N/A
9	Revenue Estimates - City Manager provides the legislative body with current information on estimates of revenues from all sources as adopted in the budget for the current year. RCW 35.33.135 and 35A.33.135	October 4	No later than the first Monday in October
	Ad Valorem Taxes to Legislative Body - proposed amount to be raised by Ad Valorem Taxes submitted to City Council.	October 11	Mid-October to Mid-November (see below)
	City Clerk publishes notice that a public hearing to consider revenue sources, including any increases in property tax revenues, fixing the amount to be raised by ad valorem taxes	Legal Notice: <ul style="list-style-type: none"> • September 29 • October 6 	
	Public Hearing to consider revenue sources , including any increases in property tax revenues, fixing the amount to be raised by ad valorem taxes. (First Reading; second reading and ordinance adoption scheduled for October 25).	October 11	
10	Regular Meetings – Budget ranking and discussion	October 4 & 11	N/A
11	Adopt Ordinance setting tax levy (Second Reading)	October 25	Before November 30
12	Preliminary Budget Filed with City Clerk – City Manager prepares preliminary budget in detail, making any revisions or additions to	November 1	November 2

	the reports of the department heads deemed advisable. RCW 35.33.055 and 35A.33.052		(At least 60 days before the ensuing fiscal year.)
13	Preliminary Budget & Budget Message filed with Legislative Body – City Manager prepares preliminary budget and budget message and files with the city legislative body and city clerk.	November 1	November 2 (At least 60 days before the ensuing fiscal year)
14	City Clerk publishes notice: <ul style="list-style-type: none"> • Preliminary budget has been filed and is available to the public. Budget Hearing on the proposed budget, scheduled for November 8 . (Both notices can be combined)	Legal Notice: <ul style="list-style-type: none"> • October 27 & November 3 	No later than the first two weeks in November
15	Preliminary Budget Available to the Public – Finance Department makes copies of the budget available to the public.	November 1	November 19 (No later than six weeks before January 1)
16	City Clerk Certifies Levy to County Assessor on behalf of the Legislative Body. See RCW 84.52.070(3)	November 2021 (when signed by legal)	November 30
17	Preliminary Hearing on the 2022 Budget – A preliminary hearing must be scheduled prior to a final budget hearing.	November 8	On or before first Monday of December
18	City Clerk publishes notice of public hearing on final budget once a week for two consecutive weeks. See RCW 35.33.061 and 35A.33.060	Legal Notice: <ul style="list-style-type: none"> • November 10 & November 17 	No later than the 25 th day prior to the next fiscal year (Dec. 7)
19	Final Budget Hearing – Must be on or before the first Monday of December, and may be continued from day-to-day.	<ul style="list-style-type: none"> • November 22 	On or before first Monday of December
20	Budget Adoption – Legislative body adopts budget for the ensuing year, following the final public hearing. See RCW 35.33.075 and 35A.33.075	December 13	December 31
21	Copies of final budget to be transmitted – Finance Department transmits copies to 1) AWC. AWC has asked MRSC to be the recipient of budget documents for all cities. 2) Code cities (Sunnyside) must additionally transmit to the State Auditor’s Office. See RCW 35A.33.075	December 30	None, but recommended immediately following adoption.

The City of Sunnyside is a vibrant, safe and clean city that offers great business, employment, recreational, and lifestyle opportunities to its diverse population.

Vision Statement



Interim City Manager's 2022 Budget Message

November 20, 2021

Citizens of Sunnyside
Mayor and City Council

Dear Sunnyside Community and City Council,

On October 29th I presented the 2022 Preliminary Budget for review. I have made minor changes as needed and wish to present my recommended final 2022 Budget. As I mentioned in my earlier message, the City's financial condition has stabilized and we are making progress toward attaining financial security.

Overview

The 2022 budget is very similar to the 2021 budget, with minimal changes. The 2021 Budget emphasized the need to be fiscally prudent while providing a high level of service. In 2022, we have continued this emphasis and balanced it with the need to maintain City facilities and vehicles to extend their useful life, and increase some staffing in areas that provide value to our residents. The 2022 budget totals just under \$52 million, including ending fund balances. The General Fund budgeted expenditures are \$14,820,444, which accounts for a difference of less than 1% from 2021. While the overall budget is not increasing, costs for personnel services will result in an increase of 13.5% due to rising wages and the increases in staff.

In 2021, revenues have been slightly above projections in most areas, but water revenues are down. The water fund will require a rate increase due to dwindling reserves and increased costs. Building permit revenues are ahead of 2021 budget estimates, however, these "one time revenues" have not been used in planning for long term fiscal stability because they are directly tied to Community Development and will increase and decrease with construction and the local economy.

The City has one major street construction project in 2022. This project will focus on S. 6th Street and the curb, gutter, sidewalk, streetscape, and roadway between Yakima Valley Highway and Decatur Avenue. Surface Transportation Programs (STP) funds this project, which is a federal pass-through grant via the Washington State Department of Transportation.

Taxes and Fees

We are including the statutory 1% increase in general property taxes which brings our 2022 regular levy amount to \$2,727,000. The UTGO Tax for the Fire Station bond for 2022 is \$449,675. As provided in SMC 2.02.030, I am increasing most rates and fees by up to 5% in order to keep up with inflation and the cost of providing services.

Program Changes

The 2022 budget does contains some note-worthy changes. The two main categories with increased expenses are personnel and facility upgrades.

- **Personnel Additions:** There are nine (9) new positions that have been added to the budget. These positions are: Assistant Fire Chief, Police Commander, Project Manager, Police Receptionist II, two Police Dispatchers, Maintenance Worker, Fleet Maintenance and Seasonal Maintenance Worker. With these new positions, there will be organizational changes for the Fire Department, Police, and Public Works. The Fire Department will transition to two (2) Assistant Fire Chiefs, where one is primarily in charge of firefighting and the other is in charge of EMS. The Police Department is funding a previously authorized receptionist and adding two additional dispatch positions to accommodate the contracted services provided to the City of Toppenish. The new Public Works Project Manager will be tasked with the planning, coordination, delivery, and oversight of assigned projects by the Director of Public Works. These positions are crucial to providing essential services to our community as it continues to grow.
- **Facility Upgrades:** The City will be making necessary improvements to several facilities, including the Museum, the Pool, City Hall, the Senior Center, and for Police Dispatch. Most of these improvements are required maintenance, however the police dispatch improvements may include repurposing the Choices building to accommodate the larger dispatch operation.

Conclusion

In 2022, City Staff will continue to work diligently to stabilize our long-term fiscal position. We will continue to look for ways to reduce our operational costs, including managing overtime and personnel costs, reducing waste in office productivity, consolidating and combining tasks, and improving work processes. We will also continue working with our partners to bring businesses into the city and encourage business growth.

Sincerely,



Elizabeth Alba
Interim City Manager

ORDINANCE 2021 - _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF SUNNYSIDE, WASHINGTON, ADOPTING
THE BUDGET FOR THE FISCAL YEAR
COMMENCING JANUARY 1, 2022 AND
ENDING DECEMBER 31, 2022, AND FIXING A TIME
WHEN THE SAME SHALL BECOME EFFECTIVE**

WHEREAS, on or before the first business day in the third month prior to the beginning of the fiscal year 2022, the City Manager submitted to the City Council the estimates of revenues and expenditures for the next fiscal year as required by law; and

WHEREAS, the City Manager reviewed the estimates and made such revisions and/or additions as deemed advisable, and prior to sixty days before January 1, 2022, filed such revised preliminary budget with the City Council together with a budget message, as recommendation for the final budget; and

WHEREAS, the City Clerk provided sufficient copies of such preliminary budget and budget message to meet the reasonable demands of taxpayers for such copies and published notice of filing and the availability of such preliminary budget together with the dates of public hearings to consider setting ad valorem tax rates, budget study sessions by the City Council and adoption of the final budget; and

WHEREAS, the City Council has conducted budget study sessions open to the public for the purpose of providing information regarding estimates and programs; and

WHEREAS, the City Council has met pursuant to notice for public hearing on November 8, 2021 and November 22, 2021 for the purpose of fixing a final budget; and

WHEREAS, the City Council of the City of Sunnyside, having considered all evidence and testimony herein, finds and determines that adoption and approval of the

2022 Budget as presented for final adoption is in the best interests of residents of the City of Sunnyside and will promote the general health, safety and welfare.

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUNNYSIDE, WASHINGTON, as follows:

Section 1. Attached hereto and identified as Exhibit “A,” in summary form, are the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for each separate fund and the aggregate totals for all such funds combined, and by this reference said Exhibit “A” is incorporated herein, and the same is hereby adopted in full. The City Manager is hereby authorized to include year-end cash balances in the final budget document as determined at the close of the current fiscal year.

Section 2. A complete copy of the final budget for 2022, as adopted, together with a copy of this adopting Ordinance shall be transmitted by the City Clerk to the Division of Municipal Corporations of the Office of the State Auditor, the Association of Washington Cities and the Yakima County Board of Commissioners.

Section 3. This Ordinance is a legislative act delegated by statute to the City Council of the City of Sunnyside, is not subject to referendum, and shall take effect January 1, 2022, being more than five days after passage, approval and publication as required by law.

PASSED this 13th day of December, 2021.

FRANCISCO GUERRERO, MAYOR

ATTEST:

JACQUELINE RENTERIA, CITY CLERK

APPROVED AS TO FORM:

KERR LAW GROUP, PLLC
Attorneys for the City of Sunnyside

EXHIBIT A
2022 BUDGET SUMMARY BY FUND

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 8:16:57 Date: 12/10/2021

Page: 1

Fund	Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance
001 GENERAL FUND	4,327,289	15,729,295	14,820,414	5,236,170
101 STREET FUND	740,602	4,965,150	5,003,843	701,909
120 INVESTIGATIVE FUND	8,255	2,030	7,330	2,955
130 POLICE DEPT CRIME PREVENTION	68,614	12,490	62,760	18,344
140 PUBLIC SAFETY (L&J 3/10) TAX FUND	285,296	560,110	508,444	336,962
160 TOURISM EXPANSION FUND	138,227	110,070	157,182	91,115
201 GENERAL OBLIGATION BONDS FUND	1	669,260	668,620	641
303 CDBG	37,676	3,040	70	40,646
304 LOCAL CAPITAL IMP REET 1	253,922	155,040	200	408,762
305 LOCAL CAPITAL IMP REET 2	630,084	120,260	1,130	749,214
322 FIRE EQUIPMENT RESERVE FUND	212	10	0	222
410 WATER FUND	1,414,296	4,120,295	3,978,678	1,555,913
420 SEWER FUND	2,053,806	5,200,105	5,914,624	1,339,287
430 GARBAGE FUND	217,394	2,190,100	1,965,629	441,865
440 AMBULANCE/EMS FUND	2,347,780	3,150,162	2,599,129	2,898,813
450 STORMWATER FUND	230,743	262,910	354,654	138,999
501 EQUIPMENT RENTAL FUND	876,994	580,000	1,208,194	248,800
504 INFORMATION TECHNOLOGY FUND	0	486,890	328,780	158,110
	13,631,191	38,317,237	37,579,711	14,368,717

ORDINANCE 2021 - _____

**AN ORDINANCE OF THE CITY OF SUNNYSIDE, WASHINGTON,
ADOPTING THE CITY OF SUNNYSIDE
2022 CLASSIFICATION AND COMPENSATION SCHEDULE**

WHEREAS, State law, Chapter 35A.11.020 RCW provides that the legislative body of each code city to “fix the compensation” of its officers and employees; and

WHEREAS, the number of authorized positions have been incorporated into the 2022 budget; and

WHEREAS, the City Council of the City of Sunnyside finds and determines that such schedule will promote the general health, safety and welfare.

NOW THEREFORE, IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUNNYSIDE, WASHINGTON, as follows:

SECTION 1. The City of Sunnyside 2022 Classification and Compensation Schedule, attached hereto as Exhibit A and incorporated herein by this reference is hereby adopted.

SECTION 2. This Classification and Compensation Schedule shall be in force and in effect as of January 1, 2022.

SECTION 3. This Ordinance shall be effective five days after passage, approval and publication as required by law.

PASSED this 13th day of December, 2021.

FRANCISCO GUERRERO, MAYOR

ATTEST:

JACQUELINE RENTERIA, CITY CLERK

APPROVED AS TO FORM:

KERR LAW GROUP, LLP
Attorneys for the City of Sunnyside

ELECTED OFFICIALS		
#	Position Title	Annual Salary
1	Mayor	\$7,200
1	Deputy Mayor	\$6,000
5	Councilmembers	\$4,800

APPOINTED POSITIONS			2.60% COLA
#	Position Title	Annual Salary	Monthly Salary
1	City Manager	\$136,715	\$11,393
Authorized: 1		Funded: 1	

NON-REPRESENTED POSITIONS			2.60% COLA
#	Position Title	Minimum Monthly Salary	Maximum Monthly Salary
1	Fire Chief	\$7,643	\$10,419
1	Police Chief	\$7,643	\$10,419
1	Public Works Director	\$7,515	\$9,435
1	Administrative Services Director	\$7,515	\$9,435
1	Assistant Fire Chief - MSO	\$7,287	\$9,132
1	Assistant Fire Chief - Fire	\$7,287	\$9,132
1	Battalion Chief ²	\$7,160	\$8,973
2	Police Commander	\$7,160	\$8,973
1	Project Manager	\$6,013	\$7,481
1	Human Resources Assistant	\$6,013	\$7,481
1	City Clerk/Executive Assistant	\$6,013	\$7,481
2	Administrative Assistants	\$3,877	\$4,819
1	Recreation Coordinator	\$3,877	\$4,819
Authorized: 15		Funded: 14	

NON-REPRESENTED SEASONAL POSITIONS		
Position Title	Minimum Hourly Pay	Maximum Hourly Pay
18 Lifeguards	\$14.50	\$15.25
3 Pool Assistant Managers	\$14.50	\$17.50
1 Pool Manager	\$15.50	\$18.50
12 Temporary Laborers -Seasonal Maintenance	\$18.25	\$21.50
1 Building Inspector - Seasonal	-	\$25.75
Authorized: 35	Funded: 35	

Minimum wage scheduled to increase from \$13.69/hr to \$14.49/hr for 2022. All wages have been adjusted accordingly.

IAFF POSITIONS			0.00% COLA ¹
Position Title	Minimum Monthly Salary	Maximum Monthly Salary	
15 Firefighters	\$4,986	\$6,059	
3 Captains	\$6,234	\$7,061	
Authorized: 18	Funded: 18		

POLICE GUILD POSITIONS			2.50% COLA
Position Title	Minimum Monthly Salary	Maximum Monthly Salary	
1 Patrol Officers- Pre-Academy	-	\$5,053	
1 Patrol Officer - Post-Academy	-	\$5,227	
20 Patrol Officers	\$5,519	\$6,709	
5 Sergeants	\$6,994	\$8,500	
Authorized: 27	Funded: 27		

¹ Contracts under negotiation for 2022

² Position authorized, but not funded

TEAMSTER'S POSITIONS					
Union Group	Position Title	Minimum Salary		Maximum Salary	
		Monthly	Hourly	Monthly	Hourly
Office/Clerical		3.25% COLA			
0	Accounting Specialist I with certification	\$4,496	\$25.94	\$5,516	\$31.82
0	Accounting Specialist I w/o certification	\$4,410	\$25.44	\$5,410	\$31.21
7	Technicians: Finance/Court Clerks	\$3,700	\$21.35	\$4,497	\$25.94
0	Accounting Assistant I includes: Building Secretary Permit Coordinator Parks & Recreation Asstistant Office Assistant	\$3,378	\$19.49	\$4,143	\$23.90
Authorized: 7		Funded: 7			
Public Works		Minimum Hourly		Maximum Hourly	
2.50% COLA					
2	Waste Plant Operator I - II - III	\$23.93		\$29.40	
19	Maintenance Workers Parks, Stormwater, Streets, Water & Wastewater	\$23.35		\$28.56	
2	Fleet Maintenance	\$25.90		\$31.80	
2	Building Inspector/Plans Examiner	\$29.12		\$35.75	
2	Code Enforcement Officer	\$26.89		\$33.27	
Authorized: 27		Funded: 27			
Police Support		0.00% COLA¹			
8	Corrections Officer ²	\$4,139	\$23.88	\$5,037	\$29.06
8	Communications Officer	\$3,940	\$22.73	\$4,788	\$27.62
2	Receptionist II	\$3,760	\$21.69	\$4,572	\$26.37
0	Pre-Academy Corrections Officer	\$3,682	\$21.24		
1	Crime Analyst/Evidence Technician	\$3,633	\$20.96	\$4,793	\$27.65
1	Data Entry Clerk/Receptionist I	\$3,582	\$20.67	\$4,356	\$25.13
Authorized: 20		Funded: 19			
Division Supervisors		2.00% COLA			
3	Police Support, Finance & Community Services Supervisors	\$6,381	\$36.81	\$7,976	\$46.02
1	Public Works Supervisor - Sewer	\$5,549	\$32.01	\$6,936	\$40.02
1	City Court Department Supervisor	\$5,271	\$30.41	\$6,589	\$38.01
3	Public Works Facilities Maintenance, Street, & Water Supervisors	\$5,063	\$29.21	\$6,329	\$36.51
Authorized: 8		Funded: 8			

¹ Contracts under negotiation for 2022

² Position authorized, but not funded

Authorized Full-Time/Permenant Positions:	123	Funded Full-Time/Permenant Positions:	121
Authorized Part-Time/Temporary Positions:	35	Funded Part-Time/Temporary Positions:	35
Total Authorized Positions:	158	Total Funded Positions:	156

ORDINANCE 2021 - _____

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SUNNYSIDE, WASHINGTON, DETERMINING
AND FIXING THE AMOUNT OF MONEYS TO BE RAISED
BY AD VALOREM TAXES TO FINANCE THE MUNICIPAL
OPERATIONS OF THE CITY OF SUNNYSIDE, WASHINGTON
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022**

WHEREAS, the City Council of the City of Sunnyside has properly given notice of a public hearing held on October 11, 2021 to consider the city's property tax levies for the 2022 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the Council of the City of Sunnyside has met and considered its budget for the calendar year 2022; and

WHEREAS, the council, in the course of considering the budget for 2022 has reviewed all sources of revenue and examined all anticipated expenses and obligations; and

WHEREAS, the council has determined that it is in the best interest of and necessary to meet the expenses and obligations of the City of Sunnyside and a substantial need exists for the property tax revenue to be increased;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUNNYSIDE, WASHINGTON, as follows:

SECTION 1. The regular levy request in the amount of \$2,727,000, which is a \$27,000 increase from the 2021 levy amount and a 1% increase of that same 2021 levy amount, plus any amount allowed for new construction and increase in state assessed values.

SECTION 2. That the excess levy in the amount of \$449,675 for the sole purpose of paying the interest and principal of the City of Sunnyside's general obligation bonds.

SECTION 3. The City Clerk is hereby instructed to forthwith certify the amount of said ad valorem taxes herein determined, fixed and levied to the Board of County Commissioners as required by RCW 84.51.020.

SECTION 4. That this Ordinance shall be in full force and effect five days after passage, approval and publication as required by law.

PASSED this 27th day of December, 2021.

FRANCISCO GUERRERO, MAYOR

ATTEST:

JANETH RANGE, DEPUTY CITY CLERK

APPROVED AS TO FORM:

KERR LAW GROUP, LLP
Attorneys for the City of Sunnyside

ORDINANCE 2021 - _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUNNYSIDE, WASHINGTON, TO INCREASE THE 2022 PROPERTY TAX LEVY FOR THE CITY OF SUNNYSIDE TO THE MAXIMUM ALLOWABLE LIMIT, UP TO 101 PERCENT.

WHEREAS, the City Council of the City of Sunnyside has properly given notice of public hearing held on October 11, 2021, to consider the city's property tax levies for the 2022 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the Council of the City of Sunnyside has met and considered its budget for the calendar year 2022; and

WHEREAS, the Council, in the course of considering the budget for 2022 has reviewed all sources of revenue and examined all anticipated expenses and obligations; and

WHEREAS, the Council has determined that it is in the best interest of and necessary to meet the expenses and obligations of the City of Sunnyside and a substantial need exists for the property tax revenue to be increased in 2022;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUNNYSIDE, WASHINGTON, as follows:

SECTION 1. The limit factor for the regular levy for the calendar year 2022 shall be 101% of the highest amount of regular property taxes that could have been lawfully levied in this taxing district in any year. The amount of the regular levy for 2022 is \$2,727,000, not including any additions for new construction.

SECTION 2. That this Ordinance shall be in full force and effect five days after passage, approval and publication as required by law.

PASSED this 27th day of December, 2021

FRANCISCO GUERRERO, MAYOR

ATTEST:

JANETH RANGEL, DEPUTY CITY CLERK

APPROVED AS TO FORM:

KERR LAW GROUP, LLP
Attorneys for the City of Sunnyside

Legislative Services(511)

Budget: \$104,344
 Elected Officials: 7

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 37,200	\$ 37,200	\$ 37,200	\$ 35,847	\$ 37,200
Personnel Benefits	\$ 3,280	\$ 3,015	\$ 3,072	\$ 2,983	\$ 3,104
Supplies for Consumption	\$ 1,604	\$ 154	\$ 2,970	\$ 843	\$ 1,040
Services and Pass-Through	\$ 33,985	\$ 39,422	\$ 46,854	\$ 37,637	\$ 63,000
Grand Total	\$ 76,069	\$ 79,791	\$ 90,096	\$ 77,309	\$ 104,344

The DETAILS

The City Council is the legislative governing body for the City of Sunnyside. The City Council is responsible for all legislative actions and legislative policy making for the City. The Council is empowered with the authority to:

- Adopt Legislative Policies and Ordinances
- Adopt the Annual Budget
- Adopt regulations on rates and fees for services
- Levy taxes
- Approve contracts
- Appoint City advisory board, commission, and committee members
- Hire the City Manager to perform executive duties for the City of Sunnyside



The Legislative Budget includes salaries, training, and general operating expenses for the seven elected Sunnyside City Council members.

Sunnyside Municipal Court(512)

Budget: **\$531,946**
 Presiding Judge: Vacant
 Court Administrator: Vanessa Engquist
 Employees: 3

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Personnel Benefits	\$ 80,929	\$ 78,838	\$ 79,206	\$ 80,968	\$ 78,569
Salaries and Wages	\$ 179,177	\$ 163,349	\$ 167,813	\$ 171,939	\$ 175,787
Services and Pass-Through	\$ 191,624	\$ 220,830	\$ 205,671	\$ 251,288	\$ 264,680
Supplies for Consumption	\$ 7,659	\$ 2,931	\$ 19,251	\$ 21,361	\$ 12,910
Grand Total	\$ 459,389	\$ 465,948	\$ 471,942	\$ 525,557	\$ 531,946



The DETAILS

Sunnyside Municipal Court provides adjudication services related to all misdemeanor and gross misdemeanor charges, parking violations, and all civil infractions filed by the Sunnyside Police Department and, through interlocal agreement, the Toppenish Police Department.

A contract Judge supervises Municipal Court adjudication and administration as required by statute. The Judge is available by telephone 24 hours per day in order to rule on police requests for determination of probable cause, which must be done within 48 hours after someone is held in jail. The Judge will issue No Contact Orders in domestic violence matters.

The City’s Court Interpreter, Prosecutor, Indigent Defense, and security personnel are also contracted services.

The Finance & Administrative Services Director oversees the Court Administrator in providing guidance and direction over the Court's administrative staff. The administrative staff are responsible for:

- Providing clear and articulate information to the public in person and by telephone.
- Maintaining caseloads through efficient and cooperative work methods.
- Updating the local law bail schedule that correlates with the Court's Judicial Information System (JIS), which serves as a tool to assist officers in citing the proper codes on criminal and non-criminal citations and allows court staff to enter citations more efficiently.
- Providing efficient and effective court operation services and maintaining accountability with the public.
- Providing certified court interpreter services to non-English speaking participants during court proceedings.
- Managing the caseload with maximum efficiency and productivity.
- Streamlining jury management.

Executive Services(513)

Budget: **\$224,450**
 Interim City Manager: Elizabeth Alba
 Employees: 1

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 86,286	\$ 119,524	\$ 94,875	\$ 129,623	\$ 135,817
Personnel Benefits	\$ 18,726	\$ 33,052	\$ 31,915	\$ 36,860	\$ 72,363
Supplies for Consumption	\$ 754	\$ 430	\$ 814	\$ 3,340	\$ 1,500
Services and Pass-Through	\$ 38,709	\$ 7,249	\$ 5,707	\$ 9,012	\$ 14,770
Grand Total	\$ 144,476	\$ 160,254	\$ 133,311	\$ 178,835	\$ 224,450



The DETAILS

The City Manager serves as both the Chief Executive Officer (CEO) and the Chief Operations Officer (COO) of the City. The City Manager oversees the City’s business affairs and supervises the City’s daily operations. The City Manager employs several Department Directors to carry out operations of most functional areas of City business, such as Police, Fire and Emergency Medical Services, Public Works, and Finance.

The City Manager works with and supports the City Council in its role as a legislative and policy-setting body. In addition, the City Manager works in a responsive and collaborative manner with citizens to address their needs and concerns, interacts with the business community to foster economic development, and supports and empowers various community organizations that enrich the quality of life in the City of Sunnyside.

The City Manager is responsible for the hiring, training and discipline of all city employees.

Financial & City Clerk Services(514)

Budget: **\$363,838**
 Interim Finance & Administrative Services Director: Jamison Horner
 City Clerk: Jacqueline Renteria
 Employees: 7

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 209,259	\$ 181,070	\$ 191,064	\$ 200,363	\$ 209,277
Personnel Benefits	\$ 102,102	\$ 80,327	\$ 84,042	\$ 87,088	\$ 70,021
Supplies for Consumption	\$ 5,071	\$ 3,742	\$ 10,955	\$ 6,809	\$ 4,470
Services and Pass-Through	\$ 7,183	\$ 50,053	\$ 47,781	\$ 64,430	\$ 80,070
Grand Total	\$ 363,615	\$ 315,192	\$ 333,842	\$ 358,691	\$ 363,838

The DETAILS

Financial Services (514.20)

The role of Financial Services is to provide accurate and timely accounting, budgeting and reporting of all City resources in accordance with the prescribed accounting standards of the Washington State Auditor’s Office. The City maintains the appropriate financial standards and effective internal controls to promote fiscally sound and accountable execution of the City’s budget policies and the Council’s Strategic Plan.



Financial Services is responsible for all accounting and treasury functions, which include payroll, accounts payable, accounts receivable, utility billing, general billing, cash and investment management, fixed asset management, grant monitoring, auditing, budgeting, and financial reporting. Financial Services staff also provide reception and customer service, cashiering, mail management, and administrative support for many services provided by the City.

City Clerk Services (514.30)

The City Clerk provides executive administrative support to the City Council and City Manager. The functions include preparation of agenda packets for the City Council, preparation and preservation of official minutes of the City Council meetings; publication of all ordinances; and, updating, codifying and publishing the Sunnyside Municipal Code.

The City Clerk is also responsible for maintaining all official City records, including ordinances, resolutions, contracts and agreements, in compliance with the rules of the State Archives, as well as overseeing destruction of records. The City Clerk responds to and processes requests for public records, advertises for bids, conducts bid openings, and administers oaths of office.

The City Clerk also manages the city website, supports the Lodging Tax Advisory Committee, administers lodging tax funds, and conducts recruitments for the City's Advisory Boards and Commissions.



Legal Services(515)

Budget: **\$649,040**
Administrator: Elizabeth Alba
Employees: Contracted Services

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Supplies for Consumption	\$ 1	\$ 106	\$ 912	\$ 1,031	\$ 1,150
Services and Pass-Through	\$ 49,814	\$ 519,592	\$ 527,402	\$ 611,005	\$ 647,890
Grand Total	\$ 449,815	\$ 519,698	\$ 528,314	\$ 612,036	\$ 649,040

The DETAILS

The City of Sunnyside contracts for City Attorney, Prosecutor, and Indigent Defense services.

The City Attorney advises and represents the City Council, City Manager, and City Departments on municipal legal matters. The City Attorney reviews and prepares substantive new provisions, amendments, and revisions to the Sunnyside Municipal Code, contracts, agreements, and other legal documents for the City.

The Prosecutor is responsible for all aspects of municipal, misdemeanor, gross misdemeanor, and civil infraction prosecution in the Sunnyside Municipal Court and Toppenish Municipal Court.

Indigent Defense attorneys are responsible for all aspects of municipal, misdemeanor, gross misdemeanor, and civil infraction indigent defense in the Sunnyside Municipal Court and Toppenish Municipal Court.

Employee Benefit Services(517)

Budget: **\$102,500**
Administrator: Jamison Horner

BY the NUMBERS

Expenditure by Types	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Personnel Benefits	\$ 93,712	\$ 95,722	\$ 98,191	\$ 103,614	\$ 102,500
Grand Total	\$ 93,712	\$ 95,722	\$ 98,191	\$ 103,614	\$ 102,500

The DETAILS

The employee benefit services budget is to provide benefits for retirees that are part of the Washington State Law Enforcement Officers' and Fire Fighters' Retirement System, Plan 1 (LEOFF 1). Under the LEOFF 1 retirement plan, the City is required to pay for necessary medical services whether the employee is an active member, on disability leave or retired from service due to age or disability.

In addition, this section of the budget provides payment for the Association of Washington Cities annual membership fee.

Centralized Services(518)

Budget: **\$423,737**

Administrator of Property Management: Shane Fisher

Administrator of Personnel Services: Jamison Horner

Human Resources Assistant: Victoria Hernandez

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 50,289	\$ 80,810	\$ 82,369	\$ 77,884	\$ 79,767
Personnel Benefits	\$ 22,791	\$ 51,126	\$ 39,354	\$ 36,053	\$ 69,990
Supplies for Consumption	\$ 8,415	\$ 922	\$ 5,680	\$ 8,306	\$ 3,800
Services and Pass-Through	\$ 116,445	\$ 39,826	\$ 283,875	\$ 249,476	\$ 188,580
Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ 81,600
Grand Total	\$ 197,940	\$ 172,686	\$ 411,278	\$ 371,719	\$ 423,737

The DETAILS

The Public Works Department is responsible for operation and maintenance of the City's physical infrastructure, including repairs and maintenance of City Hall and management of the West Sunnyside Business Park.

The role of Human Resources is to plan and deliver personnel services to all City departments. The responsibilities include recruitments, testing, job classification and compensation, reporting, employee and labor relations, support to the Civil Service Commission, and policy development.

This budget includes an allotment for property taxes and professional services, as well as staffing that is shared by other City departments based on the Cost Allocation Plan.

Law Enforcement(521)

Budget: **\$5,035,894**
 Chief of Police: Al Escalera
 Employees: 36

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 2,824,896	\$ 2,519,877	\$ 2,493,428	\$ 2,815,879	\$ 3,173,337
Personnel Benefits	\$ 1,028,353	\$ 842,395	\$ 817,148	\$ 907,508	\$ 1,161,017
Supplies for Consumption	\$ 129,201	\$ 76,194	\$ 89,673	\$ 137,714	\$ 98,580
Services and Pass-Through	\$ 307,765	\$ 312,873	\$ 446,881	\$ 493,790	\$ 599,130
Capital Outlays	\$ -	\$ -	\$ -	\$ 3,750	\$ 3,830
Grand Total	\$ 4,290,215	\$ 3,751,339	\$ 3,847,131	\$ 4,358,640	\$ 5,035,894

The DETAILS



The role of the Police Department is to provide efficient and effective law enforcement services through enforcement of local and State laws thereby helping to ensure that the citizens of the City of Sunnyside feel safe in their neighborhoods and to minimize the incidence of violence and crime throughout the City. The City strives to ensure officer safety and productivity through requisite training, equipment, and resources.

Administration (521.10)

The Office of the Chief serves as administrative oversight, setting organizational direction and governing law enforcement operations for the City of Sunnyside. This section oversees all functions of the organization and consists of the Police Chief, two Commanders, four operations Sergeants, and one Investigations Sergeant. Administration also conducts planning and research, program development, grant writing, and conducts public and media relations. Administration facilitates the coordination of training, establishes crime prevention efforts and oversees organizational finance and budgeting.

Field Operations/Patrol (521.10)

Accountable to the Operations Commander, this division works to enforce state and local laws as well as conducting crime prevention operations. Sergeants and Officers answer calls for services including domestic situations, theft, burglaries, shootings, traffic collisions, gang violence, neighborhood disputes, sex offenses, and assaults. Officers will initiate case reports, work special details, conduct traffic enforcement activities, conduct public service announcements, and handle preliminary investigations as well as assist other agencies in times of need. Additionally, they are responsible for gathering and submitting items of evidentiary value for examination and prosecutorial purposes.



Investigations Unit (521.11)

Accountable to the Support Services Commander, this section is responsible for investigating all major crimes against persons and property that require extensive research, analysis, and follow up. Cases handled by Investigations include homicide, assault, kidnapping, sex crimes, robberies, arson, burglaries, auto theft, identity theft, and organized criminal gang activity. Additionally, this division conducts internal background investigations, and coordinates and tracks department training. The goal of Investigations is to exhaust all leads and resources available, and to solve crimes with prosecutable cases.

Crime analysis staff work within the division, providing insight into crime trends, facilitating clear communication between local law enforcement agencies, and developing strategies to combat criminal activity in our region. A focus of crime analysis is tracking gang member data and documentation to assist in investigations by helping to identify gang-associated activity and trends affecting our community.

Special-Operations / LEAD Task Force

Accountable to the Investigations Section, detectives assigned to this unit primarily operate in a clandestine environment charged with the detection, investigation, prosecution and dismantling of mid to low level criminal organizations engaged in criminal activities. These activities include but are not limited to drug trafficking and sales offenses, illegal purchases and sales of weapons, murder for hire cases, prostitution, and major stolen property cases occurring in the City of Sunnyside and lower valley region.

School Resource Officers (521.13)



Accountable to the Field Operations Division, School Resource Officers provide law enforcement services to over 7,000 students on 16 properties throughout Sunnyside and Outlook. SROs are on the frontline of the academic community, and have proven critical in our goal of providing a safe environment for students, faculty, administrators, and parents. As first responders in the school system, SROs handle issues including truancy, theft, sex offense, school bus collisions,

assault, runaways, missing persons, and drug offenses. They are in regular contact with families and assist in providing access to resources in challenging situations. They actively interact with youth of all ages, promoting trust between students and police officers, as well as safety, security, and awareness of their surroundings and one another.

2021 Accomplishments and Projects:

- Maintaining reduced crime rates over past years
- Excellent working relationship with our School District through the pandemic and school resource programs
- High arrest rates of suspects engaged in serious offenses
- Successfully hosted Coffee with a Cop and Trunk or Treat events accommodating and operating within pandemic protocols
- Successful completion of evidence/property room audit.
- Continued annual in-service training consisting of 40 hours of various topics such as defensive tactics and firearms training, Crime Free Rental Housing training Etc. meeting state requirements
- Achieved overall training hours department wide
- Expanded effective communication and resourcing opportunities with advocacy and mental health organizations.
- All officers and corrections personnel have successfully completed Crises Intervention Training (CIT) per state mandate
- Expedited hiring processes for entry and lateral personnel successfully hiring one lateral and three recruit police officers

2021 Accomplishments and Projects, continued:

- Communications upgrades to include a digital recorder significantly improving all radio and telephone recordings, enhancing searching and retrieval abilities of law enforcement recordings and bolstering transparency.
- Successful recruitment and hiring of three lateral police officers a one entry level officer
- Exceptional teamwork demonstrated by all employees by filling vacancies generated by the COVID pandemic and attrition

2022 Goals and Projects:

- Establishment and implementation of Neighborhood Policing Program
- Establishment and implementation of Street Crimes / Neighborhood Response Team / Gang Suppression Unit
- Expand and enhance community care taking program
- Establishment of Sunnyside Police Memorial Foundation
- Increase overall training hours department wide
- Increase hiring of commission and corrections personnel
- Improve department image through Neighborhood Policing concepts
- Increase the number of patrol vehicles purchased to offset our high mileage fleet
- Reduction in serious crimes against persons offenses
- Reduction in property crimes offenses
- Increase quality of life conditions in troubled areas of the city
- Complete safeguard and security improvements to the Sunnyside Jail
- Complete facility upgrades to reception, records and conference rooms at the Law and Justice Center
- Expand dispatch services to neighboring jurisdictions

Fire Control(522)

Budget: **\$1,228,231**
 Fire Chief: Chief Ken Anderson
 Employees: 21
 Volunteer Firefighters: Variable

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 613,525	\$ 540,311	\$ 648,188	\$ 678,017	\$ 793,553
Personnel Benefits	\$ 178,073	\$ 155,429	\$ 181,837	\$ 178,331	\$ 185,992
Supplies for Consumption	\$ 27,299	\$ 87,334	\$ 29,241	\$ 44,134	\$ 77,720
Services and Pass-Through	\$ 109,008	\$ 106,417	\$ 98,897	\$ 145,851	\$ 170,966
Grand Total	\$ 927,905	\$ 889,492	\$ 958,163	\$ 1,046,333	\$ 1,228,231

The DETAILS



The Sunnyside Fire Department is the only “all hazards” fire department in Yakima County, providing dedicated, professional-level emergency services to the residents of Sunnyside and the surrounding areas. SFD is working to reduce loss of life and damage to property, and to provide proactive programs in fire prevention and public education through cooperative efforts with other local jurisdictions. Through the use of available funding in a cost effective manner, we seek out and apply new technologies to meet the diverse needs of our area. All programs within the department serve to improve the quality of life in Sunnyside while helping to keep insurance costs down for residents.

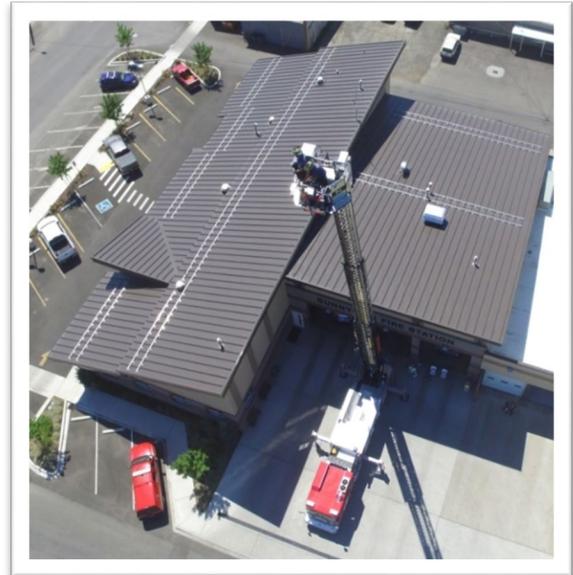
The Fire Department is a combination department comprised of full-time career and part-time volunteer and reserve firefighters and EMS providers. Volunteers work to balance staffing levels and provide additional shift coverage, and can perform all of the functions of our career staff. Some of our volunteers are employees and trained members of other area departments. The agency strives

to maintain the Washington Surveys and Ratings Bureau required ratio of three volunteer firefighters to every career firefighter, and, under an agreement with the Department of Natural Resources, the SFD must maintain a seventy percent volunteer department to maintain its grant eligibility. We provide support, training, and encouragement to career and volunteer “hometown heroes” in our community.

Fire Training, Education, and Prevention

Regulations require that staff receive initial training of more than 200 hours and monthly on-going training ranging between 120 and 350 hours each year depending on certification held. In 2019, the Fire Department began requiring all personnel to attain professional IFSAC certifications through the Washington State Fire Marshal’s Office as well as necessary wildland firefighting credentials required by the National Wildfire Coordinating Group. Maintaining these certifications decreases the annual number of mandatory on-going training hours by as much as half under Washington law.

The department participated in delivering EVIP, Hazmat Awareness & Operations, and NFPA 1001 Firefighter 1 joint recruit school with Yakima County Fire District #4, West Benton Fire Rescue, and the Grandview and Mabton Fire Departments. Yakima County Fire District #5 has signaled its intent to participate in this fall’s regional recruit class as well.



SFD provides fire prevention education, fire extinguisher training, and first aid and CPR instruction to students and members of the community, delivered in coordination with other area fire departments and local school systems. Due to COVID-19, school programs have remained on hold since 2020. The department anticipates providing CPR and advanced first aid training again in 2022, and has acquired a state of the art training mannequin to help with the training.

The Fire Department performs annual inspections of businesses and occupancies within the City, in order to identify and prevent fire and life safety hazards, and to enforce the International Fire Codes. COVID-19 hindered our ability to perform all inspections in 2020 and 2021, resulting in the department only providing inspections and plan reviews for new construction and business licenses.

Fire Suppression

Fire suppression requires the coordination of multiple complex, high risk, and dangerous tasks, including: search and rescue, water supply, ventilation, and extinguishment. These tasks all take place at certain times and in coordinated sequence, and must be done with precision in order to be effective. Sunnyside is a 4,000+ gallon per minute fire flow city, per the NFPA, which requires 17 firefighters, four fire engines, one ladder truck, and two command officers on the initial alarm assignment for compliance with regulations.

The department placed a 2012 Pierce Velocity apparatus that is a combination Pumper/Ambulance in service as its front line engine in 2021. The City's older apparatus will undergo pump and valve repairs and upgrades so that both engines will eventually be identically equipped. Reserve engines are available under an agreement with the City of Grandview and West



Benton Fire Rescue. The department also updated its response run cards in 2021 and entered into the countywide unit numbering system, while implementing the first ever automatic aid agreements between Sunnyside, Grandview, Mabton, and West Benton Fire Rescue. The use of automatic aid will improve response times and move the city closer to compliance with NFPA regulations to help keep insurance costs low for our residents.

Hazardous Materials

The Fire Department operates a regional Type III ammonia and vapor response team. To better protect critical infrastructure, SFD emphasizes training members to the hazardous materials technician level. Training is provided by a federal grant program through FEMA and the Centers for Domestic Preparedness at no cost to the City. SFD also applied for a grant through the Washington State Department of Ecology in 2021 to upgrade its hazmat capability to Type 2. If granted, the SFD will obtain a full CBRN (chemical, biological, radiological, nuclear) tool complement to better serve the combination agriculture and industrial community.

Fire Investigation

Under the supervision of the Fire Marshal's office, several members of the department are IFSAC or NPQS credentialed fire investigators. All fires that occur within the City are investigated to determine the origin and cause pursuant to 43.44.050 RCW. The Fire Marshal is specially commissioned and may enforce crimes ranging from arson in the first degree down to various public health and safety related local ordinances.

Jail Services(523)

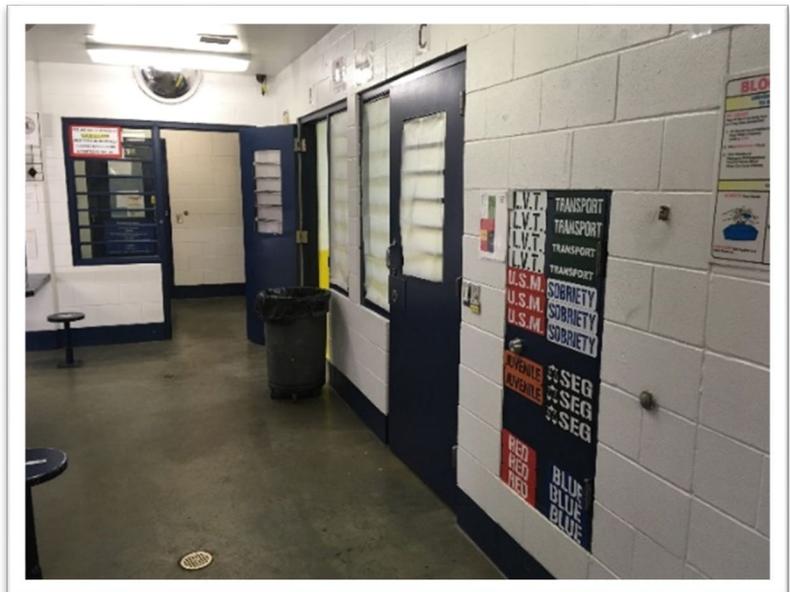
Budget: **\$1,330,773**
 Administrator: Commander Scott Bailey
 Employees: 8

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 566,667	\$ 517,117	\$ 542,552	\$ 565,954	\$ 583,761
Personnel Benefits	\$ 287,310	\$ 243,591	\$ 249,673	\$ 253,041	\$ 250,622
Supplies for Consumption	\$ 244,737	\$ 247,941	\$ 150,343	\$ 142,056	\$ 210,240
Services and Pass-Through	\$ 134,130	\$ 157,484	\$ 139,428	\$ 177,222	\$ 209,650
Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ 76,500
Grand Total	\$ 1,232,845	\$ 1,166,133	\$ 1,081,997	\$ 1,138,273	\$ 1,330,773

The DETAILS

The Sunnyside Jail provides and maintains secure custody of prisoners within the Sunnyside Law & Justice Center. The Sunnyside Jail is a 97-bed facility housing inmates on both pre-sentence and post-sentence confinement. Post-sentence inmates serve sentences up to 364 days.

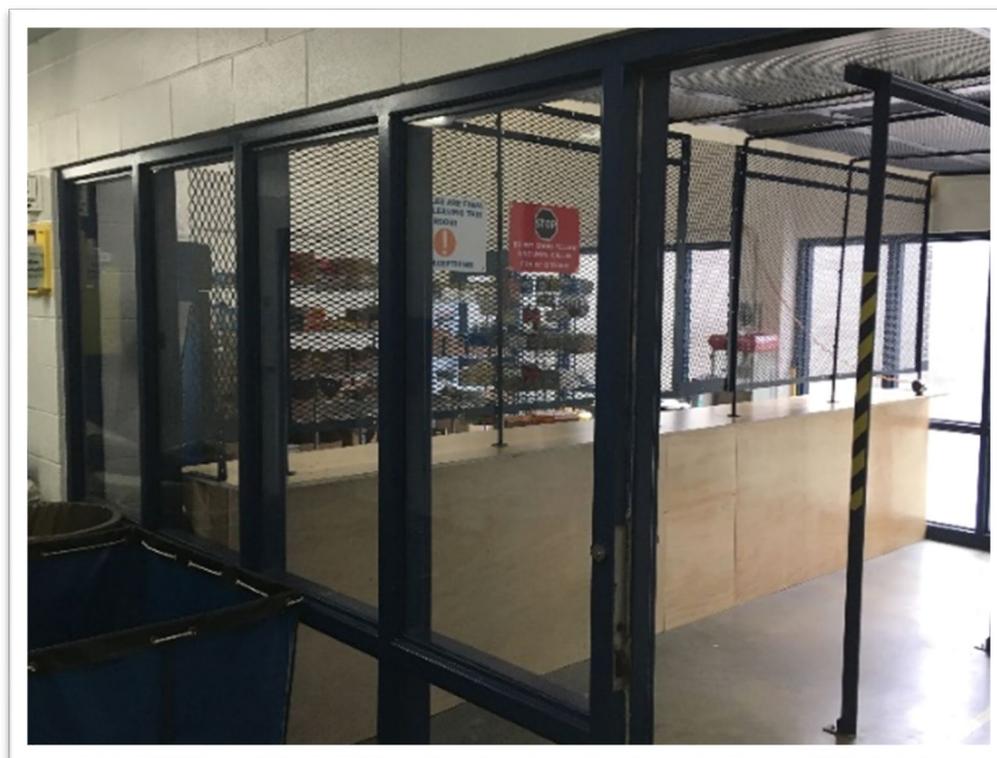


The Sunnyside Jail currently serves as the Lower Valley Regional Jail, housing inmates from all other municipalities in the Lower Valley. There are approximately 15 active contracts with cities across the state and additional contracts in negotiations. Contracting agencies include US Marshal’s Office, Washington State DOC, local surrounding agencies as well as several agencies from Adams, King, Snohomish and Walla Walla Counties. Corrections staff

conduct statewide prisoner transports in support of our contracts along with transports for medical and court appointments. Additionally, corrections staff assist with overall department communications by relieving Dispatchers for their breaks, lunches and filling in for vacations and sick leave.

Inmate workers assist with preparing meals for inmates along with laundry services within the Jail. Inmate workers also assist with grounds keeping of the Sunnyside Law & Justice Center and also wash police vehicles, perform snow removal and assist with other maintenance functions in exchange for time outside of cells and reduced sentences.

During the COVID-19 pandemic, in-person visitation is suspended and the jail is operating at reduced capacity to achieve greater physical distancing and reduce risks of transmission among both staff and inmates.



Protective Inspection Services(524)

Budget: **\$552,692**
 Planning Supervisor: Mike Shuttleworth
 Employees: 6

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 148,118	\$ 182,406	\$ 192,387	\$ 232,479	\$ 343,504
Personnel Benefits	\$ 67,575	\$ 81,719	\$ 84,218	\$ 97,725	\$ 140,838
Supplies for Consumption	\$ 1,895	\$ 4,575	\$ 9,760	\$ 10,382	\$ 11,800
Services and Pass-Through	\$ 20,987	\$ 31,824	\$ 23,664	\$ 49,084	\$ 56,550
Grand Total	\$ 238,575	\$ 300,524	\$ 310,029	\$ 389,670	\$ 552,692

The DETAILS

Protective Inspection Services (524.20)

Protective Inspection Services includes plan review and inspections to ensure compliance with applicable building codes and locally adopted ordinances. Many features of a proposed building requires review for consistency with building, plumbing, mechanical and fire codes. For example, the review of a site plan for a proposed building includes building and fire code issues. Staff works with citizens, property owners, contractors, architects and building designers to ensure compliance. Close cooperation with the Fire and Public Works Departments is also essential. There are requirements administered by both of these departments that can affect the design of a project.



Code Enforcement (524.60)

Code Enforcement is responsible for enforcing City of Sunnyside ordinances pertaining to such issues as tall grass, noxious weeds, junk vehicles, building, property maintenance and unconfined garbage on private property. When appropriate, it is our goal to gain voluntary compliance in correcting a confirmed code violation.

Dispatch Services(528)

Budget: **\$827,560**
 Police Commander: Scott Bailey
 Employees: 8

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 292,096	\$ 361,115	\$ 402,925	\$ 416,543	\$ 553,690
Personnel Benefits	\$ 137,889	\$ 164,439	\$ 174,214	\$ 173,655	\$ 236,000
Supplies for Consumption	\$ 936	\$ 2,067	\$ 931	\$ 2,465	\$ 3,790
Services and Pass-Through	\$ 13,807	\$ 12,834	\$ 21,987	\$ 37,396	\$ 34,080
Grand Total	\$ 444,727	\$ 540,456	\$ 600,057	\$ 630,059	\$ 827,560

The DETAILS

Dispatch operates a central, 24-hour communications center that provides information from the public to law enforcement employees working in the community. Dispatchers must accurately record all data from the report of an emergency or crime, document, and relay that information to the appropriate entity. They



possess special training to collect accurate information in tense situations, while deescalating callers and keeping calm. The communications employees monitor three radio frequencies, communicate with officers, corrections and other agencies, monitor 20 phone lines, and serve as a backup 911 Emergency Center for Yakima County. In addition, Dispatch assists Corrections in providing access to the jail and other secure areas within the facility through an automated door control system. They also provide direct observation of inmates and monitor security cameras located throughout the Law and Justice Center and the surrounding areas. Dispatchers are also responsible for entering arrest warrants, no-contact orders, protection orders, and stolen property into the database.



In 2021, the City of Toppenish contracted with our dispatch center to provide Communications Services to Toppenish for the next five years.

Public Works Administration(543)

Public Works Director: Shane Fisher
 Employees: 3

BY the NUMBERS

Row Labels	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed*
Services and Pass-Through	\$ 423,961	\$ 148,888	\$ -	\$ -	\$ -
Grand Total	\$ 423,961	\$ 148,888	\$ -	\$ -	\$ -

*Expenditures in this department are split out and directly charged to the applicable funds and departments

The DETAILS

Public Works Administration is comprised of an administrative assistant/deputy city clerk, a Project Manager, and the Director of Public Works, which are responsible for the oversight, operations, and maintenance of City Streets, Water Distribution, Wastewater Collections, Wastewater Treatment Plant, Stormwater, Facilities, Fleet, Parks, and the Airport.



Sunnyside Municipal Airport(546)

Budget: **\$485,683**
 Airport Manager: Shane Fisher

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 7,474	\$ 7,770	\$ 7,661	\$ 8,124	\$ 12,187
Personnel Benefits	\$ 3,173	\$ 3,422	\$ 3,438	\$ 3,493	\$ 8,496
Supplies for Consumption	\$ 4,543	\$ 4,366	\$ 4,499	\$ 1,281	\$ 5,420
Services and Pass-Through	\$ 33,454	\$ 31,262	\$ 40,898	\$ 181,524	\$ 459,580
Grand Total	\$ 48,643	\$ 46,820	\$ 56,496	\$ 194,422	\$ 485,683

The DETAILS

The Sunnyside Municipal Airport serves the general aviation community, including regional agriculture and business aviation customers who need air transportation options close to their operations. With "G" airspace, the Sunnyside Municipal Airport provides air services necessary to meet the needs of both leisure and businesses in the surrounding areas. The Sunnyside Airport has a 3,400' paved runway, a pilot lounge, fuel and other amenities with nearby interstate access.

The City of Sunnyside is currently working on an update to the Airport Layout Plan.



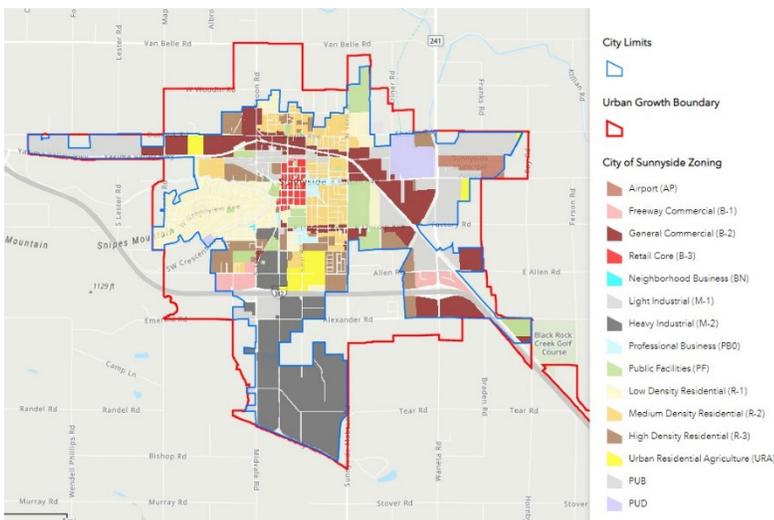
Planning & Community Development(558)

Budget: **\$223,911**
 Planning Supervisor: Mike Shuttleworth

BY the NUMBERS

Expenditure by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 115,314	\$ 83,214	\$ 70,650	\$ 91,436	\$ 92,737
Personnel Benefits	\$ 59,032	\$ 38,693	\$ 38,086	\$ 34,214	\$ 43,794
Supplies for Consumption	\$ 10,898	\$ 4,169	\$ 5,833	\$ 4,846	\$ 5,190
Services and Pass-Through	\$ 85,300	\$ 50,219	\$ 60,179	\$ 46,930	\$ 82,190
Grand Total	\$ 270,544	\$ 176,295	\$ 174,748	\$ 177,426	\$ 223,911

The DETAILS



The task for Community Development is to conduct current planning, long-range planning and neighborhood conservation and development studies within the City of Sunnyside. This function is responsible for compliance with the State of Washington's Growth Management Act and handles annexations, planning, land use, code administration and business licensing within the City of Sunnyside.

The responsibilities of this department include administration of the zoning and subdivision ordinances, environmental review and sign permits. Planning activities include the day to day administration of various ordinances and development review, as well as long range planning consisting of the Comprehensive Plan, writing and amending ordinances to keep them up-to-date with the needs of the city and its citizens, while maintaining consistency with state and federal law.

Parks & Recreation Services(569, 571, 575, 576)

Total Budget: **\$223,582**
 Director: Jamison Horner
 Coordinator: Gwen Weder
 Employees: Seasonal

BY the NUMBERS

Expenditure by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 46,659	\$ 47,004	\$ 47,758	\$ 26,079	\$ 49,497
Personnel Benefits	\$ 28,366	\$ 28,134	\$ 28,712	\$ 12,819	\$ 15,000
Supplies for Consumption	\$ 6,023	\$ 11,928	\$ 2,845	\$ 10,846	\$ 13,180
Services and Pass-Through	\$ 95,366	\$ 89,531	\$ 70,950	\$ 88,061	\$ 145,905
Grand Total	\$ 176,413	\$ 176,596	\$ 150,264	\$ 137,805	\$ 223,582

The DETAILS

Recreation is an essential function of building community within our city, and is a high priority for elected officials and staff. This program is rebooting from the ground up with the number one goal to increase the quality of life for residents of the greater Sunnyside area. Many programs are under development by the Recreation Coordinator with the intent to start up in the spring of 2022

The City of Sunnyside also boasts a beautiful 50-meter pool, and is a summertime favorite among residents. The pool is operated by a staff of approximately 25 seasonal employees, and is open June thru August. Residents can enjoy pleasure swimming, swimming lessons, private pool rentals, and swim meets. This year the City will be making minor improvements to provide a concession stand and a sheltered sitting area.



Since the start of the COVID-19 pandemic, in-person organized programs have been on hold, but we hopeful for the year 2022. As with everything else, the health crisis has made it difficult to predict what the future holds, but the Recreation staff is dedicated to making sure there are safe programs available for the enrichment of our community.

Facilities Maintenance Division(576)

Budget: **\$781,541**
 Public Works Director: Shane Fisher
 Division Supervisor: Mitch Ziegler
 Employees: 3 Full-Time Employees, 5 Seasonal Employees

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 332,265	\$ 325,517	\$ 245,295	\$ 361,822	\$ 405,605
Personnel Benefits	\$ 115,019	\$ 112,365	\$ 100,911	\$ 112,772	\$ 123,926
Supplies for Consumption	\$ 29,267	\$ 32,906	\$ 35,748	\$ 54,622	\$ 38,390
Services and Pass-Through	\$ 155,645	\$ 144,644	\$ 173,866	\$ 218,538	\$ 213,620
Grand Total	\$ 632,197	\$ 615,431	\$ 555,820	\$ 747,755	\$ 781,541

The DETAILS

The Facilities Maintenance Division is responsible for the maintenance of all city parks and facilities, which includes 9 parks, 10 facilities, 1 swimming pool, and 8 picnic shelters.

City Parks

Centennial Square Park	0.5 acres
Central Park	9.5 acres
Denny Blaine Park	1.0 acre
Don Hughes Park	0.9 acres
Kiwanis Park	3.5 acres
South Hill Park	18 acres
Sunnyview Park	32 acres
Tina Knoth Park	10 acres
<u>Upland Park</u>	<u>0.5 acres</u>
Total Park Area =	76 acres



The City has play equipment in seven of the nine parks; four of the parks have picnic shelters that are available for rent. The Facilities Maintenance Division strives to provide clean and safe facilities for all to enjoy.

Facilities

- City Hall
- Law & Justice Center
- Fire Department
- Sunnyside Museum
- Senior Center
- Waste Water Treatment Plant
- Water Operations
- Parks & Facilities Operations
- Community Center
- Pool House/ Mechanical Room
- 4 Park Restrooms
- 4 Picnic Shelters

These facilities need constant attention and require maintenance throughout the year, regardless of the season.

The parks maintenance staff also maintains the pool during the 10-week season. They test the pool water and add chemicals to maintain chlorine and pH levels as needed. Facilities staff also oversees the pumps, filters, heater, and analyzers to ensure clean, safe pool water.



General Fund Capital Projects(016)

Budget: **\$213,481**
Public Works Director: Shane Fisher

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Services and Pass-Through	\$ -	\$ 2,839	\$ 12,803	\$ 15,900	\$ 209,690
Capital Outlays	\$ 2,725,190	\$ 476,625	\$ 53,648	\$ -	\$ 3,791
Debt Principal	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total	\$ 2,725,190	\$ 479,464	\$ 66,451	\$ 15,900	\$ 213,481

The DETAILS

The creation of this fund was to separate the capital project funding for the general fund related improvements from the daily operation and maintenance budgets.

Brush Truck Build 2021

The City, with significant input, involvement and assistance from community organizations, businesses and the Yakima and Sunnyside School districts, repurposed a 2003 Stewart Stevenson M1078 all-wheel drive truck to a NWCG Type V wildland fire engine. This project's objective was to improve the City's capability in responding to brush fires in and around the City of Sunnyside, its mutual aid partners and through contract with the Washington State Department of Natural Resources (DNR). The City received the truck through the DNR's Firefighter Property Program. The Fire Department used the capital projects fund to match a U.S.D.A. Forest Service's Volunteer Fire Assistance (VFA) Phase 2 grant to purchase a commercial skid unit. A VFA Phase 1 grant and one provided by the Firehouse Subs Public Safety Foundation provided funds to purchase tools, hose and personnel protective equipment. The truck, Brush 72, was deployed under the Washington State Mobilization Plan to protect rural structures during the Evans Canyon Fire in the upper valley shortly after being placed in service.

Airport Contamination Clean-Up Project 2022

The Airport Contamination Clean-up has been an ongoing project since 2008. The Washington State Department of Ecology (DOE) is working with the city to secure grant funding to mitigate the contamination. We have worked through the Remedial Action Grant, which identified the contaminants and the extent at which the site is contaminated.

We are currently awaiting DOE to finish their bench testing and methodology as to how the site will be cleaned up. We received a grant from DOE for \$260,336. This grant agreement is to complete the Remedial Investigation, Feasibility Study, Cleanup Action Plan, and identify remedial actions to restore the site to a condition that is protective of human health and the environment. The review of the Toxics Cleanup Remedial Action Grant Agreement between the Washington State Department of Ecology and the City of Sunnyside is complete.

The goal is to have the site cleaned-up by the end of the year but much of this work and scheduling is in the control of DOE.



Other Miscellaneous Expenditures(001, 115)

Budget: **\$1,511,590**
 Finance and Administrative Services Director: Jamison Horner

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 2,072	\$ 8,040	\$ -	\$ -	\$ -
Services and Pass-Through	\$ 28,468	\$ 24,458	\$ 22,444	\$ 27,633	\$ 23,540
Capital Outlays	\$ -	\$ 750,000	\$ 39,260	\$ 60,000	\$ 92,410
Debt Interest	\$ 7,044	\$ 11,536	\$ 10,812	\$ 6,630	\$ 8,880
Debt Principal	\$ 116,862	\$ 74,249	\$ 50,632	\$ 52,161	\$ 207,600
Other Decreases in Resources	\$1,482,790	\$1,074,290	\$1,907,192	\$ 1,130,440	\$ 1,179,160
Grand Total	\$1,637,236	\$1,942,573	\$2,030,341	\$ 1,276,864	\$ 1,511,590

The DETAILS

These expenditures account for various annual assessments and payments that benefit the General Fund as a whole, including payments for emergency management, air pollution control, and interfund loan payments. Also reflected here are payments for capital leases, transfers to other funds, and the General Fund Contingency Fund, which is regulated by sections of RCW 35A.



Street Fund(101, 106)

Budget: **\$5,003,843**
 Public Works Director: Shane Fisher
 Division Supervisor: Jaime Alvarez
 Employees: 5

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 332,250	\$ 387,529	\$ 358,682	\$ 403,976	\$ 404,764
Personnel Benefits	\$ 160,744	\$ 170,701	\$ 166,425	\$ 174,984	\$ 182,809
Supplies for Consumption	\$ 278,716	\$ 137,131	\$ 99,331	\$ 198,895	\$ 318,550
Services and Pass-Through	\$ 405,739	\$ 421,416	\$ 406,240	\$ 601,160	\$ 584,810
Capital Outlays	\$ 1,432,266	\$ 1,097,436	\$ 405,469	\$ 2,137,210	\$ 3,041,770
Debt Interest	\$ -	\$ 31	\$ 22	\$ 14	\$ 20
Debt Principal	\$ 257	\$ 265	\$ 274	\$ 282	\$ 290
Other Decreases in Resources	\$ (73,678)	\$ 165,424	\$ 197,164	\$ 319,539	\$ 470,830
Grand Total	\$ 2,536,295	\$ 2,379,937	\$ 1,633,610	\$ 3,836,063	\$ 5,003,843

The DETAILS

Maintenance and Operations(101)

The Street Division maintains 56 miles of right-of-ways, which includes paved streets, unimproved alleys, sidewalks, pathways, and road shoulders. They also maintain all roadway markings, regulatory signs, traffic signals, roadside vegetation and noxious weed control, snow and ice removal, public right-of-way street lighting, and street sweeping. This division is responsible for managing, monitoring, and planning improvements to the City’s surface transportation system to achieve safe and efficient movement of pedestrians, bicyclists, and vehicles within and throughout the community in the most efficient and effective manner possible. Funding for this division is a combination of state shared revenue, local taxes, and general funds.

Chip Seal Program 2021

Street Division chip sealed another three miles of city streets this summer. We are still behind in this maintenance program due to past budget cuts. The ideal turn around on a chip seal program is 10 years. This means that every 10 years, a street is chip sealed. Currently, we are 15 years.

New Developments 2021, 2022

Several new sub-divisions have begun construction of new transportation infrastructure. This means that our street miles inventory is increasing and the maintenance needs will be increasing. The Streets Division conducts inspections of the construction of curbs, gutters, sidewalks, and roadway infrastructure. Staff works with the developers and contractors to ensure that all work is done per city standards. The Streets Division will be busy this year conducting inspections of the on-going construction.

Downtown Trees & Sidewalks 2022

Street Division staff will be removing trees, tree stumps, broken sidewalk panels, and curbs in preparation for new trees and pedestrian walkways. Once council decides what tree species it would like to see in the downtown, staff will coordinate the planting. In some areas, the sidewalk and curb will need to be replaced due to the damage caused by that the old trees. This project will take a significant amount of time from this division to accomplish.

Downtown Benches 2022

City Council requested the benches in the downtown area to be relocated. When COVID hit, that work was not considered essential and was put on the back-burner. The goal is to relocate the benches in areas that are more pedestrian friendly, but not intrusive to the businesses where the benches are located.

Street Fund Capital Projects(106)

Midvale Road Resurfacing Project 2021

The City applied for grant funding from the Transportation Improvement Board and received a grant for \$2.1M. The City match requirement was supposed to be \$235,000, but due to better than expected base rock conditions the scope of work and project costs were reduced. Project cost were adjusted to \$1.8M, with a city match being reduced to \$170,309, which was paid by the Transportation Benefit District.

6th Street Project – Design 2021, Construction 2022

This project will focus on S. 6th Street and the curb, gutter, sidewalk, streetscape, and roadway between Yakima Valley Highway and Decatur Avenue. HLA completed the design in December with anticipated construction in early 2022. The City applied for (2) two TIB grants (sidewalk grant and a pavement preservation grant) in August 2021 to help offset project match. We should receive notification if we were successful on these grants by December. This project is also funded by Surface Transportation Programs (STP), which is a federal pass-through grant via the Washington State Department of Transportation.

Investigative Fund(120)

Budget: **\$7,330**
 Police Chief: Al Escalera

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Supplies for Consumption	\$ 5,021	\$ 817	\$ 863	\$ -	\$ 2,420
Services and Pass-Through	\$ 6,083	\$ 8,540	\$ 2,677	\$ 14,482	\$ 4,910
Capital Outlays	\$ -	\$ -	\$ -	\$ 4,500	\$ -
Other Decreases in Resources	\$ 34,070	\$ 28,082	\$ 24,719	\$ -	\$ -
Grand Total	\$ 45,174	\$ 37,440	\$ 28,260	\$ 18,982	\$ 7,330

The DETAILS

The Investigative Fund accounts for undercover or clandestine law enforcement operations. Purchases may include:

- Travel or transportation for an undercover officer, informant, or witness.
- The lease or rental of property as a front or for the purpose of surveillance.
- The purchase of other items in order to maintain appearances for an undercover investigation.
- Tactical equipment and evidentiary tools.
- The purchase of evidence, such as controlled substances, stolen property, and information.



The focus of Investigative Funds for 2022 is to support neighborhood policing by developing confidential sources of information for drug buys, gangs and other forms of criminal activity. Additionally, some of these funds will be used for the reimplementation of the Street Crimes Unit.

Crime Prevention Fund(130)

Budget: **\$62,760**
 Police Chief: Chief Al Escalera

BY the NUMBERS

Expenditure by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Supplies for Consumption	\$ 453	\$ 1,609	\$ 2,300	\$ 4,382	\$ 12,750
Services and Pass-Through	\$ 11,338	\$ 35,041	\$ 45,831	\$ 24,117	\$ 21,450
Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ 28,560
Other Decreases in Resources	\$ 144,373	\$ 121,345	\$ 86,294	\$ -	\$ -
Grand Total	\$ 156,164	\$ 157,995	\$ 134,425	\$ 28,499	\$ 62,760

The DETAILS

The Police Crime Prevention Fund is exclusively for distributing crime prevention information and funding crime prevention projects. Revenue comes from penalties and fines from theft and malicious mischief convictions.

2021 accomplishments and projects include the Police Explorer Program, Trunk or Treat event in coordination with Wal-Mart and the Sunnyside School District, Shop with a Cop event, and Coffee with a Cop, which was continued throughout the year with modifications for COVID-19 restrictions.



In 2022 we will be continuing our previous events and hope to return to hosting the National Night Out event. We are also planning to put a Neighborhood Police Officer Program in place.

Public Safety Tax Fund(140)

Budget: **\$508,444**
 Police Chief: Al Escalera

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 226,642	\$ 341,976	\$ 268,876	\$ 246,922	\$ 325,183
Personnel Benefits	\$ 83,825	\$ 124,860	\$ 95,529	\$ 103,483	\$ 33,881
Supplies for Consumption	\$ 41,688	\$ 26,282	\$ 34,712	\$ 37,439	\$ 43,820
Services and Pass-Through	\$ 33,084	\$ 44,315	\$ 44,872	\$ 45,331	\$ 53,620
Capital Outlays	\$ 129,205	\$ 16,276	\$ 16,276	\$ -	\$ 42,840
Debt Interest	\$ 1,317	\$ 948	\$ 750	\$ 464	\$ 200
Debt Principal	\$ 8,462	\$ 8,742	\$ 9,030	\$ 9,044	\$ 8,900
Other Decreases in Resources	\$ 217,040	\$ 142,965	\$ 177,900	\$ -	\$ -
Grand Total	\$ 741,264	\$ 706,365	\$ 647,944	\$ 442,683	\$ 508,444

The DETAILS

The Public Safety Fund comes from proceeds of a Yakima County Public Safety Sales Tax levy of 0.3%. The City of Sunnyside has contracted with Yakima County Humane Society for animal control services. This fund pays for those contract services. Animal Control handles stray, injured, and deceased animals, both wild and domestic, and assists police department personnel with cruelty to animal cases. In addition, Public Safety Tax currently supports the wages of four full-time police officers for the City of Sunnyside.



This fund remains voter-approved and accounts for expenditures accommodating public safety needs. Other uses of the funds include dispatch upgrades and policy manual updates.

Tourism Expansion(160)

Budget: **\$157,182**
 City Clerk : Jacqueline Renteria

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 91	\$ 1,374	\$ 476	\$ 191	\$ 196
Personnel Benefits	\$ 53	\$ 668	\$ 257	\$ 99	\$ 96
Supplies for Consumption	\$ 14	\$ 11	\$ 8	\$ -	\$ 210
Services and Pass-Through	\$ 119,875	\$ 122,806	\$ 46,233	\$ 180,184	\$ 156,680
Other Decreases in Resources	\$ 175,373	\$ 171,401	\$ 212,631	\$ -	\$ -
Grand Total	\$ 295,405	\$ 296,260	\$ 259,606	\$ 180,474	\$ 157,182

The DETAILS

The Transient Occupancy Tax imposes a four-percent (4%) excise tax on the furnishing of lodging. All revenue from these taxes must be used for tourism promotion, and the acquisition or operation of tourism-related facilities. Projects supported by this fund include Yakima Valley Tourism Marketing, the Sunnyside Sun Visitors Guide, the Veteran’s Plaza, Cinco de Mayo, Sunshine Days, and the Lighted Farm Implement Parade. In addition, the City has been putting funds aside to invest in an Event Center in the near future.



General Obligation Bonds Fund(201)

Budget: **\$668,620**
 Finance and Administrative Services Director: Jamison Horner

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Debt Interest	\$ 273,767	\$ 257,668	\$ 240,216	\$ 223,097	\$ 203,620
Debt Principal	\$ 380,000	\$ 395,000	\$ 420,000	\$ 440,000	\$ 465,000
Grand Total	\$ 653,767	\$ 652,668	\$ 660,216	\$ 663,097	\$ 668,620

The DETAILS

This fund was established to manage the redemption of general obligation bonds of the City of Sunnyside. Bonds in redemption include the 2012A Unlimited Tax General Obligation (UTGO) Refunding Bonds and the 2017 Limited Tax General Obligation (LTGO) Bonds.

The 2012A UTGO Refunding Bonds were issued to finance the voter-approved bonds for the renovation Sunnyside Fire Station. Moneys received from the property tax excess levy pay the annual debt service expenses. These bonds will be fully redeemed by the end of 2031.

The 2017 LTGO Bonds were issued to refinance bonds for the purchase of property. Moneys received from the general property tax levy pay the annual debt service expenses. These bonds will be fully redeemed by the end of 2027.



Capital Project Funds(303-326)

Budget: **\$1,400**
 Public Works Director: Shane Fisher

Community Development Block Grant(303)

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Services and Pass-Through	\$ -	\$ -	\$ 58	\$ -	\$ 70
Other Decreases in Resources	\$ 78,274	\$ 85,305	\$ 37,341	\$ -	\$ -
Grand Total	\$ 78,274	\$ 85,305	\$ 37,399	\$ -	\$ 70

The DETAILS

This fund is used for administering Federal or State grant programs. Current revenues are generated by payments on housing rehabilitation loans made with Community Development Block Grant (CDBG) funds. Expenditures are restricted to CDBG-authorized projects that primarily benefit low-to-moderate income families.

Local Capital Improvements REET 1(304)

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Services and Pass-Through	\$ -	\$ -	\$ -	\$ -	\$ 200
Capital Outlays	\$ 19,538	\$ 20,462	\$ -	\$ -	\$ -
Other Decreases in Resources	\$ 272,359	\$ 173,452	\$ 219,027	\$ 64,280	\$ -
Grand Total	\$ 291,897	\$ 193,914	\$ 219,027	\$ 64,280	\$ 200

The DETAILS

As authorized by RCW 82.46, the City assesses a real estate excise tax of one-quarter of one percent on the selling price of real property within the City. The tax revenues can be used solely for financing capital projects specified in a capital facilities plan element of a comprehensive plan (RCW 36.70A.040) and housing relocation assistance under RCW 59.18.440 and 59.18.450.

Local Capital Improvements REET 2(322)

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Services and Pass-Through	\$ -	\$ -	\$ 545	\$ -	\$ 1,130
Capital Outlays	\$ 56,891	\$ 29,024	\$ -	\$ -	\$ -
Other Decreases in Resources	\$ 264,810	\$ 333,851	\$ 519,828	\$ -	\$ -
Grand Total	\$ 321,701	\$ 362,875	\$ 520,373	\$ -	\$ 1,130

The DETAILS

In 2007, the City imposed an additional one-quarter of one percent (0.25%) Real Estate Excise Tax (REET) on sales of real property within the City limits. The proceeds from this tax, commonly referred to as REET-2, are restricted to planning, construction, reconstruction, repair, rehabilitation or improvement of City parks. REET-2 tax revenues are distributed to the General Fund (Fund 001) to support capital improvements in City parks.

Fire Equipment Reserve(322)

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Capital Outlays	\$ 8,529	\$ -	\$ -	\$ -	\$ -
Other Decreases in Resources	\$ 40,885	\$ 41,520	\$ 41,689	\$ -	\$ -
Grand Total	\$ 49,414	\$ 41,520	\$ 41,689	\$ -	\$ -

Fire Capital Projects(326)

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Capital Outlays	\$ -	\$ -	\$ 247,396	\$ 14,925	\$ -
Grand Total	\$ -	\$ -	\$ 247,396	\$ 14,925	\$ -



Water Fund(410-416)

Budget: **\$3,978,678**
 Public Works Director: Shane Fisher
 Division Supervisor: Daniel Tiliano
 Employees: 7

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 463,363	\$ 479,156	\$ 551,061	\$ 571,513	\$ 682,195
Personnel Benefits	\$ 217,621	\$ 218,754	\$ 253,543	\$ 251,607	\$ 293,303
Supplies for Consumption	\$ 160,487	\$ 266,167	\$ 126,794	\$ 222,428	\$ 240,130
Services and Pass-Through	\$ 878,373	\$ 770,437	\$1,425,408	\$ 1,395,791	\$ 1,153,785
Capital Outlays	\$1,355,976	\$1,131,841	\$ 323,227	\$ 467,271	\$ 597,820
Debt Interest	\$ 22,875	\$ 28,460	\$ 25,169	\$ 21,837	\$ 18,590
Debt Principal	\$ 353,582	\$ 355,603	\$ 545,125	\$ 261,646	\$ 361,700
Other Decreases in Resources	\$1,780,587	\$2,492,435	\$1,860,010	\$ 466,114	\$ 631,155
Grand Total	\$5,232,865	\$5,742,853	\$5,110,338	\$ 3,658,207	\$ 3,978,678

The DETAILS

Maintenance and Operations(410)

The Water Division is responsible for the maintenance and operation of the City's water distribution system, which provides constant and safe delivery of potable water. The system consists of over 60 miles of water main ranging in size from 6 to 16 inches in diameter. Seven production wells provide water to four reservoirs with a total storage capacity of 3.45 million gallons of water serving approximately 3,500 connections. We strive to maintain a high quality of potable water and deliver it economically and plentifully to the residents and businesses within the City.

Water crews keep the water system operating efficiently, including transmission lines, mains, valves, reservoirs, hydrants, meters, pumps, etc. Each year the crew completes a total system flushing project which removes sediment from the pipes, and makes all necessary repairs to the infrastructure, which includes fire hydrants that were previously repaired by an outside contractor. Staff is continuing to update the City's maps of the system to add improvements and correct previous inaccuracies.

Water Bond Reserve Fund(411)

This fund was established to meet the covenant agreement for the 2017 Water/Sewer Revenue Bonds. The City must maintain an amount in the reserve fund at least equal to the debt service for the following year to ensure the City can make the future debt service payment. The reserve balance will remain in this fund until the bonds are fully redeemed.

Water Revenue Bond Fund(415)

This fund was established for the purpose of paying the regular annual principal and interest payments on the 2017 Water/Sewer Revenue Bonds of the City of Sunnyside. The 2017 Water/Sewer Revenue Bonds were issued to refinance the water and sewer infrastructure improvements within the City's urban growth boundary. Moneys generated by charges for water and sewer services pay the annual debt service expenses. These bonds will be fully redeemed by the end of 2027.

Water Fund Capital Projects(416)

The creation of this fund was to separate capital project funding for water related improvements from daily operation and maintenance budgets. This will make it easier for staff and council to understand the Water Division budget and Capital Improvement Program.

Meter Reading Base Station 2021

The Water Division completed the integration of the Advanced Metering Infrastructure (AMI) system. Staff installed 1,479 new meter antenna that allows those meters to be read via the AMI system. This system will reduce the man-hours required to read meters via a truck and laptop. This system will make it possible for the UB Clerk to read the meters from her desk at city hall with the push of a button. Water staff will still be needed to maintain the new system and repair non-read meters and antenna that will undoubtedly happen with any technology.

SCADA Server Upgrades 2021

Replaced seven-year-old SCADA system server and components to ensure system is functioning effectively and efficiently.

Communications Upgrades 2021

Installed cellular modems at wells 6, 7, 8, 9,11, & 13 as redundant comm's.

Franklin Court Watermain Improvements – Design 2021

Construct 8" watermain to serve (11) residences. Current main is 2".

Well 11 Hypo Upgrades 2021

Installed remote telemetry to monitor tank levels & brine solution production.

Well 8 Upgrades 2021

Replaced 25 yr. old RTU and install new PLC.

Meter Reading System Antenna 2022

Staff will continue to work with Ferguson Waterworks to complete the software integration. The installation of 1,000 smart-points (antenna) will be completed this year to keep pace with our (3) year plan to replace 3,000 smart-points.

Franklin Court Watermain Improvements – Construction 2022

Construct 8" watermain to serve (11) residences. Current main is 2". Engineer's estimate **\$175,000.**

ER&R Funding 2022

Equipment Rental & Replacement program funding for Water Division fleet. We will set aside another \$80,000.



Sewer Fund(420-426)

Budget: **\$5,914,624**
 Public Works Director: Shane Fisher
 Division Supervisor: Raul Sanchez
 Employees: 7

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 478,837	\$ 474,140	\$ 537,192	\$ 567,354	\$ 589,735
Personnel Benefits	\$ 226,993	\$ 246,954	\$ 252,072	\$ 255,572	\$ 265,711
Supplies for Consumption	\$ 98,815	\$ 105,373	\$ 96,167	\$ 66,121	\$ 125,530
Services and Pass-Through	\$ 828,120	\$ 728,772	\$ 1,450,841	\$ 1,434,502	\$ 1,511,535
Capital Outlays	\$ 396,750	\$ 120,438	\$ 573,332	\$ 1,345,446	\$ 1,385,000
Debt Interest	\$ 12,458	\$ 19,344	\$ 17,353	\$ 15,317	\$ 13,263
Debt Principal	\$ 727,471	\$ 729,497	\$ 1,294,023	\$ 635,548	\$ 735,510
Other Decreases in Resources	\$2,425,649	\$,918,762	\$ 2,908,628	\$ 762,907	\$ 1,288,340
Grand Total	\$5,195,095	\$ 5,343,279	\$ 7,129,607	\$ 5,082,768	\$ 5,914,624

The DETAILS

Maintenance and Operations(420)

The Sewer Division is responsible for the maintenance and operation of the City sewer collection system, sewer lift stations, and the Wastewater Treatment Plant (WWTP). The WWTP treats approximately 1.3 million gallons per day, and discharges it back into the drain system in compliance with our NPDES permit. Sewer collection crews ensure that the system is clean and flowing freely to avoid backups and potential property loss. They provide system maintenance of the sanitary sewer system including mainlines and sewer lift stations used in the collection of waste. The City of Sunnyside has (18) sewer lift stations that pump domestic sewer from tanks that capture gravity sewer waste. Since Sunnyside is mainly flat in geography, lift stations make it possible for all of the waste to get to the WWTP; however, they are expensive to build and entail significant maintenance. The City of Sunnyside Sewer Division has received awards for its exemplary effort and dedication to operations of the sewer system by staff and management. This "Outstanding Performance Award" has been awarded to the City seven of the last eight years. We are very proud of the recognition that our employees receive for their hard work.

Development Inspections 2021

Division staff inspected new sewer infrastructure at Edison Meadows, Cherrywood Hill, Columbia Heights, K&D Fabrication, and AHO to ensure it is being constructed properly.

Digester Rehabilitation 2021

Digester boiler did not pass internal inspection due to cracks on the inner tube walls and defective tubes. Inner tubes were replaced and tube walls have been welded. Waiting on Inspector for a re-inspection.

UV Building 2021

Changed the lighting placement in the U.V. building to a height that doesn't require special equipment to work on.

Headworks 2021

Added a level transducer to the influent before the fine screens to control the screens based on level of the channel instead of running 24/7. This will also save energy.

Operational Data 2021

- Treated 392 million gallons of wastewater, or approximately 1.07 MGD
- Removed 10,888 pounds of B.O.D.
- Removed 9,089 pounds of T.S.S.
- 99% average removal of T.S.S. and B.O.D.

Sewer Bond Reserve Fund(421)

This fund was established to meet the covenant agreement for the 2017 Water/Sewer Revenue Bonds. The City must maintain an amount in the reserve fund at least equal to the debt service for the following year to ensure the City can make the future debt service payment. The reserve balance will remain in this fund until the bonds are fully redeemed.

Sewer Revenue Bond Fund(425)

This fund was established for the purpose of paying the principal and interest payments on the 2017 Water/Sewer Revenue Bonds of City of Sunnyside. The 2017 Water/Sewer Revenue Bonds were issued to refinance the financed water and sewer infrastructure improvements within the City's urban growth boundary. Moneys generated by charges for water and sewer services pay the annual debt service expenses. These bonds will be fully redeemed by the end of 2027.

Garbage Fund(430)

Budget: **\$1,965,629**
 Finance and Administrative Services Director: Jamison Horner

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 27,529	\$ 31,587	\$ 41,269	\$ 41,505	\$ 42,866
Personnel Benefits	\$ 11,724	\$ 14,147	\$ 18,774	\$ 18,170	\$ 10,883
Supplies for Consumption	\$ 8	\$ 14	\$ 85	\$ 53	\$ -
Services and Pass-Through	\$1,295,175	\$ 1,273,340	\$1,994,490	\$ 1,808,555	\$ 1,911,880
Other Decreases in Resources	\$ (2,144)	\$ 139,440	\$ 10,877	\$ -	\$ -
Grand Total	\$1,332,291	\$ 1,458,527	\$ 2,065,496	\$ 1,868,283	\$ 1,965,629

The DETAILS

Garbage utility services are provided to the residents of Sunnyside through a contract with Yakima Waste Systems. Yakima Waste operates the pick up and removal of refuse in the City, while Finance Department staff manage the billing and customer service functions.

2021 Accomplishments and Projects:

- Completed account audit to ensure all containers are properly billed
- Established positive ending fund balance

2022 Goals and Projects:

- Conduct annual account audit to ensure all containers are properly billed
- Maintain ending fund balance in a positive position
- Establish collection process for overdue accounts

Ambulance/EMS Fund(440)

Budget: **\$2,599,129**
 Fire Chief: Ken Anderson
 Employees: 20
 Volunteers: Variable

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 978,795	\$1,027,920	\$ 1,238,061	\$ 1,262,019	\$ 1,444,201
Personnel Benefits	\$ 292,720	\$ 282,627	\$ 350,564	\$ 353,462	\$ 368,858
Supplies for Consumption	\$ 45,027	\$ 90,388	\$ 111,769	\$ 106,787	\$ 150,520
Services and Pass-Through	\$ 188,796	\$ 325,867	\$ 328,605	\$ 397,786	\$ 509,480
Capital Outlays	\$ -	\$ 42,796	\$ 4,272	\$ 87,020	\$ 70,000
Debt Interest	\$ 4,188	\$ 5,982	\$ 2,384	\$ 1,522	\$ 460
Debt Principal	\$ 26,910	\$ 27,798	\$ 28,715	\$ 29,582	\$ 28,050
Other Decreases in Resources	\$ (13,970)	\$ 822,929	\$ 1,736,889	\$ 37,020	\$ 27,560
Grand Total	\$ 1,522,466	\$2,626,308	\$ 3,801,258	\$ 2,275,197	\$ 2,599,129

The DETAILS

The Ambulance/EMS Fund provides an ALS ambulance transport and community paramedic chase car service to the residents of Sunnyside and the surrounding response area as designated by the Washington State Department of Health and the South Central Region EMS and Trauma Care Council. This fund is supported by revenues from the Yakima County EMS Levy, household utility charges, contracts and service fees, and through participation in the federal Ground Emergency Medical Transport (GEMT) reimbursement program.

Sunnyside provides the only fire-based ambulance transport service in Yakima County and is the designated provider for Trauma Regions 2 and 3 encompassing several hundred square miles of the lower Yakima Valley. We are staffed by a combination of both career and volunteer single role EMTs or dual trained Firefighter Paramedics and EMT's working 48-hour shifts year-round. Due to the lack of commercial ambulances in the lower valley, we provide a large number of inter-facility transfers of patients from both Astria Sunnyside and Prosser Memorial hospitals.

2021 Accomplishments and Projects:

- Department expended a \$4,700 grant awarded by the Yakama Cares program to purchase COVID-19 and UV blocking personal protective equipment bags. These bags, as with the PPE, are washable and will extend the usability of PPE by protecting it from harmful UV that enters the station through the East and West facing bay door windows.
- Received written authorization by the Washington Department of Health to utilize non-medically trained drivers pursuant to RCW 18.73.150. This will allow the agency flexibility during periods of high call volume and improve patient experience by allowing certified EMS providers to focus on providing patient care during transport to the hospital.
- Successfully applied for participation in the GEMT program for SFY 2021 which resulted in more than \$330k in federal critical access funding the previous year. This program allows governmentally operated EMS agencies to apply for available funds designed to help offset the fiscal impact of increasing healthcare access to underserved populations.
- Installed WiFi modem capability in ambulances to allow for 12-lead ECG transmission to area hospitals as part of 2020 EMS Patient Care Protocols.
- Became recognized EMS training site for both Columbia Safety Training and Inland Northwest Health Services.
- Promoted 1 Captain to acting Battalion Chief, 1 firefighter to Captain, and 1 firefighter to acting Captain.
- Filled 2 firefighter/EMT, 1 firefighter/Advanced EMT, and 1 firefighter/paramedic position.
- Repurposed a portion of the original station to accommodate 6 sleeping partitions, a full kitchen, an additional shower, and crew room to accommodate up to 6 resident volunteers.



2022 Goals and Projects

- Will continue to improve quality of EMS service delivery in Sunnyside, Grandview and surrounding areas through changes in practice such as tiered response using BLS ambulances and ALS quick response vehicles which will maximize cost effectiveness and insure better use of resources.
- Will continue to seek funding from sources such as Legends, SAFER, and SIREN grant to sustainably fund Medical Services Officer / Assistant Chief as was introduced as a factor necessitating an increase in the ambulance utility fee and supported by City Council in 2018
- Intend to improve the department's longstanding volunteer program through implementation of a resident volunteer EMS provider training and workforce development program. This program was slated to begin in 2021 but construction progress was hindered by COVID-19 and materials shortages.
- Plan participation in FDCARES, Fire Department Community Assistance, Referrals and Education Services. This program provides direct interaction by the fire department with members of our community before they need to call 9-1-1 thereby preventing emergencies. This in turn helps reduce emergency transportation, emergency room, prevents hospital overcrowding which ultimately reduces residents' medical expenses.
- Will apply for AFG funding to replace 5 cardiac monitors and upgrade ambulance stretchers with powerload systems to minimize the risk of staff back injuries.
- May purchase two additional mechanical CPR devices.



Stormwater Fund(450)

Budget: \$
 Public Works Director: Shane Fisher
 Division Supervisor: Raul Sanchez
 Employees: 2

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 33,874	\$ 85,888	\$ 144,043	\$ 160,391	\$ 219,647
Personnel Benefits	\$ 12,020	\$ 42,129	\$ 73,635	\$ 77,349	\$ 77,927
Supplies for Consumption	\$ 4,885	\$ 4,498	\$ 5,683	\$ 2,513	\$ 5,220
Services and Pass-Through	\$ 25,213	\$ 40,779	\$ 45,185	\$ 51,832	\$ 51,860
Other Decreases in Resources	\$ 76,377	\$ 187,916	\$ 171,827	\$ -	\$ -
Grand Total	\$ 152,368	\$ 361,209	\$ 440,373	\$ 292,085	\$ 354,654

The DETAILS

The Stormwater Division is responsible for the maintenance and operation of the Stormwater collection system, which includes approximately 1,000+ catch basins and thirty-five (35) miles of piping.

We are required to operate and maintain our storm system per the Washington State Department of Ecology (DOE) guidelines. DOE issues us a National Pollutant Discharge Elimination System (NPDES) permit that holds us accountable to the permit requirements. This ensures we are discharging clean water to the water-bodies of the state and protects the natural resources by reducing flooding and runoff, thus preventing Stormwater pollution.

Once per year, all catch basins are cleaned out and the storm piping is jetted. Proper maintenance is necessary to prevent the storm system from backing up and causing property damage.

Stormwater Division staff is also responsible for the inspection of all new construction, as well as the existing stormwater swales and facilities, regardless if they are public or private. They look for illicit discharges that may be coming from site runoff at a construction site or an eroding hillside that is sliding and causing silt and sand to enter the stormwater system. They meet with contractors prior to

the project start to discuss requirements and expectations of both the builder and city staff.

2021 Accomplishments:

System Maintenance

Having (2) FTE's in this division allows us to be more effective and efficient in the maintenance of our stormwater system. The Department of Ecology is satisfied with our staffing level now and is seeing the benefits in our reporting and responses to IDDE issues.

Fecal Coliform Tracing

Worked with Sunnyside Valley Irrigation District (SVID) and the Washington State Department of Ecology (DOE) to track down and eliminate the source of the fecal coliform that is detected in the underdrain.

2022 Goals and Projects:

Fecal Coliform Tracing

Continue to Work with Sunnyside Valley Irrigation District (SVID) and the Washington State Department of Ecology (DOE) to track down and eliminate the source of the fecal coliform that is being detected in the underdrain.

Vector Truck

The sewer division is budgeted to purchase a new Vector truck in 2022. This process could take 12+ months before the new truck is here. The old truck will be sold to the stormwater division for their ongoing use.

Public Outreach & Education

Stormwater staff will continue to better educate our citizens on best management practices on stormwater management. This will entail the delivery of materials to schools to help children understand that it's important to keep our streams and rivers clean for future generations. We will also educate contractors, landscapers, and homeowners on stormwater management.

Equipment Rental & Replacement Fund(501)

Budget: **\$1,208,194**
 Public Works Director: Shane Fisher
 Employees: 2

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Salaries and Wages	\$ 81,739	\$ 84,852	\$ 76,460	\$ 85,305	\$ 160,359
Personnel Benefits	\$ 38,600	\$ 37,021	\$ 35,340	\$ 34,108	\$ 66,175
Supplies for Consumption	\$ 89,731	\$ 77,443	\$ 85,878	\$ 72,630	\$ 91,220
Services and Pass-Through	\$ 123,958	\$ 105,638	\$ 98,585	\$ 106,294	\$ 125,280
Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ 765,000
Debt Interest	\$ 33	\$ 17	\$ 12	\$ 8	\$ 10
Debt Principal	\$ 124	\$ 140	\$ 144	\$ 149	\$ 150
Grand Total	\$ 334,184	\$ 305,112	\$ 296,419	\$ 298,492	\$ 1,208,194

The DETAILS

The Equipment Rental Fund (ER&R) is an internal service fund responsible for providing equipment/fleet maintenance services to all City departments and functions (SMC 2.68). All revenue into this fund is generated via internal service charges assessed to City departments and functions based upon their actual usage of services. This fund accounts for all expenditures for salaries, wages, and expenses created by the repair, replacement, purchase, and operation of the City's vehicle and equipment fleet.

As an internal service fund, the ER&R Fund is responsible for purchases and sales of all vehicles and equipment. The fund then rents it to various City departments.

ER&R repairs and performs the necessary maintenance on all City-owned vehicles and equipment, and maintains each unit's necessary records.

The Public Works Director supervises and controls the ER&R fund to ensure the fund's operation complies with SMC 2.68 with the assistance of the Director of Finance for rate setting. The goals of the fund include setting rates that cover the costs of operation and equipment replacement; charges to departments are equitably allocated; tracking of equipment; and investment of excess funds. Management has the further responsibility to ensure that all revenues and expenses are properly coded, summarized and reported in the formats prescribed both internally and externally.

ER&R rate structures need to cover all costs associated with the operation of the fund. Rental rates are composed of four components:

- Expenses due to maintenance and operation (employee wages, building rental, equipment repair, supplies, etc.)
- Depreciation of equipment.
- A surcharge for equipment replacement.
- Corrections for prior year charges.

It is extremely important to have a system in place that separates charges for replacing equipment from the other components. Currently the City of Sunnyside is in the process of creating and updating the rental rates, depreciation schedules and surcharges for equipment replacement. All planned new purchases of vehicles and equipment in 2021 are funded within the fund(s) that receive the use of the vehicle/equipment.

2022 Goals and Projects:

During the 2021 Budget process, City Council expressed their concern regarding the lack of funding in the ER&R fund. Starting in the 2021 budget, each department/division will appropriate funds to be deposited into the ER&R fund for the replacement of vehicles and equipment. The dollar amount was based on the assessed value of the department/division fleet replacement cost and what they could actually afford to set aside. This is just the first step in creating a functioning ER&R fund.



Information Technology Fund(504)

Budget: \$
 Finance and Administrative Services Director: Jamison Horner
 Employees: Contracted Services

BY the NUMBERS

Expenditures by Type	2018 Actual	2019 Actual	2020 Actual	2021 Estimated	2022 Proposed
Supplies for Consumption	\$ 33,951	\$ 37,605	\$ 64,145	\$ 73,727	\$ 46,410
Services and Pass-Through	\$ 317,291	\$ 234,570	\$ 276,532	\$ 266,664	\$ 282,370
Capital Outlays	\$ 4,532	\$ -	\$ -	\$ 150,000	\$ -
Grand Total	\$ 355,775	\$ 272,176	\$ 340,677	\$ 490,391	\$ 328,780

The DETAILS

The Information Technology Fund is an internal service fund that provides IT services to all City departments. Revenue is generated by service charges to other departments based upon their technology usage according to the City’s Cost Allocation Plan. The main goal of the fund is to ensure resources are available when needed, efficiently and securely. Staff is contracted through Yakima County Technology to manage the City’s hardware and software, and provide associated technical support to City departments. Expenditures that can be attributed to a particular department or fund are paid for out of the applicable fund directly.

2021 Accomplishments and Projects:

- Replace 10 Police vehicle computers according to computer replacement schedule
- Implemented telework capacity & equipment for various departments through the City to accommodate COVID-19
- Upgrade City internet to Yakima County Technology Services
- Installed air fiber for inter-City connection to internet
- Completed sever move in to Yakima County data center with back up at City Hall

2022 Goals and Projects:

- Replace 20 computers according to computer replacement schedule
- Secure Wi-Fi installation at the Law & Justice Center
- Continue working with Sunnyside Municipal Court to provide contactless court appointments

2022 Preliminary Budget





Office of the City Manager
818 East Edison Avenue
Sunnyside, Washington 98944
(509) 837-6300 Office

DATE: October 29, 2021

TO: Honorable Mayor and Distinguished Councilmembers

FROM: Elizabeth Alba, Interim City Manager

SUBJECT: 2022 Preliminary Budget Presentation

The City of Sunnyside’s 2022 Preliminary Budget is presented for review and consideration. This balanced budget maintains important public services and shows results of the efforts to stabilize the City’s financial condition. While continued work is necessary, the City has made considerable progress toward attaining financial security.

BACKGROUND

The budget consists of many “funds.” Each fund is supported by specific sources of revenue. Some funds are healthier than others, but audit and finance rules generally prohibit mixing them.

In 2020 and 2021, budgeting has been difficult due to the global COVID-19 pandemic that saw a loss of lives, coupled with a global economic recession and increasing inflation rates. Staff has worked very hard to take all of these factors into consideration when preparing this budget.

With 41% of City spending, our General Fund is the largest fund. Historically, it has also been one of the weakest. The State Auditor recommends keeping an ending balance in the General Fund equal to 60 days of spending, which would be about \$2.5 million. This proposed budget accomplishes that, and increases it by nearly \$3 million, to an estimated total of \$5.5 million. While most of this increase is due to the American Rescue Plan Act funds, which have restricted spending requirements, it is also due to the fact that Sunnyside is growing. Growth directly impacts revenues collected by the City in the form of taxes, permits, and user fees. However, growth also requires additional resources and planning for future needs.

Council and staff have worked hard to strengthen our finances. In 2019, the year ended with all funds showing positive balances, and within its expenditure authority, for the first

time in more than a decade. Council adopted a plan to achieve a stable General Fund balance by setting aside additional resources each year, and this plan has been successful. Ending fund balances in 2018 were approximately \$306,000; in 2019, \$1.8 million; and in 2020, \$2.18 million. 2021 is estimated to end with \$4.3 million and 2022 is on target to end with \$5.5 million.

At the same time, Council has been clear that the budget should balance without having to raise general taxes, which the City has done, with exception of the annual ad valorem increase in property tax collections, which is the City's most stable funding source for operating expenses. Demand for services is increasing as the population grows, and expenses tend to out-pace revenues. Staff worked very hard to scrub the budget and achieve Council's goals.

The result is a balanced budget proposal without general tax increases that establishes a healthy ending fund balance and sustains important services. However, the City still has significant needs that are unaddressed.

REVENUES

In light of the City's financial position and the pandemic impacts noted above, the revenue is more volatile in the General Fund than the other City funds. About 65% of our General Fund revenues will come from property taxes, sales taxes, and utility taxes in 2022. Fortunately, these revenue streams have remained relatively stable throughout 2020 and 2021, and are expected to remain constant in 2022. Other sources of revenue include licenses, permits, intergovernmental revenues, fines and penalties, and service charges (court fees, police funeral escorts and security fees, fire safety inspections, plan review fees, etc.). These revenues have proven more vulnerable to the effects of the pandemic. Some had significant drops compared to past years, and those weaknesses will continue until the economy stabilizes.

While the enterprise and restricted funds saw revenue fluctuations in past years, most are stable. These funds are dedicated to such purposes as ensuring clean drinking water, effective stormwater management, safe wastewater treatment, quality ambulance services, and critical transportation infrastructure renewal and construction.

Projected revenue for the 2022 Preliminary Budget is approximately \$37.84 million, a \$1.9 million increase over the estimated revenues for 2021 of \$35.9 million.

EXPENSES

The expenditures supported by taxes are some of the most critical, which are found in the General Fund. General Fund expenditure estimates for 2022 can be estimated and categorized in the following service areas:

- General Government	\$2,289,000
- Public Safety	\$8,984,000
- Economic Environment	\$229,500
- Social Services	\$32,000
- Culture and Recreation	\$885,000
- Other Decreases and Obligations	\$1,892,000

The 2022 Preliminary Budget started with a maintenance-level budget, including inflation to estimate the costs of providing the same levels of services and staffing in 2022 as in 2021. Additional staffing was then added to address shortfalls in Police, Fire and Public Works.

With the additional revenue received from the ARPA, the following were funded in 2021:

- Utility Billing Assistance Program, \$300,000
- NOVATime Time Clock Solution, \$56,000
- Miscellaneous Authorized Expenses, \$115,000

This leaves \$1,876,000, left of the 2021 ARPA funds intact and the City will receive an additional \$2,347,000 in 2022 for a total of \$4,223,000 in unencumbered funds.

The 2022 Preliminary Budget reflects approximately \$14.3 million in General Fund expenditures. Enterprise and restricted funds add \$21.3 million in spending for a total 2022 Preliminary Budget of \$35.6 million, a \$4.4 million increase over the estimated expenditures for 2021 of \$31.2 million, (which was budgeted at \$32.6 million but benefited from savings due to unfilled positions left vacant by attrition).

PERSONNEL

In 2021 Council establish a new vacant firefighter/EMT position and added an additional Code Enforcement Office and Building Inspector. For the 2022 Preliminary Budget the General Fund appropriates the vacant Police Commander, Receptionist and 35% of an Assistant Fire Chief. The Street Fund appropriates an additional Fleet Maintenance Worker. The Water Fund appropriates one Seasonal Maintenance Worker and one Full-time Maintenance Worker. A Project Manager is appropriated out of all funds.

In addition, external factors drive certain personnel costs, such as health insurance premiums. State workers' compensation rates increased between 4% and 6% depending

on the job type. The 2022 Preliminary Budget reflects all CBAs approved for 2022 and assumes a 2.6% increase in employee compensation and benefits for non-represented employees.

EQUIPMENT RENTAL & REPLACEMENT

The City has prioritized replenishing the Equipment Rental and Replacement Fund. This budget represents continued cost sharing among all City funds to support vehicle maintenance. The beginning fund balance in this fund was \$0 at the beginning of 2021, and is on track to end 2022 with approximately \$450,000. City staff has requested council to consider funding the following requests, which have not been appropriated in the 2022 Preliminary Budget:

- Public Works
 - o 4 Service Vehicles
 - o 1 Lawn Mower
 - o 1 Vehicle Lift
 - o Push Camera
 - o Effluent Flow Meter
- Police
 - o 4 Patrol Vehicles

Other Enhancements

Additional enhancements that have been requested by staff but are unfunded in the 2022 Preliminary Budget include the following:

- Senior Center Flooring
- Enclosed Gable-Ends at the Pool
- South Hill Park Sprinkler System
- Bleacher Slab and Central Park
- ADA Lift at the Pool
- Pool Slide Shade
- HVAC at old Sewer Ops Building
- SCADA Server Upgrade
- Sidewalk Replacement Program
- Dispatch Remodel Project – Choices Building

**2022
CITY OF SUNNYSIDE
OFFICIALS**

CITY COUNCIL

Position	Name	Term Expires
#1	<i>Martin Beeler</i>	December 2025
#2	<i>Dean Broersma</i>	December 2025
#3	<i>Julia Hart</i>	December 2025
#4	<i>Francisco Guerrero</i>	December 2025
#5	Mike Farmer	December 2023
#6	James A. Restucci	December 2023
#7	Craig Hicks	December 2023

ADMINISTRATIVE STAFF

Position	Held By
Interim City Manager	Elizabeth Alba
Interim Director of Finance & Administrative Services	Jamison Horner
Police Chief	Al Escalera
Fire Chief	Ken Anderson
Director of Public Works	Shane Fisher
City Clerk/Executive Assistant	Jacqueline Renteria
City Attorney	Kerr Law Group, PLLC
Planning Supervisor	Mike Shuttleworth
Human Resources	Victoria Hernandez
Court Administrator	Vanessa Engquist
Parks & Recreation Coordinator	Gwen Weder

2022 Organization Chart

CITIZENS OF SUNNYSIDE

CITY COUNCIL

Mayor Francisco Guerrero, Deputy Mayor Dean Broersma, Julia Hart, Craig Hicks, James Restucci, Mike Farmer, and Martin Beeler

EXECUTIVE ASSISTANT/ DEPUTY CITY CLERK

Janeth Rangel

MAINTENANCE WORKERS

Alejandro Almaguer, Glenn Barnett, Alfredo Cerda, Pedro Cerda, Lorenzo Garza, Chance Graff, Silvano Hernandez, Don Howell, Kane Koerner, Oscar Mendoza, Jason Moore, Nick Morrow, Hugo Morales, Hipolito Nolasco, Randy Peters, Angel Prieto, Juan Quezada, and Jose Ruelas Jr.

SUPERVISORS
Mitch Ziegler
Raul Sanchez
Jaime Alvarez
Daniel Tiliano

PUBLIC WORKS DIRECTOR
Shane Fisher

SEASONAL MAINTENANCE WORKERS

SERGEANTS

Johnnie Gusby
Oliver Hernandez
Robert Layman
Erica Rollinger
Christopher Sparks

PATROL

Mikael Ausland, Jose Chiprez, Shawn Christensen, Robert Flores, Miguel Juarez, Skip Lemmon, Erick Otero, Shannel Perry-Strom, Jaime Prieto, Sam Ramos, Melissa Rodriguez, Josh Rosenow, Jose Sanchez, Chad Sholtys, Garrett Stephens, Jeremy Tucker, and Casandra Withers

EXECUTIVE ASSISTANT
Deena Alvord

COMMANDER
Vacant

POLICE CHIEF
Al Escalera

COMMANDER
Scott Bailey

DATA ENTRY CLERK
Vicki Dobrauc

RECEPTIONISTS
Lilia Diaz, Vacant

CORRECTIONS OFFICERS
Arnaldo Contreras, Rudy Garcia, Joe Prieto, Gabino Saenz, Jr., Jared Spence, Joe Valencia, Lucas Velazquez, and Vacant.

DISPATCH
Maria Lemmon
Lupe Rodriguez
Elba Chumley
Charles Sanchez
Adrian Sandoval
Luis Valdez

CITY CLERK/EXECUTIVE ASSISTANT
Jacqueline Renteria

CITY MANAGER
Elizabeth Alba

SERGEANTS
Joe Glossen
Andrew Guterrez

DETECTIVES
Darin Scott
Melissa Heeren
Kurt Berry

EVIDENCE CUSTODIAN/ CRIME ANALYST
Courtney Percival

FIREFIGHTERS/EMS
Miguel Barrios, Dennis Blumer, Kellison Dabling, Zach Durbin, Lucas Flodin, Jeremy Garrett, Sean Glasser, Nate Hede, Zach Heeren, Tyler Hunsaker, Gregg Hutchinson, Guthrie Lambert-Smith, Josh McConnell, Damian Ramos, and Emma Verge

FIRE CHIEF
Ken Anderson

ASSISTANT CHIEF/FIRE
Vacant

ASSISTANT CHIEF/MSO
Vacant

BATTALION CHIEF
Tony Castillo

CAPTAINS
Alejandro Barrera
Chad Den Boer
David Riddle

VOLUNTEER FIREFIGHTERS /EMS

CODE ENFORCEMENT OFFICERS
David Driscoll and Javier Mendoza

BUILDING INSPECTORS
Andy Stamschr, Vacant

PERMIT TECH
Debbie Espinoza

PLANNING SUPERVISOR
Mike Shuttleworth

APPOINTED JUDGE
Stephen Michels

COURT CLERKS
Jessica Chavez, Selenia Nateras

COURT SUPERVISOR
Vanessa Engquist

FINANCE TECHNICIANS
Esmeralda Ochoa
Mary Ramirez
Laura Mendoza
Diany Montes-Althausser

FINANCE SUPERVISOR
Delilah Saenz

ADMINISTRATIVE SERVICE DIRECTOR
Jamison Horner

HUMAN RESOURCE ASSISTANT
Victoria Hernandez

SEASONAL POOL & RECREATION STAFF

RECREATION COORDINATOR
Gwen Weder

YAKIMA COUNTY IT (CONTRACT)
Denton Cantwell & Grady Gouveia

ELECTED OFFICIALS		
#	Position Title	Annual Salary
1	Mayor	\$7,200
1	Deputy Mayor	\$6,000
5	Councilmembers	\$4,800

APPOINTED POSITIONS			2.60% COLA
#	Position Title	Annual Salary	Monthly Salary
1	City Manager	\$136,715	\$11,393
Authorized: 1		Funded: 1	

NON-REPRESENTED POSITIONS			2.60% COLA
#	Position Title	Minimum Monthly Salary	Maximum Monthly Salary
1	Fire Chief	\$7,643	\$10,419
1	Police Chief	\$7,643	\$10,419
1	Public Works Director	\$7,515	\$9,435
1	Administrative Services Director	\$7,515	\$9,435
1	Assistant Fire Chief - MSO	\$7,287	\$9,132
1	Assistant Fire Chief - Fire	\$7,287	\$9,132
1	Battalion Chief ²	\$7,160	\$8,973
2	Police Commander	\$7,160	\$8,973
1	Project Manager	\$6,013	\$7,481
1	Human Resources Assistant	\$6,013	\$7,481
1	City Clerk/Executive Assistant	\$6,013	\$7,481
2	Administrative Assistants	\$3,877	\$4,819
1	Recreation Coordinator	\$3,877	\$4,819
Authorized: 15		Funded: 14	

NON-REPRESENTED SEASONAL POSITIONS			
Position Title		Minimum Hourly Pay	Maximum Hourly Pay
18	Lifeguards	\$14.50	\$15.25
3	Pool Assistant Managers	\$14.50	\$17.50
1	Pool Manager	\$15.50	\$18.50
12	Temporary Laborers -Seasonal Maintenance	\$18.25	\$21.50
1	Building Inspector - Seasonal	-	\$25.75
Authorized: 35		Funded: 35	

Minimum wage scheduled to increase from \$13.69/hr to \$14.49/hr for 2022. All wages have been adjusted accordingly.

IAFF POSITIONS			0.00% COLA ¹
Position Title		Minimum Monthly Salary	Maximum Monthly Salary
15	Firefighters	\$4,986	\$6,059
3	Captains	\$6,234	\$7,061
Authorized: 18		Funded: 18	

POLICE GUILD POSITIONS			2.50% COLA
Position Title		Minimum Monthly Salary	Maximum Monthly Salary
1	Patrol Officers- Pre-Academy	-	\$5,053
1	Patrol Officer - Post-Academy	-	\$5,227
20	Patrol Officers	\$5,519	\$6,709
5	Sergeants	\$6,994	\$8,500
Authorized: 27		Funded: 27	

¹ Contracts under negotiation for 2022

² Position authorized, but not funded

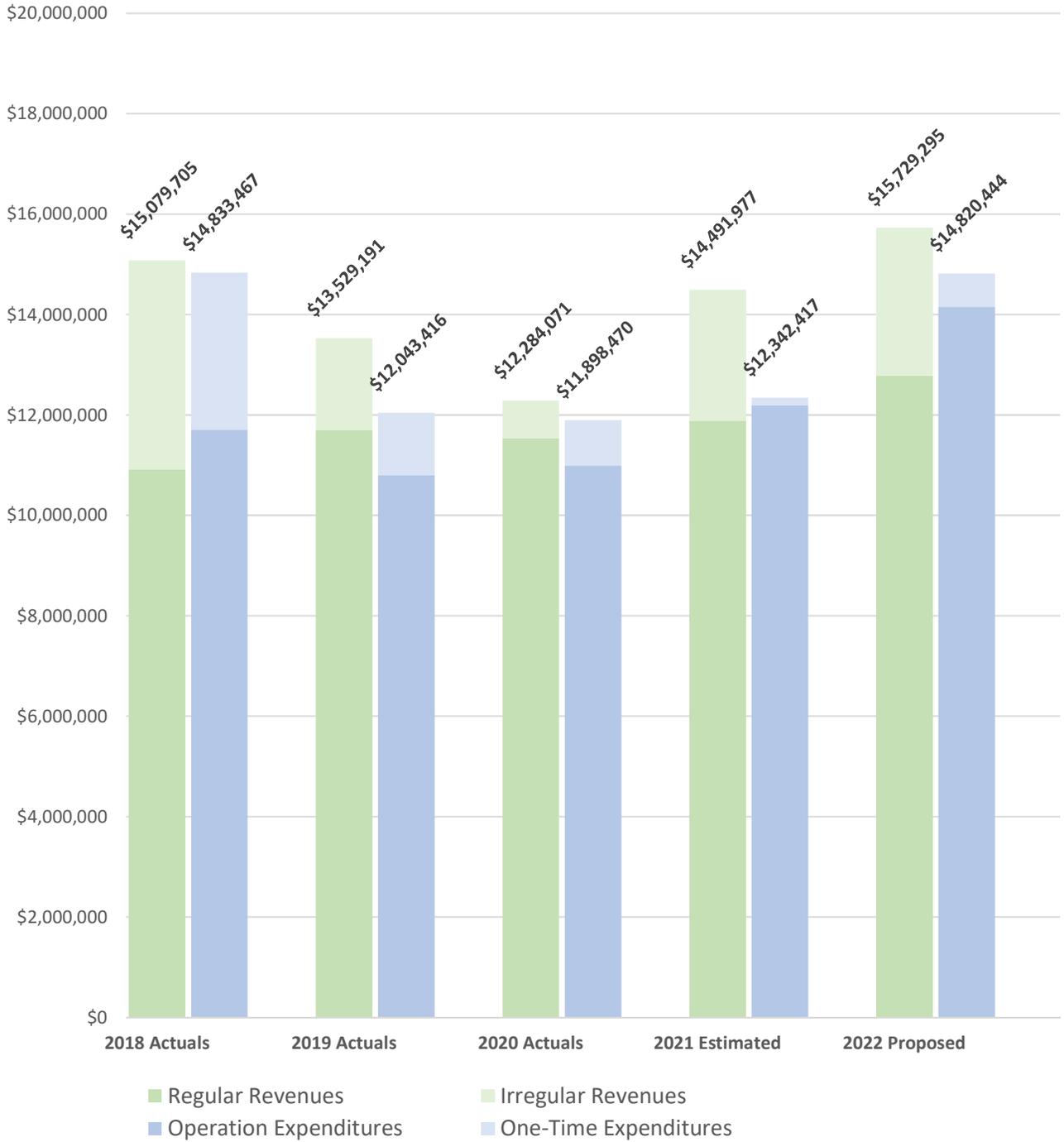
TEAMSTER'S POSITIONS					
Union Group	Position Title	Minimum Salary		Maximum Salary	
		Monthly	Hourly	Monthly	Hourly
Office/Clerical		3.25% COLA			
0	Accounting Specialist I with certification	\$4,496	\$25.94	\$5,516	\$31.82
0	Accounting Specialist I w/o certification	\$4,410	\$25.44	\$5,410	\$31.21
7	Technicians: Finance/Court Clerks	\$3,700	\$21.35	\$4,497	\$25.94
0	Accounting Assistant I includes: Building Secretary Permit Coordinator Parks & Recreation Asstistant Office Assistant	\$3,378	\$19.49	\$4,143	\$23.90
Authorized: 7		Funded: 7			
Public Works		Minimum Hourly		Maximum Hourly	
		2.50% COLA			
2	Waste Plant Operator I - II - III	\$23.93		\$29.40	
19	Maintenance Workers Parks, Stormwater, Streets, Water & Wastewater	\$23.35		\$28.56	
2	Fleet Maintenance	\$25.90		\$31.80	
2	Building Inspector/Plans Examiner	\$29.12		\$35.75	
2	Code Enforcement Officer	\$26.89		\$33.27	
Authorized: 27		Funded: 27			
Police Support		0.00% COLA¹			
8	Corrections Officer ²	\$4,139	\$23.88	\$5,037	\$29.06
8	Communications Officer	\$3,940	\$22.73	\$4,788	\$27.62
2	Receptionist II	\$3,760	\$21.69	\$4,572	\$26.37
0	Pre-Academy Corrections Officer	\$3,682	\$21.24		
1	Crime Analyst/Evidence Technician	\$3,633	\$20.96	\$4,793	\$27.65
1	Data Entry Clerk/Receptionist I	\$3,582	\$20.67	\$4,356	\$25.13
Authorized: 20		Funded: 19			
Division Supervisors		2.00% COLA			
3	Police Support, Finance & Community Services Supervisors	\$6,381	\$36.81	\$7,976	\$46.02
1	Public Works Supervisor - Sewer	\$5,549	\$32.01	\$6,936	\$40.02
1	City Court Department Supervisor	\$5,271	\$30.41	\$6,589	\$38.01
3	Public Works Facilities Maintenance, Street, & Water Supervisors	\$5,063	\$29.21	\$6,329	\$36.51
Authorized: 8		Funded: 8			

¹ Contracts under negotiation for 2022

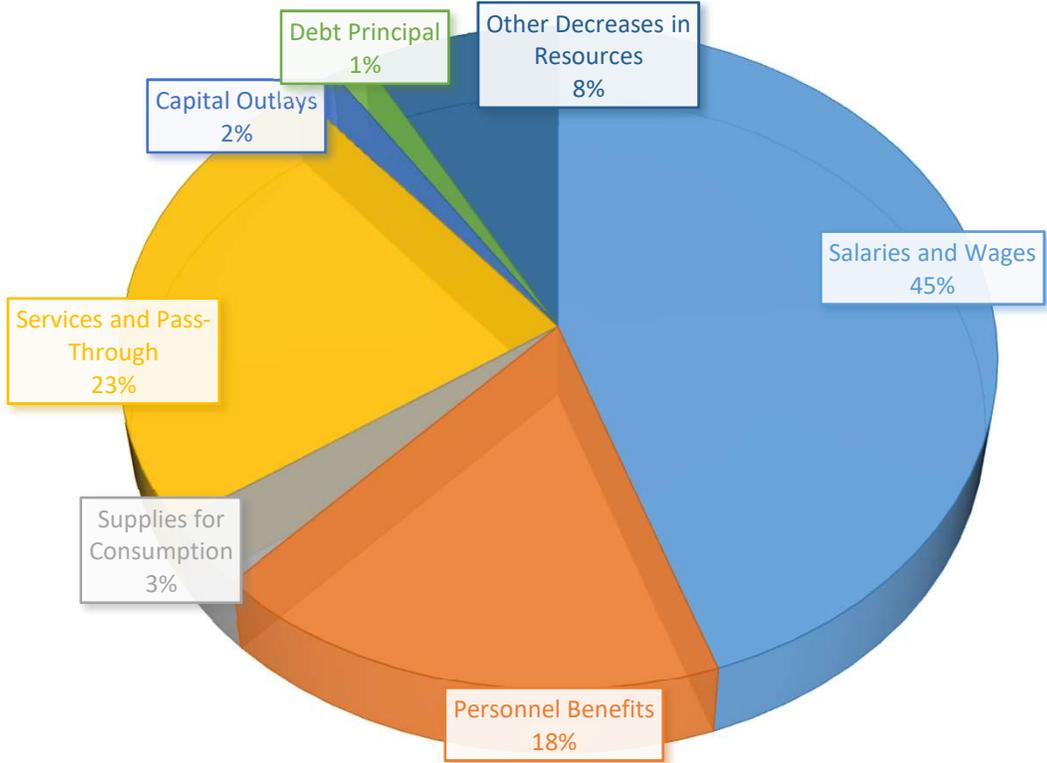
² Position authorized, but not funded

Authorized Full-Time/Permenant Positions:	123	Funded Full-Time/Permenant Positions:	121
Authorized Part-Time/Temporary Positions:	35	Funded Part-Time/Temporary Positions:	35
Total Authorized Positions:	158	Total Funded Positions:	156

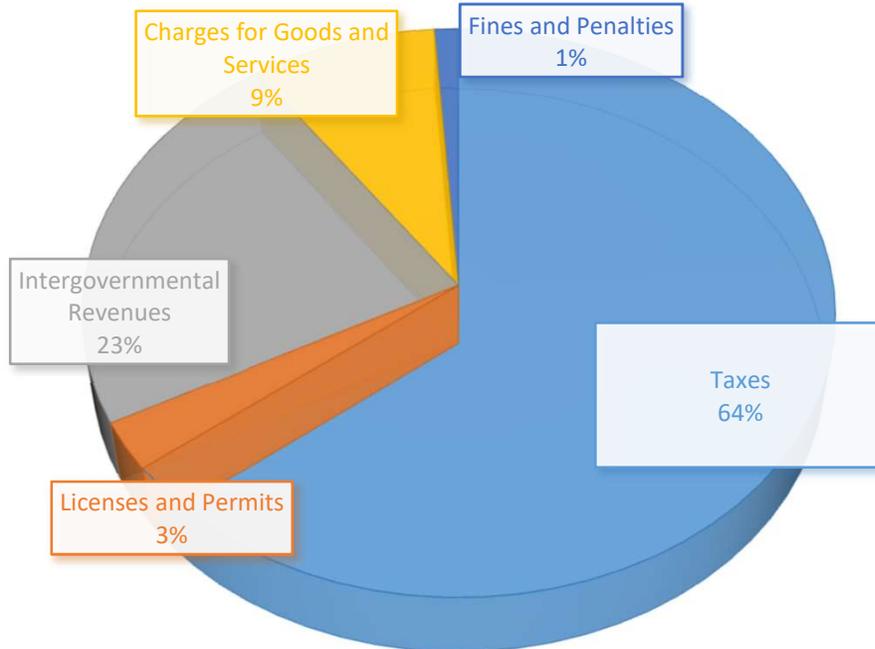
General Fund Revenue and Expenditure Trend



USE OF FUNDS

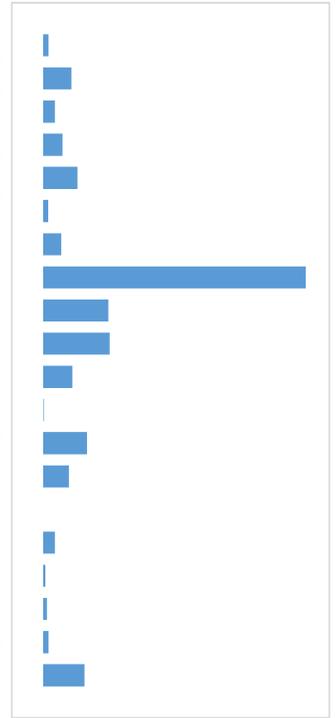


SOURCE OF FUNDS

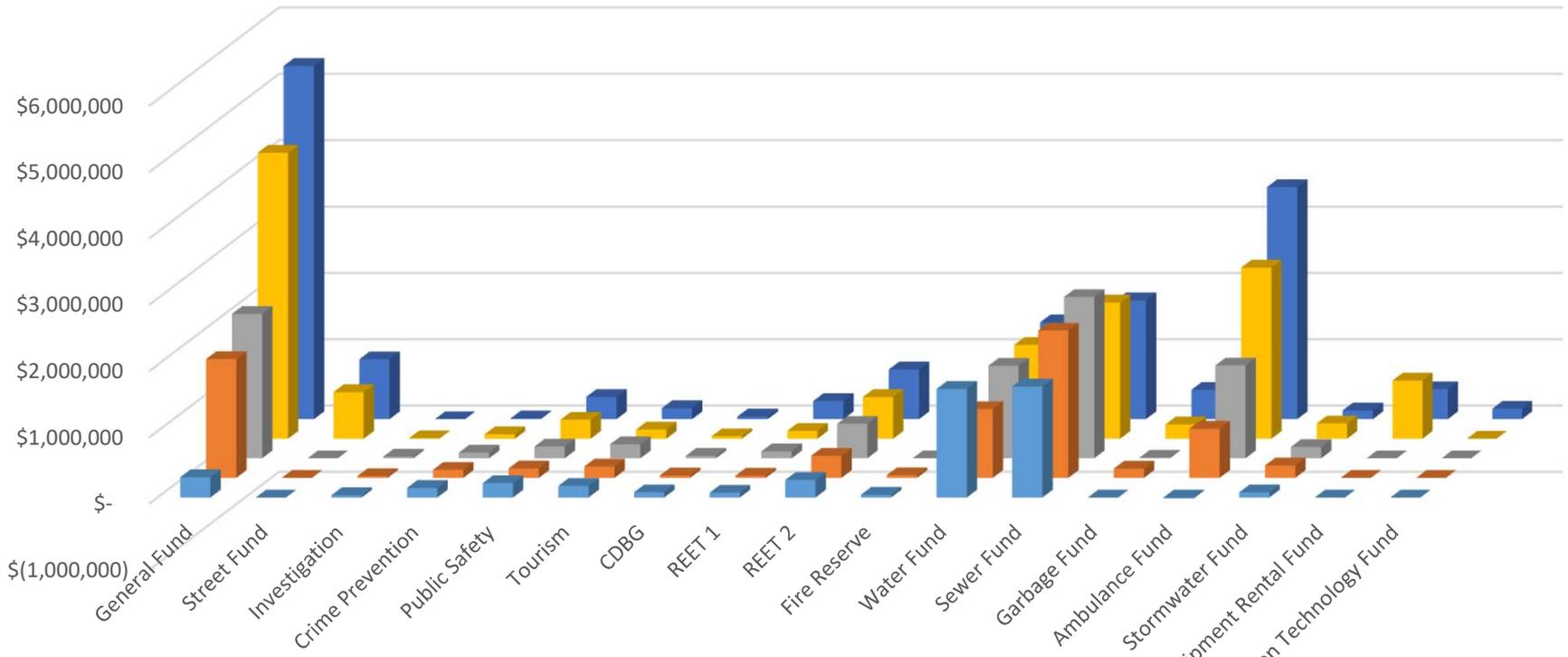


Expenditures by Department

	Salaries and Wages	Personnel Benefits	Supplies for Consumption	Services and Pass-Through	Total
Legislative	\$ 37,200	\$ 3,104	\$ 1,040	\$ 63,000	\$ 104,344
Municipal Court	\$ 175,787	\$ 78,569	\$ 12,910	\$ 264,680	\$ 531,946
Executive	\$ 96,817	\$ 111,363	\$ 1,500	\$ 14,770	\$ 224,450
Finance/Clerk	\$ 209,278	\$ 70,021	\$ 4,470	\$ 85,720	\$ 369,489
Legal			\$ 1,150	\$ 647,890	\$ 649,040
Employee Benefits		\$ 102,500		\$ -	\$ 102,500
Central Services	\$ 79,767	\$ 69,990	\$ 3,800	\$ 188,580	\$ 342,137
Law Enforcement	\$ 3,173,337	\$ 1,161,017	\$ 98,580	\$ 599,130	\$ 5,032,064
Fire and EMS	\$ 793,553	\$ 185,992	\$ 77,720	\$ 170,966	\$ 1,228,231
Corrections	\$ 583,761	\$ 250,622	\$ 210,240	\$ 209,650	\$ 1,254,273
Building	\$ 343,504	\$ 140,838	\$ 11,800	\$ 56,550	\$ 552,692
Disaster				\$ 16,540	\$ 16,540
Dispatch	\$ 553,690	\$ 236,000	\$ 3,790	\$ 34,080	\$ 827,560
Airports	\$ 12,187	\$ 8,496	\$ 5,420	\$ 459,580	\$ 485,683
Conservation				\$ 6,970	\$ 6,970
Planning	\$ 92,737	\$ 43,794	\$ 5,190	\$ 82,190	\$ 223,911
Aging and Disability	\$ -	\$ -	\$ 1,260	\$ 40,765	\$ 42,025
Recreation	\$ 49,497	\$ 15,000	\$ 6,020	\$ 3,440	\$ 73,957
Recreation Facilities	\$ -	\$ -	\$ 5,900	\$ 101,700	\$ 107,600
Parks	\$ 405,605	\$ 123,926	\$ 38,390	\$ 213,620	\$ 781,541
Total	\$ 6,606,720	\$ 2,601,232	\$ 489,180	\$ 3,259,821	\$ 12,956,953



Sum of 2018 Actual Sum of 2019 Actual Sum of 2020 Actual Sum of 2021 Estimated Sum of 2022 Proposed



Values

Sum of 2018 Actual Sum of 2019 Actual Sum of 2020 Actual Sum of 2021 Estimated Sum of 2022 Proposed

Fund

Fund Name	Beginning Balance	Revenue	Expenditure	Ending Balance
General Fund	\$ 4,327,289	\$ 15,729,315	\$ 14,820,444	\$ 5,236,160
Street Fund	\$ 740,602	\$ 4,965,150	\$ 5,003,843	\$ 701,909
Investigation	\$ 8,255	\$ 2,030	\$ 7,330	\$ 2,955
Crime Prevention	\$ 68,614	\$ 12,490	\$ 62,760	\$ 18,344
Public Safety	\$ 285,296	\$ 560,110	\$ 508,444	\$ 336,962
Tourism	\$ 138,227	\$ 110,070	\$ 157,182	\$ 91,115
GO Bonds	\$ 1	\$ 669,260	\$ 668,620	\$ 641
CDBG	\$ 37,676	\$ 3,040	\$ 70	\$ 40,646
REET 1	\$ 253,922	\$ 155,040	\$ 200	\$ 408,762
REET 2	\$ 630,084	\$ 120,260	\$ 1,130	\$ 749,214
Fire Reserve	\$ 212	\$ 10	\$ -	\$ 222
Fire Capital	\$ -	\$ -	\$ -	\$ -
Water Fund	\$ 1,414,296	\$ 4,120,295	\$ 3,978,678	\$ 1,555,913
Sewer Fund	\$ 2,053,806	\$ 5,200,105	\$ 5,914,624	\$ 1,339,287
Garbage Fund	\$ 217,394	\$ 2,190,100	\$ 1,965,629	\$ 441,865
Ambulance Fund	\$ 2,347,780	\$ 3,150,162	\$ 2,599,129	\$ 2,898,813
Stormwater Fund	\$ 230,743	\$ 262,910	\$ 354,654	\$ 138,999
Equipment Rental Fund	\$ 876,994	\$ 580,000	\$ 1,208,194	\$ 248,800
Information Technology Fund	\$ (0)	\$ 486,890	\$ 328,780	\$ 158,110
	\$ 13,631,191	\$ 38,317,237	\$ 37,579,711	\$ 14,368,717
Balanced Budget	\$51,948,428		\$51,948,428	

BASIS OF ACCOUNTING

Cash Basis Reporting

The City of Sunnyside reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System* (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter [43.09](#) RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP).

Revenues are recognized only when received in cash and expenditures are when paid, including those properly chargeable against the report year budget appropriations as required by State Law. This is a departure from generally accepted accounting principles (GAAP), which require revenue and expenditure recognition on the accrual basis of accounting. Purchases of fixed assets are expensed during the year acquired. There is no capitalization of capital assets, nor allocation of depreciation expense. Inventory is expensed when purchased.

Fund Accounting

Financial transactions of the government are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprises its cash and investments, revenues and expenditures. The government's resources are allocated to and accounted for in individual funds depending on their intended purpose. The following fund types are used by the City of Sunnyside:

Governmental Fund Types

General Fund (001)

This fund is the primary operating fund of the government. It accounts for all financial resources except those required or elected to be accounted for in another fund.

Special Revenue Funds (100-199)

These funds account for specific revenue sources that are restricted or committed to expenditures for specified purposes of the government.

Debt Service Funds (200-299)

These funds account for financial resources which are restricted, committed, or assigned to expenditure for principal and interest. Debt Service Funds should be used to report resources if legally mandated.

Capital Projects Funds (300-399)

These funds account for financial resources which are

restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets.

Permanent Funds (700-799)

These funds account for financial resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support programs for the benefit of the government or its citizenry.

Proprietary Fund Types

Enterprise Funds (400-499)

These funds account for operations that provide goods or services to the general public and are supported primarily through user charges.

Internal Service Funds (500-599)

These funds account for operations that provide goods or services to other departments or funds of the government on a cost reimbursement basis.

Fiduciary Fund Types

Fiduciary Funds (600-698)

These funds are used to account for assets that the government holds on behalf of others in a custodial capacity. The City of Sunnyside does not budget appropriations for its custodial funds as the funds are held for the benefit of others.

Revenue Classifications

Revenues are arranged by fund, categorized in a basic account format prescribed by the State Auditor's Office. The following is a brief summary of those basic accounts.

308 Beginning Cash and Investments

This account includes the estimated and actual amounts of cash and investments available for appropriation at the beginning of the year.

310 Taxes

This account includes tax assessments levied for the support of the City; including property taxes, sales and use taxes, franchise fees, business and occupational taxes, excise taxes and gambling taxes.

320 Licenses and Permits

This account includes revenues for charges for the issuance of licenses and permits. Including but not limited to, proceeds from the issuance of business licenses, animal license and land use permits (and fees). Licenses and permit fees are designed to cover the cost

of administration, inspection and continuing services in connection with regulation.

330 Intergovernmental Revenues

This account includes revenues derived from Federal and State Grants, State and Inter-local shared revenues, entitlements, and in-lieu taxes. Revenues collected in this account include motor vehicle fuel tax, criminal justice, liquor excise tax and liquor board profits.

340 Charges for Goods and Services

This account includes fees and charges for professional or other services rendered. Included in this account are water and sewer collections, garbage collections and late charges on utilities.

350 Fines and Penalties

This account includes any fines and penalties for civil and criminal infractions and other non-court revenues like utility and licensing late fees, etc.

360 Miscellaneous Revenues

This account is used for all other resources collected, which are not otherwise provided for through the above referenced accounts; included in this account are investment interest earnings and sales interest.

380/390 Non-Revenues

This account is used for non-revenues such as investment sales and transfers between funds. This account is not recognized within the budget.

Expenditure Classifications

Expenditures are arranged by fund, categorized in a basic account format prescribed by the State Auditor's Office. The following is a brief summary of those basic accounts.

508-Ending Cash & Investments

This account includes the estimated and actual amounts of cash and investments remaining after all appropriations at the end of the year.

510-General Government Services

This account is a major class of services provided by the legislative, judicial and administrative branches of governmental entity for the benefit of the public or governmental body as a whole.

520-Public Safety

This account includes all Public Safety services including: Police, Fire, Ambulance, Rescue and Emergency Aid, Communication, Alarms and Dispatch.

530-Utilities and Environment

This account includes all utilities provided by the City of Sunnyside such as Water, Sewer and Solid Waste.

540-Transportation

This account is used for all aspects of transportation including road and street preservation, maintenance and operations.

550-Economic Environment

This account is used for those services including Community Services, Planning, Community Development and Housing.

560-Mental and Physical Health

This account provides for all aspects of Public Health including mental health services and substance abuse.

570-Culture and Recreation

This account is used for Library services, Spectator and Community Events, Participant Recreation, Cultural and Recreational Facilities and Park Facilities.

580-Non-Expenditures

This account is used for Inter-Fund Loan Disbursements, Redemption of Long-Term Debt for Proprietary Funds (utility funds), Agency Type Disbursements and any other miscellaneous non-expenditure.

591-593- Debt Services

These accounts are used for debt services such as redemption of debt, interest and other debt service costs and advance refunding escrow.

594/595-Capital Expenditures

These accounts are used for the purchase of Capital Items including roads/street construction and other infrastructure.

596/597/599-Other Financing Uses

These accounts account for discounts on issuance of long term debt, transfers out to other funds, and payment for refunded debt.

GLOSSARY OF ACCOUNTING TERMS

Account – A record of additions, deletions, and balances of individual assets, liabilities, equity, revenues, and expenses.

Accrual Basis – A method of accounting in which revenue is recorded in the period in which it is earned (whether or not it is collected in that period), and expenses are reported in the period when they are incurred (not matter when the disbursements are made). This method differs from the cash basis of accounting, in which income is considered earned when received and expenses are recorded when paid. All funds except the governmental funds are accounted on the accrual basis, and the governmental funds are accounted on a modified accrual basis.

Administrative Services Departments – Refers to organizational units or departments that primarily provide services to other departments or divisions. These include:

- Legislative – city council and its functions;
- Financial Services – the accounting, financial reporting, customer service, and treasury functions;
- Personnel Services – provides centralized personnel services to all city operations;
- Administrative Services – provides supervision of financial services and personnel services as well as budget, fiscal planning, tax and license, data processing, risk management, and other general administrative services;
- Civil Service – the independent panel that works with personnel/hiring issues for the Public safety departments.

Agency Fund – A governmental accounting classification used to describe those situations where one jurisdiction is acting on behalf of another.

Appropriation – The legal spending level authorized by an ordinance of the city council. Spending should not exceed this level without prior approval of the council.

Assessed Valuation – The value assigned to properties within the city that is used in computing the property taxes to be paid by property owners.

BARS – The Budgeting, Accounting, and Reporting System for accounting systems prescribed by the Washington State Auditor’s Office.

Benefits – City-provided employee benefits, such as social security insurance, retirement, worker’s compensation, life insurance, medical insurance, vision insurance, and dental insurance.

Budget – A financial plan of operations for the city. It is a plan, not a list of accounts and amounts.

Capital Improvement Program (CIP) – The element of the budget that deals with the expenditure of funds on durable capital facilities and equipment, typically with a value of more than \$5,000.

Capital Outlay – A budget category that may be a part of a capital improvement program, or in the case of expending less than \$5,000 but more than \$500, is a part of the operating budget.

Capital Project – A single project within the Capital Improvements Program.

Costs Allocation – The assignment of applicable costs incurred by a central services department (like “administrative services”) to a fund based on the benefit to the fund being assessed.

Councilmanic Bonds – Bonds that can be authorized by the city council without a vote of the public in an amount up to .75 percent of the assessed valuation of the city.

Current Expense Fund – See “General Fund”

Debt Service – Interest and principle payments on debt.

Debt Service Funds – The type of fund that accounts for the payment of debt service on general obligations of the city.

Designated Fund Balance – A portion of fund balance that has been designated by past council action for a specific purpose.

Enterprise Fund – A type of proprietary fund in which the direct beneficiaries pay for all costs of the fund through fees, or where a periodic determination of revenues and expenses is desired by management.

Fund – A self-balancing group of accounts that includes revenues and expenditures.

GAAP – “Generally Accepted Accounting Principles,” which are mostly determined by the GASB for governments.

GASB – “Governmental Accounting Standards Board,” which determines the underlying principles to be used in accounting for governmental activities.

General Fund – The fund of the city that accounts for all activity not specifically accounted for in other funds. Includes such operations as police, fire, engineering, planning, parks, museums and administration.

General Obligations – Bonds or other indebtedness of the city for which the pledge made for repayment is the full faith and credit of the city.

Governmental Fund Types – Funds that provide general government services. These include the general fund, special revenue funds, capital projects funds, and debt service funds.

Intergovernmental Revenues – Interfund charges to pay for quasi- external transactions of the fund.

Internal Controls – A system of controls established by the city that are designed to safeguard the assets of the city and provide reasonable assurances as to the accuracy of financial data.

Internal Service Funds – A type of proprietary fund that accounts for the goods and services provided to other units of the city. Payment by the benefiting unit is intended to fund the costs of providing such services.

LEOFF – The “Law Enforcement Officers and Fire Fighters” retirement system of the state that provides coverage for city public safety employees.

Levy Rate – The property tax percentage rate used in computing the property tax amount to be paid.

Licenses and Permits – A revenue category of the city derived from business licenses and building or development permits.

LID – “Local Improvement Districts.” A financing mechanism that permits the building of public infrastructure improvements which benefit a confined area and where the costs for those improvements are to be paid by the benefiting area land owners.

Operating Budget – The annual appropriation to maintain the provision of city services to the public.

PERS – “Public Employee Retirement System.” The state system for public employment retirement applicable in most cities for employees, except where LEOFF is applicable.

Preliminary Budget – That budget which is proposed by staff to the council and has not yet been adopted by the council.

Proprietary Funds – A group of funds that account for the activities of the city that are of a proprietary or “business” character. See “Enterprise Fund.”

Public Safety – A term used to define the combined budget of the police and fire departments.

Revenue Bonds – Bonds sold by the city that are secured only by the revenues of a particular system, usually the water/sewer fund and the regional water fund.

Special Revenue Funds – General government funds for which the source of monies is dedicated to a specific purpose.

Standard Work Year – 2,080 hours a year, 260 days (except leap year).

Working Capital – The year-end balance of current assets less current liabilities.

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 1

001 GENERAL FUND

01/01/2022 To: 12/31/2022

REVENUES

310 TAXES

311 10 00 000	REAL & PERSONAL PROPERTY TAXES	2,484,900.00
311 10 00 001	PILOT TAXES (IN LIEU TAXES)	3,400.00
313 11 00 000	LOCAL RETAIL SALES & USE TAX	3,500,000.00
313 61 00 000	BROKERED NATURAL GAS SALES & USE TAX	161,000.00
313 71 00 000	LOCAL CRIMINAL JUSTICE	325,000.00
316 40 00 000	B&O TAXES ON UTILITIES - ELECTRIC - 6%	1,020,000.00
316 41 00 000	B&O TAXES ON UTILITIES - GAS - 6%	190,000.00
316 42 00 000	B&O TAXES ON UTILITIES -TV CABLE - 6%	97,600.00
316 44 00 000	B&O TAXES ON UTILITIES - TELEPHONE - 6%	195,000.00
316 47 00 000	B&O TAXES ON UTILITIES - WATER - 29%	755,000.00
316 48 00 000	B&O TAXES ON UTILITIES - SEWER - 29%	851,000.00
316 49 00 000	B&O TAXES ON UTILITIES - GARBAGE - 29%	490,000.00
316 84 00 001	GAMBLING TAXES-CARD GAMES	20,000.00
317 20 00 000	LEASEHOLD EXCISE TAX	13,900.00
310 TAXES		10,106,800.00

320 LICENSES & PERMITS

321 30 00 000	FIRE PREVENTION PERMIT	100.00
321 91 00 000	FRANCHISE FEES - CABLE TELEVISION, 3.5%	45,000.00
321 99 00 000	BUSINESS LICENSES & PERMITS	103,500.00
322 10 00 000	BUILDINGS, STRUCTURES & EQUIPMENT	245,000.00
322 10 02 000	MECHANICAL PERMIT	8,600.00
322 10 03 000	PLUMBING PERMIT	15,000.00
322 10 06 001	SIGN PERMITS	250.00
322 30 00 000	DOG LICENSE FEE	4,000.00
322 30 00 001	DOG IMPOUND FEE	400.00
322 30 00 002	DANGEROUS DOG FEE	0.00
322 90 00 000	OTHER NON-BUSINESS LICENSES AND PERMITS	6,000.00
320 LICENSES & PERMITS		427,850.00

330 INTERGOVERNMENTAL REVENUES

331 20 10 547	ACRGP - FAA GRANT	9,000.00
331 20 10 549	AIRPORT LAYOUT PLAN UPDATE - FAA	350,000.00
332 92 10 000	AMERICAN RESCUE PLAN ACT FUNDS	2,346,570.00
333 16 20 000	YSO - LOCATION & ERAD ILLICIT CANNIBIS	5,000.00
333 16 20 522	STOP GRANT - YAKIMA COUNTY/DOJ PASS THROUGH FY 2020	3,050.00
333 20 00 001	STATEWIDE IMPAIRED DRIVING PATROL-WTSC	0.00
333 20 00 002	STATEWIDE SEATBELT PATROL-WTSC	510.00
333 20 00 003	STATEWIDE DISTRACTED DRIVING PATROL-WTSC	1,000.00
333 20 00 004	FLEX FUNDING-WTSC	510.00
333 20 00 005	TARGET ZERO TEAMS (DUI)-WTSC	2,080.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 2

001 GENERAL FUND

01/01/2022 To: 12/31/2022

REVENUES

330 INTERGOVERNMENTAL REVENUES

333 20 00 010	WASPC TRAFFIC SAFETY EQUIPMENT GRANT	0.00
333 21 20 523	CORONAVIRUS RELIEF FUND GRANT - COMMERCE	0.00
333 95 20 521	HIGH INTENSITY DRUG TRAFFICKING AREAS PRG (HIDTA) - FY 2020-2021	18,650.00
334 01 20 000	OFFICE OF PUBLIC DEFENSE (OPD)	66,000.00
334 01 20 001	LFO GRANT FUNDING DISTRIBUTION (AOC)	0.00
335 00 91 000	PUD PRIVILEGE TAX	40,800.00
335 04 01 548	LE & CJ LEG ONE TIME COST	0.00
336 00 71 000	MULTIMODAL TRANSPORTATION	23,200.00
336 00 98 000	CITY ASSISTANCE	175,000.00
336 00 99 000	STREAMLINED SALES TAX MITIGATION	0.00
336 06 20 000	CRIMINAL JUSTICE - HIGH CRIME	50,000.00
336 06 21 000	CRIMINAL JUSTICE - VOILENT CRIMES/POPULATION	5,500.00
336 06 26 000	CRIMINAL JUSTICE-SPECIAL PROGRAMS	20,100.00
336 06 51 000	DUI AND OTHER CRIMINAL JUSTICE ASSISTANCE	2,750.00
336 06 91 000	FIRE INSURANCE PREMIUM TAX	20,550.00
336 06 94 000	LIQUOR/BEER EXCISE TAX	120,000.00
336 06 95 000	LIQUOR CONTROL BOARD PROFITS	138,000.00
330 INTERGOVERNMENTAL REVENUES		3,398,270.00

340 CHARGES FOR GOODS & SERVICES

341 33 02 000	MUNICIPAL COURT- ADMIN FEES-WARRANT COST	7,650.00
341 33 03 000	MUNICIPAL COURT-ADMIN FEES-DEFER PROSC.	1,500.00
341 33 06 000	MUNICIPAL COURT-IT TIME PAY FEE	2,300.00
341 43 00 001	NSF CHECK FEES	3,500.00
341 49 00 000	COURT SERVICES	215,000.00
341 62 00 000	COURT RECORD SERVICES	200.00
341 70 00 200	CONCESSIONS - RECREATION	0.00
341 81 00 000	DATA/WORD PROC., PRINTING & IT SERVICES	2,000.00
341 91 00 000	ELECTION CANDIDATE FILING SERVICES	0.00
341 95 00 000	LEGAL SERVICES	0.00
342 10 00 000	FINGERPRINTING FEES	260.00
342 10 00 101	VEHICLE IMPOUND	200.00
342 10 00 103	POLICE SECURITY	10,000.00
342 10 00 104	SUNNYSIDE SCHOOL DISTRICT RESOURCE OFFICERS	175,000.00
342 10 00 105	FUNERAL ESCORT FEES	8,160.00
342 20 00 522	FIRE DNR REIMBURSEMENT, WILD LAND FIRES	2,000.00
342 21 00 000	FIRE MITIGATION FEE	5,000.00
342 21 35 001	EQUIPMENT COST SHARING - FIRE DISTRICT #5	0.00
342 36 00 000	PRISONER HOUSING COSTS	100.00
342 38 01 000	MUNICIPAL COURT-PRETRIAL SUP-CLJ	26,500.00
342 40 00 522	ANNUAL FIRE SAFETY INSPECTION	200.00
342 46 00 000	FD SPRINKLER SYS REVIEW FEE ⁹¹	100.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 3

001 GENERAL FUND

01/01/2022 To: 12/31/2022

REVENUES

340 CHARGES FOR GOODS & SERVICES

342 48 00 000	FD ALARM SYS REVIEW FEE	100.00
342 80 00 000	DISPATCH SERVICES	197,000.00
345 29 00 003	ABATEMENT AND DEMOLITION FEES	250.00
345 60 00 000	TOURISM PROMOTION SERVICES	30,000.00
345 81 00 000	ZONING & SUBDIVISION SERVICES	6,000.00
345 83 00 000	PLAN CHECKING SERVICES	100,000.00
345 83 01 000	CONDITIONAL USE PERMITS	1,530.00
345 83 02 000	VARIANCE	650.00
345 83 03 000	AMENDMENT	0.00
345 83 04 000	APPEAL FEE	0.00
345 83 05 000	REZONE	575.00
345 83 06 000	ANNEXATION	680.00
345 83 07 000	PLAT AMENDMENT	0.00
345 89 01 000	SEPA	1,000.00
345 89 02 000	THRESHOLD DETERMINATIONS	0.00
345 89 03 000	SHORT PLAT APPLICATION & FEES	0.00
345 89 04 000	LONG PLAT APPLICATION & FEES	3,000.00
345 89 05 000	PLAN DEVELOPMENT	0.00
345 89 06 000	DENSITY FACTOR	0.00
340 CHARGES FOR GOODS & SERVICES		800,455.00

350 FINES & PENALTIES

352 30 00 000	MANDATORY INSURANCE ADMIN COST	300.00
353 10 00 000	TRAFFIC INFRACTIONS-NONPARKING	123,000.00
353 70 00 000	NON-TRAFFIC INFRACTION PENALTIES	3,100.00
354 00 00 000	PARKING INFRACTION PENALTIES	100.00
355 20 00 000	DUI FINES	8,300.00
355 80 00 000	OTHER CRIM TRAFFIC MISD FINES	19,400.00
356 90 00 000	OTHER NON-TRAFFIC MISD FINES	8,600.00
356 90 08 000	DV PEN ASSESSMENT	500.00
356 90 15 000	PROSTITUTION PREVENTION AND INTERVENTION	0.00
357 31 00 000	JURY DEMAND COSTS	500.00
357 33 00 000	PUBLIC DEFENSE COSTS	10,600.00
357 35 00 000	COURT INTERPRETER COSTS	20.00
357 36 00 000	COLLECTION AGENCY COST/COURT	0.00
357 37 00 000	COURT COST RECOUPMENTS	3,200.00
359 00 00 000	PENALTIES ON BUSINESS LICENSES	0.00
350 FINES & PENALTIES		177,620.00

360 INTEREST & OTHER EARNINGS

361 11 00 000	INVESTMENT EARNINGS	1,500.00
361 40 00 000	INTEREST ON SALES & USE TAX ⁹²	3,000.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 4

001 GENERAL FUND

01/01/2022 To: 12/31/2022

REVENUES

360 INTEREST & OTHER EARNINGS

361 40 01 000	INTEREST INCOME	1,200.00
362 00 00 000	RENTS & LEASES - AIRPORT	9,000.00
362 00 00 001	LEASE OPTION, WEST SUNNYSIDE BUSINESS PARK	5,000.00
367 00 00 000	DONATIONS FROM NONGOV. SOURCES - FIRE	0.00
367 00 00 002	DONATIONS FROM NONGOV. SOURCES	0.00
367 00 00 100	DONATIONS FROM NONGOV. SOURCES - POLICE	0.00
369 10 00 000	SALES OF SCRAP OR JUNK - GENERAL FUND	100.00
369 30 00 000	CONFISCATED & FORFEITED PROP. - GENERAL FUND	0.00
369 40 00 001	JUDGEMENTS & SETTLEMENTS - GENERAL FUND	10,000.00
369 80 00 000	CASHIERS OVERAGES/SHORTAGES	0.00
369 91 00 000	OTHER MISCELLANEOUS REVENUE	500.00

360 INTEREST & OTHER EARNINGS 30,300.00

380 NON-REVENUES

382 10 00 000	REFUNDABLE DEPOSITS	500.00
382 10 00 522	REFUNDABLE DEPOSITS - FIRE	0.00
389 90 00 001	SUSPENSE FOR RECLASSIFICATION	0.00

380 NON-REVENUES 500.00

005 JAIL SERVICES

340 CHARGES FOR GOODS & SERVICES

341 70 00 000	SALES OF MERCHANDISE - PRISONER COMMISSARY	60,000.00
342 30 00 000	DETENTION SERVICES - GENERAL	0.00
342 30 00 001	DETENTION SERVICES - GRANGER	8,800.00
342 30 00 002	DETENTION SERVICES - ELLENSBURG	15,000.00
342 30 00 003	DETENTION SERVICES - US MARSHALS OF EA WA	85,000.00
342 30 00 004	DETENTION SERVICES - ZILLAH	8,500.00
342 30 00 005	DETENTION SERVICES - WA DEPT OF CORRECTIONS	10,000.00
342 30 00 006	DETENTION SERVICES - BOTHELL	3,500.00
342 30 00 007	DETENTION SERVICES - ORTING	13,000.00
342 30 00 008	DETENTION SERVICES - FIFE	0.00
342 30 00 009	DETENTION SERVICES - BRIER	0.00
342 30 00 010	DETENTION SERVICES - GIG HARBOR	1,500.00
342 30 00 011	DETENTION SERVICES - SELAH	5,000.00
342 30 00 012	DETENTION SERVICES - WAPATO	55,000.00
342 30 00 013	DETENTION SERVICES - ADAMS COUNTY	0.00
342 30 00 014	DETENTION SERVICES - LYNNWOOD	1,500.00
342 30 00 015	DETENTION SERVICES - MILTON	1,500.00
342 30 00 016	DETENTION SERVICES - MONROE	0.00
342 30 00 017	DETENTION SERVICES - GRANDVIEW	60,000.00
342 30 00 018	DETENTION SERVICES - TOPPENISH	150,000.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 5

001 GENERAL FUND

01/01/2022 To: 12/31/2022

REVENUES

340 CHARGES FOR GOODS & SERVICES

342 30 00 019	DETENTION SERVICE - OTHELLO	0.00
342 30 00 020	DETENTION SERVICES - YAKIMA	0.00
342 30 00 021	DETENTION SERVICES - COLLEGE PLACE	1,500.00
342 30 00 022	DETENTION SERVICES - MOUNTLAKE TERRACE	0.00
342 30 00 023	DETENTION SERVICES - MABTON	6,000.00
342 30 00 024	DETENTION SERVICES - WALLA WALLA	5,000.00
342 30 00 025	DETENTION SERVICES - NORMANDY PARK	0.00
342 30 00 901	PRISONER DENTAL REIMBURSEMENT	0.00
342 30 00 902	PRISONER MEDICAL REIMBURSEMENT	0.00
342 30 00 903	HOME DETENTION	16,000.00
342 30 00 904	BOOKING FEES	150.00
342 30 00 905	PRISONER RX REIMBURSEMENT	3,000.00

340 CHARGES FOR GOODS & SERVICES		509,950.00
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005 JAIL SERVICES	509,950.00
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006 PARKS & RECREATION

340 CHARGES FOR GOODS & SERVICES

347 30 00 000	ACTIVITY FEE - SWIM TEAM COST REIMBURSEMENT	3,000.00
347 30 00 101	POOL ADMISSION AGES 4-7	3,830.00
347 30 00 102	POOL ADMISSION AGES 8 & OLDER	32,000.00
347 30 00 103	POOL SEASON PASS	2,000.00
347 30 00 104	POOL LAP SWIM ADMISSION	160.00
347 60 00 100	POOL LESSONS	8,000.00
347 60 00 200	RECREATION PROGRAM FEES	3,000.00
347 90 00 100	LIFEGUARD CLASSES	1,500.00

340 CHARGES FOR GOODS & SERVICES		53,490.00
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360 INTEREST & OTHER EARNINGS

362 00 00 100	POOL RENTALS	9,000.00
362 00 00 200	PARK PAVILLION RENTAL	2,500.00
362 00 00 210	PARK FIELD RENTAL	4,500.00
362 00 00 300	SENIOR CENTER RENTALS	0.00
362 00 00 400	COMMUNITY CENTER GYM RENTAL	9,000.00
362 00 00 405	COMMUNITY CENTER MEETING ROOM RENTAL	450.00
362 00 00 406	COMMUNITY CENTER KITCHEN RENTAL	350.00
367 00 00 006	DONATIONS FROM NONGOV. SOURCES - PARKS	0.00

360 INTEREST & OTHER EARNINGS		25,800.00
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2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 6

001 GENERAL FUND

01/01/2022 To: 12/31/2022

REVENUES

380 NON-REVENUES

382 10 00 100	REFUNDABLE DEPOSITS - PARKS & REC	1,500.00
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380 NON-REVENUES		1,500.00
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006 PARKS & RECREATION		80,790.00
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Fund Revenues:		15,532,535.00
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EXPENDITURES

511 LEGISLATIVE SERVICES

511 60 10 000	FULL-TIME EMPLOYEE WAGES	0.00
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511 60 11 000	PART-TIME EMPLOYEE WAGES	37,200.00
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511 60 12 000	OVERTIME WAGES	0.00
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511 60 20 000	EMPLOYEE BENEFITS	3,104.00
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511 60 25 000	UNEMPLOYMENT COMPENSATION	0.00
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511 60 31 000	OFFICE & OPERATING SUPPLIES	520.00
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511 60 31 511	OFFICE & OP SUPPLIES - EMPLOYEE RECOG	520.00
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511 60 32 000	FUEL CONSUMED	0.00
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511 60 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
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511 60 41 000	PROFESSIONAL SERVICES	6,600.00
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511 60 42 000	COMMUNICATION	940.00
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511 60 43 000	TRAVEL	1,020.00
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511 60 44 000	TAXES & OPERATING ASSESSMENTS	28,590.00
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511 60 45 000	OPERATING RENTALS & LEASES	0.00
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511 60 45 001	COST ALLOCATION - IT SERVICES	23,400.00
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511 60 46 000	INSURANCE	0.00
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511 60 47 000	UTILITY SERVICES	0.00
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511 60 48 000	REPAIRS & MAINTENANCE	0.00
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511 60 49 000	MISCELLANEOUS	2,450.00
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511 LEGISLATIVE SERVICES		104,344.00
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512 SUNNYSIDE MUNICIPAL COURT

512 50 10 000	FULL-TIME EMPLOYEE WAGES	175,277.00
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512 50 11 000	PART-TIME EMPLOYEE WAGES	0.00
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512 50 12 000	OVERTIME WAGES	510.00
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512 50 20 000	EMPLOYEE BENEFITS	78,569.00
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512 50 25 000	UNEMPLOYMENT COMPENSATION	0.00
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512 50 31 000	OFFICE & OPERATING SUPPLIES	12,910.00
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512 50 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
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512 50 32 000	FUEL CONSUMED	0.00
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512 50 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
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512 50 41 000	PROFESSIONAL SERVICES	66,500.00
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2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 7

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

512 SUNNYSIDE MUNICIPAL COURT

512 50 41 001	PROFESSIONAL SERVICES - JUDGE	120,000.00
512 50 42 000	COMMUNICATION	12,490.00
512 50 43 000	TRAVEL	1,500.00
512 50 45 000	OPERATING RENTALS & LEASES	3,000.00
512 50 45 001	COST ALLOCATION - IT SERVICES	30,090.00
512 50 46 000	INSURANCE	12,000.00
512 50 47 000	UTILITY SERVICES	12,500.00
512 50 48 000	REPAIRS & MAINTENANCE	5,100.00
512 50 49 000	MISCELLANEOUS	1,500.00
512 SUNNYSIDE MUNICIPAL COURT		531,946.00

513 EXECUTIVE SERVICES

513 10 10 000	FULL-TIME EMPLOYEE WAGES	96,817.00
513 10 11 000	PART-TIME EMPLOYEE WAGES	0.00
513 10 12 000	OVERTIME WAGES	0.00
513 10 20 000	EMPLOYEE BENEFITS	111,363.00
513 10 25 000	UNEMPLOYMENT COMPENSATION	0.00
513 10 31 000	OFFICE & OPERATING SUPPLIES	1,500.00
513 10 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
513 10 32 000	FUEL CONSUMED	0.00
513 10 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
513 10 41 000	PROFESSIONAL SERVICES	5,000.00
513 10 42 000	COMMUNICATION	1,570.00
513 10 43 000	TRAVEL	1,020.00
513 10 45 000	OPERATING RENTALS & LEASES	260.00
513 10 45 001	COST ALLOCATION - IT SERVICES	3,350.00
513 10 46 000	INSURANCE	1,500.00
513 10 47 000	UTILITY SERVICES	840.00
513 10 48 000	REPAIRS & MAINTENANCE	0.00
513 10 49 000	MISCELLANEOUS	1,230.00
513 EXECUTIVE SERVICES		224,450.00

514 FINANCIAL & CITY CLERK SERVICES

514 20 10 000	FULL-TIME EMPLOYEE WAGES	135,031.00
514 20 11 000	PART-TIME EMPLOYEE WAGES	0.00
514 20 12 000	OVERTIME WAGES	2,610.00
514 20 20 000	EMPLOYEE BENEFITS	31,941.00
514 20 25 000	UNEMPLOYMENT COMPENSATION	6,150.00
514 20 31 000	OFFICE & OPERATING SUPPLIES	3,650.00
514 20 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
514 20 32 000	FUEL CONSUMED	0.00
514 20 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 8

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

514 FINANCIAL & CITY CLERK SERVICES

514 20 41 000	PROFESSIONAL SERVICES	11,500.00
514 20 42 000	COMMUNICATION	7,810.00
514 20 43 000	TRAVEL	6,000.00
514 20 45 000	OPERATING RENTALS & LEASES	790.00
514 20 45 001	COST ALLOCATION - IT SERVICES	30,090.00
514 20 46 000	INSURANCE	7,500.00
514 20 47 000	UTILITY SERVICES	5,420.00
514 20 48 000	REPAIRS & MAINTENANCE	0.00
514 20 49 000	MISCELLANEOUS	3,000.00

020 FINANCIAL SERVICES 251,492.00

514 30 10 000	FULL-TIME EMPLOYEE WAGES	71,637.00
514 30 11 000	PART-TIME EMPLOYEE WAGES	0.00
514 30 12 000	OVERTIME WAGES	0.00
514 30 20 000	EMPLOYEE BENEFITS	31,930.00
514 30 25 000	UNEMPLOYMENT COMPENSATION	0.00
514 30 31 000	OFFICE & OPERATING SUPPLIES	820.00
514 30 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
514 30 32 000	FUEL CONSUMED	0.00
514 30 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
514 30 41 000	PROFESSIONAL SERVICES	3,100.00
514 30 42 000	COMMUNICATION	1,880.00
514 30 43 000	TRAVEL	1,020.00
514 30 45 000	OPERATING RENTALS & LEASES	530.00
514 30 45 001	COST ALLOCATION - IT SERVICES	3,350.00
514 30 46 000	INSURANCE	1,500.00
514 30 47 000	UTILITY SERVICES	1,150.00
514 30 48 000	REPAIRS & MAINTENANCE	60.00
514 30 49 000	MISCELLANEOUS	1,020.00

030 RECORDING SERVICES - CITY CLERK 117,997.00

514 FINANCIAL & CITY CLERK SERVICES 369,489.00

515 LEGAL SERVICES

515 41 41 000	PROFESSIONAL SERVICES - LEGAL ADVICE	60,000.00
515 45 41 001	PROFESSIONAL SERVICES - LEGAL CLAIMS & LITIGATION	15,610.00

020 CITY ATTORNEY SERVICES 75,610.00

515 45 41 000	PROFESSIONAL SERVICES - PROSECUTOR	160,960.00
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030 PROSECUTOR SERVICES 160,960.00

515 91 31 000	OFFICE & OPERATING SUPPLIES	1,150.00
515 91 41 000	PROFESSIONAL SERVICES - INDI	350,000.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 9

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

515 LEGAL SERVICES

515 91 41 003	PROFESSIONAL SERVICES, OPD GRANT	61,200.00
515 91 42 000	COMMUNICATION	60.00
515 91 45 000	OPERATING RENTALS & LEASES	60.00
090 INDIGENT DEFENSE SERVICES		412,470.00
515 LEGAL SERVICES		649,040.00

517 EMPLOYEE BENEFIT SERVICES

517 20 22 001	LEOFF 1 MEDICAL REIMBURSEMENTS, POLICE	85,320.00
517 20 22 003	LEOFF 1 MEDICAL REIMBURSEMENTS, FIRE	7,290.00
517 20 29 000	PRE-LEOFF 1 PENSION & DISABILITY PAYMENTS	0.00
517 90 29 000	PRE-LEOFF 1 INSURANCE BENEFITS	9,890.00
517 EMPLOYEE BENEFIT SERVICES		102,500.00

518 CENTRALIZED SERVICES

518 30 64 000	CAPITAL IMPROVEMENT, BUILDING ACCESS SECURITY	81,600.00
518 63 41 001	UTILITY BILL ASSISTANCE GRANTS - ARPA	110,000.00
000		191,600.00
518 10 10 000	FULL-TIME EMPLOYEE WAGES	79,767.00
518 10 11 000	PART-TIME EMPLOYEE WAGES	0.00
518 10 12 000	OVERTIME WAGES	0.00
518 10 20 000	EMPLOYEE BENEFITS	69,990.00
518 10 25 000	UNEMPLOYMENT COMPENSATION	0.00
518 10 31 000	OFFICE & OPERATING SUPPLIES	1,360.00
518 10 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
518 10 32 000	FUEL CONSUMED	350.00
518 10 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
518 10 41 000	PROFESSIONAL SERVICES	6,250.00
518 10 41 099	PROFESSIONAL SERVICES - MEDICAL	0.00
518 10 42 000	COMMUNICATION	530.00
518 10 43 000	TRAVEL	2,030.00
518 10 45 000	OPERATING RENTALS & LEASES	530.00
518 10 45 001	COST ALLOCATION - IT SERVICES	6,690.00
518 10 45 002	COST ALLOCATION - EQ RENTAL SERVICES	510.00
518 10 46 000	INSURANCE	1,500.00
518 10 47 000	UTILITY SERVICES	1,250.00
518 10 48 000	REPAIRS & MAINTENANCE	720.00
518 10 49 000	MISCELLANEOUS	110.00
010 PERSONNEL SERVICES		171,587.00
518 30 31 000	OFFICE & OPERATING SUPPLIES - ⁹⁸ CITY HALL FACILITY	2,090.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 10

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

518 CENTRALIZED SERVICES

518 30 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
518 30 48 000	REPAIR & MAINTENANCE - CITY HALL	22,590.00
518 90 48 000	HYDRANT MAINTENANCE - ABOVE GROUND	7,290.00
518 90 49 000	MISCELLANEOUS - FIREWORKS	5,100.00

020 PROPERTY MANAGEMENT SERVICES 37,070.00

518 30 41 000	PROFESSIONAL SERVICES	530.00
518 30 44 000	TAXES & OPERATING ASSESSMENTS	22,950.00

038 WEST SUNNYSIDE BUSINESS PARK 23,480.00

518 CENTRALIZED SERVICES 423,737.00

521 LAW ENFORCEMENT

521 10 64 000	POLICE VEHICLE PURCHASE	3,830.00
521 13 41 099	PROFESSIONAL SERVICES - MEDICAL	0.00

000 3,830.00

521 10 10 000	FULL-TIME EMPLOYEE WAGES	2,290,850.00
521 10 11 000	PART-TIME EMPLOYEE WAGES	0.00
521 10 12 000	OVERTIME WAGES	336,992.00
521 10 20 000	EMPLOYEE BENEFITS	911,761.00
521 10 25 000	UNEMPLOYMENT COMPENSATION	0.00
521 10 31 000	OFFICE & OPERATING SUPPLIES	33,150.00
521 10 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	1,020.00
521 10 31 548	SUPPLIES - LE & CJ LEG FUNDS	0.00
521 10 32 000	FUEL CONSUMED	48,400.00
521 10 35 000	SMALL TOOLS & MINOR EQUIPMENT	6,580.00
521 10 35 010	WASPC TRAFFIC SAFETY EQUIPMENT - GRANT	0.00
521 10 41 000	PROFESSIONAL SERVICES	73,700.00
521 10 41 098	PROFESSIONAL SERVICES - BLOOD DRAW	0.00
521 10 41 099	PROFESSIONAL SERVICES - MEDICAL	5,000.00
521 10 42 000	COMMUNICATION	32,640.00
521 10 43 000	TRAVEL	10,200.00
521 10 45 000	OPERATING RENTALS & LEASES	95,490.00
521 10 45 001	COST ALLOCATION - IT SERVICES	163,780.00
521 10 45 002	COST ALLOCATION - EQ RENTAL SERVICES	101,170.00
521 10 46 000	INSURANCE	30,000.00
521 10 47 000	UTILITY SERVICES	14,670.00
521 10 48 000	REPAIRS & MAINTENANCE	5,210.00
521 10 49 000	MISCELLANEOUS	10,200.00

010 ADMINISTRATION 4,170,813.00

521 11 10 000	FULL-TIME EMPLOYEE WAGES ⁹⁹	288,192.00
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2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 11

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

521 LAW ENFORCEMENT

521 11 11 000	PART-TIME EMPLOYEE WAGES	0.00
521 11 12 000	OVERTIME WAGES	50,632.00
521 11 20 000	EMPLOYEE BENEFITS	213,129.00
521 11 25 000	UNEMPLOYMENT COMPENSATION	0.00
521 11 31 000	OFFICE & OPERATING SUPPLIES	3,570.00
521 11 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
521 11 32 000	FUEL CONSUMED	0.00
521 11 35 000	SMALL TOOLS & MINOR EQUIPMENT	1,050.00
521 11 41 000	PROFESSIONAL SERVICES	8,200.00
521 11 42 000	COMMUNICATION	1,330.00
521 11 43 000	TRAVEL	4,080.00
521 11 45 000	OPERATING RENTALS & LEASES	2,610.00
521 11 45 001	COST ALLOCATION - IT SERVICES	0.00
521 11 46 000	INSURANCE	0.00
521 11 47 000	UTILITY SERVICES	0.00
521 11 48 000	REPAIRS & MAINTENANCE	60.00
521 11 49 000	MISCELLANEOUS	5,100.00

021 INVESTIGATION 577,953.00

521 13 10 000	FULL-TIME EMPLOYEE WAGES	191,850.00
521 13 11 000	PART-TIME EMPLOYEE WAGES	0.00
521 13 12 000	OVERTIME WAGES	14,821.00
521 13 20 000	EMPLOYEE BENEFITS	36,127.00
521 13 25 000	UNEMPLOYMENT COMPENSATION	0.00
521 13 31 000	OFFICE & OPERATING SUPPLIES	3,060.00
521 13 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
521 13 32 000	FUEL CONSUMED	1,430.00
521 13 35 000	SMALL TOOLS & MINOR EQUIPMENT	320.00
521 13 41 000	PROFESSIONAL SERVICES	1,900.00
521 13 42 000	COMMUNICATION	510.00
521 13 43 000	TRAVEL	3,060.00
521 13 45 000	OPERATING RENTALS & LEASES	13,130.00
521 13 45 001	COST ALLOCATION - IT SERVICES	6,690.00
521 13 45 002	COST ALLOCATION - EQ RENTAL SERVICES	5,700.00
521 13 46 000	INSURANCE	2,000.00
521 13 47 000	UTILITY SERVICES	30.00
521 13 48 000	REPAIRS & MAINTENANCE	60.00
521 13 49 000	MISCELLANEOUS	2,610.00

094 SCHOOL RESOURCE OFFICERS 283,298.00

521 LAW ENFORCEMENT 5,035,894.00

522 FIRE CONTROL

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 12

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

522 FIRE CONTROL

522 10 13 000	RESIDENT VOLUNTEER STIPEND	30,813.00
000		30,813.00
522 10 10 000	FULL-TIME EMPLOYEE WAGES	634,094.00
522 10 11 000	PART-TIME EMPLOYEE WAGES	79,390.00
522 10 12 000	OVERTIME WAGES	49,256.00
522 10 20 000	EMPLOYEE BENEFITS	183,911.00
522 10 21 020	VOL. FF & RES. OFF PENSION & DISABILITY PREMIUM	2,081.00
522 10 25 000	UNEMPLOYMENT COMPENSATION	0.00
522 10 31 000	OFFICE & OPERATING SUPPLIES	25,000.00
522 10 31 001	FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION GRANT	0.00
522 10 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
522 10 32 000	FUEL CONSUMED	5,260.00
522 10 35 000	SMALL TOOLS & MINOR EQUIPMENT	45,900.00
522 10 35 001	FIRE EQUIPMENT FROM CHS GRANT	1,560.00
522 10 41 000	PROFESSIONAL SERVICES	45,900.00
522 10 41 099	PROFESSIONAL SERVICES - MEDICAL	726.00
522 10 42 000	COMMUNICATION	6,045.00
522 10 43 000	TRAVEL	0.00
522 10 44 000	TAXES & OPERATING ASSESSMENTS	0.00
522 10 45 000	OPERATING RENTALS & LEASES	605.00
522 10 45 001	COST ALLOCATION - IT SERVICES	18,550.00
522 10 45 002	COST ALLOCATION - EQ RENTAL SERVICES	18,320.00
522 10 46 000	INSURANCE	55,000.00
522 10 47 000	UTILITY SERVICES	10,010.00
522 10 48 000	REPAIRS & MAINTENANCE	10,200.00
522 10 49 000	MISCELLANEOUS	5,610.00

010 ADMINISTRATION 1,197,418.00

522 FIRE CONTROL 1,228,231.00

523 JAIL SERVICES

523 60 10 000	FULL-TIME EMPLOYEE WAGES	557,186.00
523 60 11 000	PART-TIME EMPLOYEE WAGES	0.00
523 60 12 000	OVERTIME WAGES	26,575.00
523 60 20 000	EMPLOYEE BENEFITS	250,622.00
523 60 25 000	UNEMPLOYMENT COMPENSATION	0.00
523 60 31 000	OFFICE & OPERATING SUPPLIES	41,620.00
523 60 31 031	O & OP SUPPLIES - COMMISSARY	30,600.00
523 60 31 032	O & OP SUPPLIES - INMATE BEDDING	3,130.00
523 60 31 033	O & OP SUPPLIES - INMATE MEALS	100,540.00
523 60 31 034	O & OP SUPPLIES - INMATE MEDICATION	20,390.00
523 60 31 035	O& OP SUPPLIES - INMATE UNIFORMS	4,170.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 13

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

523 JAIL SERVICES

523 60 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
523 60 32 000	FUEL CONSUMED	4,690.00
523 60 35 000	SMALL TOOLS & MINOR EQUIPMENT	5,100.00
523 60 41 000	PROFESSIONAL SERVICES	7,350.00
523 60 41 031	PROFESSIONAL SERVICES - INMATE DENTIST	530.00
523 60 41 032	PROFESSIONAL SERVICES - INMATE DOCTOR	15,360.00
523 60 41 099	PROFESSIONAL SERVICES - MEDICAL	0.00
523 60 42 000	COMMUNICATION	5,310.00
523 60 43 000	TRAVEL	1,530.00
523 60 44 000	TAXES & OPERATING ASSESSMENTS	46,820.00
523 60 45 000	OPERATING RENTALS & LEASES	7,040.00
523 60 45 001	COST ALLOCATION - IT SERVICES	20,060.00
523 60 46 000	INSURANCE	40,000.00
523 60 47 000	UTILITY SERVICES	33,820.00
523 60 48 000	REPAIRS & MAINTENANCE	30,600.00
523 60 49 018	MISCELLANEOUS	1,230.00
523 60 64 000	CAPITAL OUTLAY, JAIL SECURITY SYSTEM	76,500.00

523 JAIL SERVICES 1,330,773.00

524 BUILDING & CODE ENFORCEMENT SERVICE

524 20 10 000	FULL-TIME EMPLOYEE WAGES	204,561.00
524 20 11 000	PART-TIME EMPLOYEE WAGES	0.00
524 20 12 000	OVERTIME WAGES	22.00
524 20 20 000	EMPLOYEE BENEFITS	81,835.00
524 20 25 000	UNEMPLOYMENT COMPENSATION	0.00
524 20 31 000	OFFICE & OPERATING SUPPLIES	2,000.00
524 20 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
524 20 32 000	FUEL CONSUMED	1,200.00
524 20 35 000	SMALL TOOLS & MINOR EQUIPMENT	500.00
524 20 41 000	PROFESSIONAL SERVICES	12,240.00
524 20 42 000	COMMUNICATION	3,500.00
524 20 43 000	TRAVEL	1,500.00
524 20 44 000	TAXES & OPERATING ASSESMENTS	0.00
524 20 45 000	OPERATING RENTALS & LEASES	310.00
524 20 45 001	COST ALLOCATION - IT SERVICES	15,040.00
524 20 45 002	COST ALLOCATION - EQ RENTAL SERVICES	840.00
524 20 46 000	INSURANCE	3,000.00
524 20 47 000	UTILITY SERVICES	1,560.00
524 20 48 000	REPAIRS & MAINTENANCE	210.00
524 20 49 000	MISCELLANEOUS	3,500.00

020 BUILDING DEPARTMENT 331,818.00

524 60 10 000 FULL-TIME EMPLOYEE WAGES 102 138,781.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 14

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

524 BUILDING & CODE ENFORCEMENT SERVICE

524 60 11 000	PART-TIME EMPLOYEE WAGES	0.00
524 60 12 000	OVERTIME WAGES	140.00
524 60 20 000	EMPLOYEE BENEFITS	59,003.00
524 60 25 000	UNEMPLOYMENT COMPENSATION	0.00
524 60 31 000	OFFICE & OPERATING SUPPLIES	2,100.00
524 60 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
524 60 32 000	FUEL CONSUMED	3,500.00
524 60 35 000	SMALL TOOLS & MINOR EQUIPMENT	2,500.00
524 60 41 000	PROFESSIONAL SERVICES	2,550.00
524 60 42 000	COMMUNICATION	3,200.00
524 60 43 000	TRAVEL	1,500.00
524 60 44 000	TAXES & OPERATING ASSESSMENTS	0.00
524 60 45 000	OPERATING RENTALS & LEASES	110.00
524 60 45 001	COST ALLOCATION - IT SERVICES	3,350.00
524 60 45 002	COST ALLOCATION - EQ RENTAL SERVICES	780.00
524 60 46 000	INSURANCE	1,800.00
524 60 47 000	UTILITY SERVICES	0.00
524 60 48 000	REPAIRS & MAINTENANCE	60.00
524 60 49 000	MISCELLANEOUS	1,500.00

060 CODE ENFORCEMENT	220,874.00
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524 BUILDING & CODE ENFORCEMENT SERVICES	552,692.00
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525 DISASTER SERVICES

525 60 44 000	EMERGENCY MANAGEMENT ASSESSMENT	16,540.00
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525 DISASTER SERVICES	16,540.00
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528 DISPATCH SERVICES

528 00 10 000	FULL-TIME EMPLOYEE WAGES	510,300.00
528 00 11 000	PART-TIME EMPLOYEE WAGES	0.00
528 00 12 000	OVERTIME WAGES	43,390.00
528 00 20 000	EMPLOYEE BENEFITS	236,000.00
528 00 25 000	UNEMPLOYMENT COMPENSATION	0.00
528 00 31 000	OFFICE & OPERATING SUPPLIES	3,060.00
528 00 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
528 00 32 000	FUEL CONSUMED	0.00
528 00 35 000	SMALL TOOLS & MINOR EQUIPMENT	730.00
528 00 41 000	PROFESSIONAL SERVICES	8,000.00
528 00 41 099	PROFESSIONAL SERVICES - MEDICAL	0.00
528 00 42 000	COMMUNICATION	5,000.00
528 00 43 000	TRAVEL	1,530.00
528 00 45 000	OPERATING RENTALS & LEASES ¹⁰³	3,880.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 15

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

528 DISPATCH SERVICES

528 00 45 001	COST ALLOCATION - IT SERVICES	6,690.00
528 00 46 000	INSURANCE	2,500.00
528 00 47 000	UTILITY SERVICES	2,290.00
528 00 48 000	REPAIRS & MAINTENANCE	2,660.00
528 00 49 000	MISCELLANEOUS	1,530.00
528 DISPATCH SERVICES		827,560.00

543 PUBLIC WORKS ADMINISTRATION

543 10 25 000	UNEMPLOYMENT COMPENSATION	0.00
543 10 31 000	OFFICE & OPERATING SUPPLIES	0.00
543 10 32 000	FUEL CONSUMED	0.00
543 10 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
543 10 41 000	PROFESSIONAL SERVICES	0.00
543 10 42 000	COMMUNICATION	0.00
543 10 43 000	TRAVEL	0.00
543 10 45 000	OPERATING RENTALS & LEASES	0.00
543 10 45 001	COST ALLOCATION - IT SERVICES	0.00
543 10 46 000	INSURANCE	0.00
543 10 47 000	UTILITY SERVICES	0.00
543 10 48 000	REPAIRS & MAINTENANCE	0.00
543 10 49 000	MISCELLANEOUS	0.00
543 PUBLIC WORKS ADMINISTRATION		0.00

546 SUNNYSIDE MUNICIPAL AIRPORT

546 00 41 549	AIRPORT LAYOUT PLAN UPDATE	350,000.00
000		350,000.00
546 00 10 000	FULL-TIME EMPLOYEE WAGES	0.00
546 00 11 000	PART-TIME EMPLOYEE WAGES	0.00
546 00 12 000	OVERTIME WAGES	0.00
546 00 20 000	EMPLOYEE BENEFITS	3,680.00
546 00 25 000	UNEMPLOYMENT COMPENSATION	0.00
546 00 31 000	OFFICE & OPERATING SUPPLIES	4,770.00
546 00 32 000	FUEL CONSUMED	0.00
546 00 35 000	SMALL TOOLS & MINOR EQUIPMENT	540.00
546 00 41 000	PROFESSIONAL SERVICES	86,700.00
546 00 42 000	COMMUNICATION	840.00
546 00 43 000	TRAVEL	0.00
546 00 44 000	TAXES & OPERATING ASSESSMENTS	5,720.00
546 00 45 000	OPERATING RENTALS & LEASES	110.00
546 00 45 001	COST ALLOCATION - IT SERVICES	0.00
546 00 46 000	AIRPORT LIABILITY INSURANCE ¹⁰⁴	5,390.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 16

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

546 SUNNYSIDE MUNICIPAL AIRPORT

546 00 47 000	UTILITY SERVICES	6,000.00
546 00 48 000	REPAIRS & MAINTENANCE	3,060.00
546 00 49 000	MISCELLANEOUS	540.00

546 AIRPORT OPERATIONS	117,350.00
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546 10 10 000	FULL-TIME EMPLOYEE WAGES	12,187.00
546 10 11 000	PART-TIME EMPLOYEE WAGES	0.00
546 10 12 000	OVERTIME WAGES	0.00
546 10 20 000	EMPLOYEE BENEFITS	4,816.00
546 10 25 000	UNEMPLOYMENT COMPENSATION	0.00
546 10 31 000	OFFICE & OPERATING SUPPLIES	110.00
546 10 32 000	FUEL CONSUMED	0.00
546 10 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
546 10 41 000	PROFESSIONAL SERVICES	220.00
546 10 42 000	COMMUNICATION	0.00
546 10 43 000	TRAVEL	0.00
546 10 44 000	TAXES & OPERATING ASSESSMENTS	0.00
546 10 45 000	OPERATING RENTALS & LEASES	60.00
546 10 45 001	COST ALLOCATION - IT SERVICES	510.00
546 10 45 002	COST ALLOCATION - EQ RENTAL SERVICES	0.00
546 10 46 000	INSURANCE	200.00
546 10 47 000	UTILITY SERVICES	120.00
546 10 48 000	REPAIRS & MAINTENANCE	0.00
546 10 49 000	MISCELLANEOUS	110.00

547 AIRPORT ADMINISTRATION	18,333.00
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546 SUNNYSIDE MUNICIPAL AIRPORT	485,683.00
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548 PUBLIC WORKS - CENTRALIZED SERVICES

548 60 45 002	COST ALLOCATION - EQ RENTAL SERVICES	0.00
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548 PUBLIC WORKS - CENTRALIZED SERVICES	0.00
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553 CONSERVATION

553 70 44 000	TAXES & OPERATING ASSESSMENTS	6,970.00
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553 CONSERVATION	6,970.00
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558 PLANNING & COMMUNITY DEVELOPMENT

558 60 10 000	FULL-TIME EMPLOYEE WAGES	92,737.00
558 60 11 000	PART-TIME EMPLOYEE WAGES	0.00
558 60 12 000	OVERTIME WAGES	0.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 17

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

558 PLANNING & COMMUNITY DEVELOPMENT

558 60 20 000	EMPLOYEE BENEFITS	32,344.00
558 60 25 000	UNEMPLOYMENT COMPENSATION	11,450.00
558 60 31 000	OFFICE & OPERATING SUPPLIES	2,110.00
558 60 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
558 60 32 000	FUEL CONSUMED	0.00
558 60 41 000	PROFESSIONAL SERVICES	38,000.00
558 60 41 001	YAKIMA CO CONFERENCE OF GOVERT	13,070.00
558 60 42 000	COMMUNICATION	1,600.00
558 60 43 000	TRAVEL	1,000.00
558 60 44 000	TAXES & OPERATING ASSESSMENTS	0.00
558 60 45 000	OPERATING RENTALS & LEASES	530.00
558 60 45 001	COST ALLOCATION - IT SERVICES	8,360.00
558 60 45 002	COST ALLOCATION - EQ RENTAL SERVICES	830.00
558 60 46 000	INSURANCE	2,500.00
558 60 47 000	UTILITY SERVICES	1,570.00
558 60 48 000	REPAIRS & MAINTENANCE	0.00
558 60 49 000	MISCELLANEOUS	1,200.00

060 PLANNING & COMMUNITY DEVELOPMENT 207,301.00

558 70 10 000	FULL-TIME EMPLOYEE WAGES	0.00
558 70 11 000	PART-TIME EMPLOYEE WAGES	0.00
558 70 12 000	OVERTIME WAGES	0.00
558 70 20 000	EMPLOYEE BENEFITS	0.00
558 70 25 000	UNEMPLOYMENT COMPENSATION	0.00
558 70 31 000	OFFICE & OPERATING SUPPLIES - FLOWERS & BANNERS/MUZAK	2,040.00
558 70 31 001	OFFICE & OPERATING SUPPLIES - CITY PROMOTION	1,040.00
558 70 32 000	FUEL CONSUMED	0.00
558 70 41 000	PROFESSIONAL SERVICES	0.00
558 70 42 000	COMMUNICATION	0.00
558 70 43 000	TRAVEL	0.00
558 70 44 000	TAXES & OPERATING ASSESSMENTS	13,530.00
558 70 45 000	OPERATING RENTALS & LEASES	0.00
558 70 45 001	COST ALLOCATION - IT SERVICES	0.00
558 70 46 000	INSURANCE	0.00
558 70 47 000	UTILITY SERVICES	0.00
558 70 48 000	REPAIRS & MAINTENANCE	0.00
558 70 49 000	MISCELLANEOUS	0.00

070 TOURISM PROMOTION SERVICES 16,610.00

558 PLANNING & COMMUNITY DEVELOPMENT 223,911.00

569 SENIOR CENTER

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 18

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

569 SENIOR CENTER

569 50 10 000	FULL-TIME EMPLOYEE WAGES	0.00
569 50 11 000	PART-TIME EMPLOYEE WAGES	0.00
569 50 12 000	OVERTIME WAGES	0.00
569 50 20 000	EMPLOYEE BENEFITS	0.00
569 50 25 000	UNEMPLOYMENT COMPENSATION	0.00
569 50 31 000	OFFICE & OPERATING SUPPLIES	530.00
569 50 32 000	FUEL CONSUMED	0.00
569 50 35 000	SMALL TOOLS & MINOR EQUIPMENT	730.00
569 50 41 000	PROFESSIONAL SERVICES	9,165.00
569 50 42 000	COMMUNICATION	730.00
569 50 43 000	TRAVEL	0.00
569 50 44 000	TAXES & OPERATING ASSESSMENTS	0.00
569 50 45 000	OPERATING RENTALS & LEASES	0.00
569 50 45 001	COST ALLOCATION - IT SERVICES	0.00
569 50 46 000	INSURANCE	6,000.00
569 50 47 000	UTILITY SERVICES	9,370.00
569 50 48 000	REPAIRS & MAINTENANCE	15,500.00
569 50 49 000	MISCELLANEOUS	0.00
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569 SENIOR CENTER		42,025.00

571 PARKS & RECREATION

571 00 10 000	FULL-TIME EMPLOYEE WAGES	49,497.00
571 00 11 000	PART-TIME EMPLOYEE WAGES	0.00
571 00 12 000	OVERTIME WAGES	0.00
571 00 20 000	EMPLOYEE BENEFITS	15,000.00
571 00 25 000	UNEMPLOYMENT COMPENSATION	0.00
571 00 31 000	OFFICE & OPERATING SUPPLIES	5,310.00
571 00 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
571 00 32 000	FUEL CONSUMED	710.00
571 00 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
571 00 41 000	PROFESSIONAL SERVICES	1,560.00
571 00 42 000	COMMUNICATION	520.00
571 00 43 000	TRAVEL	0.00
571 00 44 000	TAXES & OPERATING ASSESSMENTS	0.00
571 00 45 000	OPERATING RENTALS & LEASES	680.00
571 00 45 001	COST ALLOCATION - IT SERVICES	0.00
571 00 46 000	INSURANCE	0.00
571 00 47 000	UTILITY SERVICES	0.00
571 00 48 000	REPAIRS & MAINTENANCE	520.00
571 00 49 000	MISCELLANEOUS	160.00
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571 PARKS & RECREATION		73,957.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 19

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

575 RECREATIONAL FACILITIES

575 30 10 000	FULL-TIME EMPLOYEE WAGES	0.00
575 30 11 000	PART-TIME EMPLOYEE WAGES	0.00
575 30 12 000	OVERTIME WAGES	0.00
575 30 20 000	EMPLOYEE BENEFITS	0.00
575 30 25 000	UNEMPLOYMENT COMPENSATION	0.00
575 30 31 000	OFFICE & OPERATING SUPPLIES	270.00
575 30 32 000	FUEL CONSUMED	0.00
575 30 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
575 30 41 000	PROFESSIONAL SERVICES	2,660.00
575 30 42 000	COMMUNICATION	1,020.00
575 30 43 000	TRAVEL	0.00
575 30 44 000	TAXES & OPERATING ASSESSMENTS	0.00
575 30 45 000	OPERATING RENTALS & LEASES	0.00
575 30 45 001	COST ALLOCATION - IT SERVICES	0.00
575 30 46 000	INSURANCE	2,800.00
575 30 47 000	UTILITY SERVICES	5,210.00
575 30 48 000	REPAIRS & MAINTENANCE	35,000.00
575 30 49 000	MISCELLANEOUS	0.00

075 SUNNYSIDE MUSEUM 46,960.00

575 50 10 000	FULL-TIME EMPLOYEE WAGES	0.00
575 50 11 000	PART-TIME EMPLOYEE WAGES	0.00
575 50 12 000	OVERTIME WAGES	0.00
575 50 20 000	EMPLOYEE BENEFITS	0.00
575 50 25 000	UNEMPLOYMENT COMPENSATION	0.00
575 50 31 000	OFFICE & OPERATING SUPPLIES	5,630.00
575 50 32 000	FUEL CONSUMED	0.00
575 50 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
575 50 41 000	PROFESSIONAL SERVICES	9,000.00
575 50 42 000	COMMUNICATION	4,690.00
575 50 43 000	TRAVEL	0.00
575 50 44 000	TAXES & OPERATING ASSESSMENTS	0.00
575 50 45 000	OPERATING RENTALS & LEASES	1,040.00
575 50 45 001	COST ALLOCATION - IT SERVICES	6,690.00
575 50 46 000	INSURANCE	12,200.00
575 50 47 000	UTILITY SERVICES	18,730.00
575 50 48 000	REPAIRS & MAINTENANCE	2,660.00
575 50 49 000	MISCELLANEOUS	0.00

083 COMMUNITY CENTER 60,640.00

575 RECREATIONAL FACILITIES 107,600.00

576 PARK FACILITIES

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 20

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

576 PARK FACILITIES

576 81 10 000	FULL-TIME EMPLOYEE WAGES	24,375.00
576 81 11 000	PART-TIME EMPLOYEE WAGES	0.00
576 81 12 000	OVERTIME WAGES	0.00
576 81 20 000	EMPLOYEE BENEFITS	9,633.00
576 81 25 000	UNEMPLOYMENT COMPENSATION	0.00
576 81 31 000	OFFICE & OPERATING SUPPLIES	220.00
576 81 32 000	FUEL CONSUMED	0.00
576 81 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
576 81 41 000	PROFESSIONAL SERVICES	430.00
576 81 42 000	COMMUNICATION	210.00
576 81 43 000	TRAVEL	0.00
576 81 44 000	TAXES & OPERATING ASSESSMENTS	0.00
576 81 45 000	OPERATING RENTALS & LEASES	110.00
576 81 45 001	COST ALLOCATION - IT SERVICES	500.00
576 81 45 002	COST ALLOCATION - EQ RENTAL SERVICES	0.00
576 81 46 000	INSURANCE	500.00
576 81 47 000	UTILITY SERVICES	220.00
576 81 48 000	REPAIRS & MAINTENANCE	0.00
576 81 49 000	MISCELLANEOUS	110.00

010 PARKS ADMINISTRATION	36,308.00
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576 20 10 000	FULL-TIME EMPLOYEE WAGES	0.00
576 20 11 000	PART-TIME EMPLOYEE WAGES	116,502.00
576 20 12 000	OVERTIME WAGES	1,915.00
576 20 20 000	EMPLOYEE BENEFITS	16,757.00
576 20 25 000	UNEMPLOYMENT COMPENSATION	1,530.00
576 20 31 000	OFFICE & OPERATING SUPPLIES	21,020.00
576 20 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
576 20 32 000	FUEL CONSUMED	0.00
576 20 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
576 20 41 000	PROFESSIONAL SERVICES	5,000.00
576 20 42 000	COMMUNICATION	260.00
576 20 43 000	TRAVEL	0.00
576 20 44 000	TAXES & OPERATING ASSESSMENTS	680.00
576 20 45 000	OPERATING RENTALS & LEASES	110.00
576 20 45 001	COST ALLOCATION - IT SERVICES	10,030.00
576 20 46 000	INSURANCE	15,000.00
576 20 47 000	UTILITY SERVICES	15,610.00
576 20 48 000	REPAIRS & MAINTENANCE	13,000.00
576 20 49 000	MISCELLANEOUS	920.00

020 SWIMMING POOL FACILITY	218,334.00
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576 80 10 000	FULL-TIME EMPLOYEE WAGES	208,463.00
576 80 11 000	PART-TIME EMPLOYEE WAGES	51,541.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 21

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

576 PARK FACILITIES

576 80 12 000	OVERTIME WAGES	2,809.00
576 80 20 000	EMPLOYEE BENEFITS	96,006.00
576 80 25 000	UNEMPLOYMENT COMPENSATION	0.00
576 80 31 000	OFFICE & OPERATING SUPPLIES	10,620.00
576 80 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
576 80 32 000	FUEL CONSUMED	6,000.00
576 80 35 000	SMALL TOOLS & MINOR EQUIPMENT	530.00
576 80 41 000	PROFESSIONAL SERVICES	10,200.00
576 80 42 000	COMMUNICATION	1,360.00
576 80 43 000	TRAVEL	0.00
576 80 44 000	TAXES & OPERATING ASSESSMENTS	7,200.00
576 80 45 000	OPERATING RENTALS & LEASES	520.00
576 80 45 001	COST ALLOCATION - IT SERVICES	7,690.00
576 80 45 002	COST ALLOCATION - EQ RENTAL SERVICES	12,710.00
576 80 46 000	INSURANCE	18,500.00
576 80 47 000	UTILITY SERVICES	71,400.00
576 80 48 000	REPAIRS & MAINTENANCE	21,090.00
576 80 49 000	MISCELLANEOUS	260.00

080 PARKS MAINTENANCE	526,899.00
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576 PARK FACILITIES	781,541.00
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580 NON-EXPENDITURES

581 20 00 001	DEBT SERVICE - INTERFUND LOAN	135,300.00
589 90 00 001	SUSPENSE FOR RECLASSIFICATION - EXPENDITURE	0.00

580 NON-EXPENDITURES	135,300.00
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591 DEBT SERVICE - PRINCIPAL PAYMENTS

591 18 75 001	CAPITAL LEASES - PRINCIPAL, SAN NETWORK STORAGE	12,300.00
591 21 75 000	CAPITAL LEASES-PRINCIPAL, POLICE VEHICLES	87,000.00
591 21 75 001	CAPITAL LEASES-PRINCIPAL, POLICE CAMS	70,000.00
591 22 70 001	CAPITAL LEASES-PRINCIPAL - FIRE COMMAND VEHICLE	25,000.00
591 23 75 000	CAPITAL LEASES-PRINCIPAL, JAIL TRANSPORT VAN	13,300.00

591 DEBT SERVICE - PRINCIPAL PAYMENTS	207,600.00
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592 DEBT SERVICE - INTEREST COSTS

592 18 82 001	INTEREST ON INTERFUND LOAN	3,300.00
592 18 85 001	CAPITAL LEASES - INTEREST, SAN NETOWRK STORAGE	640.00
592 21 81 000	CAPITAL LEASES-INTEREST, POLICE VEHICLES	4,000.00
592 22 83 522	CAPITAL LEASES-INTEREST, FIRE COMMAND VEHICLE	240.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 22

001 GENERAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

592 DEBT SERVICE - INTEREST COSTS

592 23 83 000 CAPTIAL LEASES-INTEREST, JAIL TRANSPORT VAN 700.00

592 DEBT SERVICE - INTEREST COSTS 8,880.00

597 INTERFUND TRANSFERS

597 00 00 000 TRANSFER OUT TO CONTINGENCY FUND 0.00

597 00 00 500 AIRPORT CONTAMINATION CLEAN-UP CITY MATCH 12,410.00

597 00 00 502 SCBA REPLACEMENT - 2019 MATCH 0.00

597 00 03 000 TRANSFER OUT TO STREET 818,450.00

597 00 05 000 TRANSFER TO GO BOND 225,410.00

597 18 64 000 VEHICLE REPLACEMENT PROGRAM - MISC 40,000.00

597 21 64 000 VEHICLE REPLACEMENT PROGRAM-PD 40,000.00

597 46 62 200 TRANSFER OUT TO GENERAL CAPITAL PROJECTS FUND 0.00

597 INTERFUND TRANSFERS 1,136,270.00

Fund Expenditures: 14,606,933.00

Excess/Deficit: 925,602.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 23

016 GENERAL CAPITAL PROJECTS FUND

01/01/2022 To: 12/31/2022

REVENUES

330 INTERGOVERNMENTAL REVENUES

334 02 30 502 DNR-HUMMER BUILD 0.00

334 03 10 500 AIRPORT CONTAMINATION CLEAN-UP PROJECT (DOE) 184,350.00

330 INTERGOVERNMENTAL REVENUES 184,350.00

360 INTEREST & OTHER EARNINGS

367 00 00 515 ELECTRIC VEHICLE CHARGING STATION PROJECT-PP&L 0.00

360 INTEREST & OTHER EARNINGS 0.00

397 INTERFUND TRANSFERS

397 00 00 500 AIRPORT CONTAMINATION CLEAN-UP - CITY MATCH 12,410.00

397 INTERFUND TRANSFERS 12,410.00

Fund Revenues: 196,760.00

EXPENDITURES

594 CAPITAL EXPENDITURES

594 22 63 502 DNR-HUMMER BUILD 3,790.00

594 46 41 500 AIRPORT CONTAMINATION CLEAN-UP PROJECT - ENG 209,690.00

594 46 63 500 AIRPORT CONTAMINATION CLEAN-UP PROJECT - CONST 1.00

594 73 63 515 ELECTRIC VEHICLE CHARGING STATION PROJECT 0.00

594 CAPITAL EXPENDITURES 213,481.00

Fund Expenditures: 213,481.00

Excess/Deficit: (16,721.00)

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 24

099 PAYROLL LIABILITY FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

580 NON-EXPENDITURES

589 90 00 099 PAYROLL LIABILITY BALANCE 0.00

580 NON-EXPENDITURES 0.00

Fund Expenditures: **0.00**

Excess/Deficit: **0.00**

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 25

101 STREET FUND 01/01/2022 To: 12/31/2022

REVENUES

310 TAXES

313 21 00 000 TRANSPORTATION BENEFIT DISTRICT 720,000.00

310 TAXES 720,000.00

320 LICENSES & PERMITS

322 40 00 101 CURB, GUTTER & SIDEWALK PERMITS 700.00

320 LICENSES & PERMITS 700.00

330 INTERGOVERNMENTAL REVENUES

336 00 87 000 MOTOR VEHICLE FUEL TAX - CITY STREETS 355,000.00

330 INTERGOVERNMENTAL REVENUES 355,000.00

340 CHARGES FOR GOODS & SERVICES

344 10 00 101 ROAD/STREET MAINTENANCE & REPAIR CHARGES 21,420.00

344 10 01 101 STREET LIGHTING - NEW DEVELOPMENTS 6,860.00

344 20 00 000 SALES OF ROAD MATERIALS 0.00

344 50 00 000 SALES OF FUEL - EV CHARGING STATION 800.00

340 CHARGES FOR GOODS & SERVICES 29,080.00

360 INTEREST & OTHER EARNINGS

361 11 00 101 INVESTMENT EARNINGS 0.00

369 10 00 001 SALES OF SCRAP OR JUNK - STREETS 150.00

360 INTEREST & OTHER EARNINGS 150.00

397 INTERFUND TRANSFERS

397 00 00 304 TRANSFER IN FROM REET 1 0.00

397 00 03 000 TRANSFER IN FROM GENERAL FUND 818,450.00

397 INTERFUND TRANSFERS 818,450.00

Fund Revenues: 1,923,380.00

EXPENDITURES

542 STREETS - MAINTENANCE

542 63 48 001 STREET LIGHTING - NEW DEVELOPMENTS 6,860.00

000 6,860.00

542 30 10 101 FULL-TIME EMPLOYEE WAGES 265,143.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 26

101 STREET FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

542 STREETS - MAINTENANCE

542 30 11 101	PART TIME EMPLOYEE WAGES	68,501.00
542 30 12 101	OVERTIME WAGES	1,736.00
542 30 20 101	EMPLOYEE BENEFITS	149,337.00
542 30 25 101	UNEMPLOYMENT COMPENSATION	2,550.00
542 30 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
542 30 31 101	OFFICE & OPERATING SUPPLIES	240,000.00
542 30 32 101	FUEL CONSUMED	18,730.00
542 30 35 101	SMALL TOOLS & MINOR EQUIPMENT	330.00
542 30 41 001	PROFESSIONAL SERVICES - CITY SAFETY PLAN	8,000.00
542 30 41 099	PROFESSIONAL SERVICES - MEDICAL	0.00
542 30 41 101	PROFESSIONAL SERVICES	25,500.00
542 30 42 101	COMMUNCIATION	1,150.00
542 30 43 101	TRAVEL	0.00
542 30 44 101	TAXES & OPERATING ASSESSMENTS	700.00
542 30 45 101	OPERATING RENTALS & LEASES	110.00
542 30 46 101	INSURANCE	25,000.00
542 30 47 101	UTILITY SERVICES	1,040.00
542 30 48 101	REPAIRS & MAINTENANCE	530.00
542 30 49 101	MISCELLANEOUS	230.00

030 ROADWAY 808,587.00

542 61 31 101	OFFICE & OPERATING SUPPLIES	4,270.00
542 61 35 101	SMALL TOOLS & MINOR EQUIPMENT	0.00
542 61 48 101	REPAIRS & MAINTENANCE	150,000.00
542 61 49 101	MISCELLANEOUS	0.00

061 SIDEWALKS 154,270.00

542 63 31 101	OFFICE & OPERATING SUPPLIES	730.00
542 63 47 101	UTILITY SERVICES	140,000.00
542 63 48 101	REPAIRS & MAINTENANCE	25,000.00
542 63 49 101	MISCELLANEOUS	0.00

063 STREET LIGHTING 165,730.00

542 64 31 101	OFFICE & OPEARATING SUPPLIES	21,270.00
542 64 35 101	SMALL TOOLS & MINOR EQUIPMENT	0.00
542 64 42 101	COMMUNICATION	0.00
542 64 48 101	REPAIRS & MAINTENANCE	530.00
542 64 49 101	MISCELLANEOUS	260.00

064 TRAFFIC CONTROL DEVICES 22,060.00

542 66 31 101	OFFICE & OPERATING SUPPLIES	10,200.00
542 66 35 101	SMALL TOOLS & MINOR EQUIPMENT	0.00
542 66 48 101	REPAIRS & MAINTENANCE	3,290.00
542 66 49 101	MISCELLANEOUS	0.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 27

101 STREET FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

542 STREETS - MAINTENANCE

066 SNOW & ICE CONTROL		13,490.00
542 67 31 101	OFFICE & OPERATING SUPPLIES	1,530.00
542 67 35 101	SMALL TOOLS & MINOR EQUIPMENT	0.00
542 67 48 101	REPAIRS & MAINTENANCE	0.00
067 STREET CLEANING		1,530.00
542 70 31 101	OFFICE & OPERATING SUPPLIES	20,000.00
542 70 35 101	SMALL TOOLS & MINOR EQUIPMENT	690.00
542 70 48 101	REPAIRS & MAINTENANCE	7,920.00
542 70 49 101	MISCELLANEOUS	310.00
070 ROADSIDE		28,920.00
542 90 31 101	OFFICE & OPERATING SUPPLIES	0.00
542 90 32 101	FUEL CONSUMED	0.00
542 90 41 101	PROFESSIONAL SERVICES	6,120.00
542 90 43 101	TRAVEL	0.00
542 90 44 101	TAXES & OPERATING ASSESSMENTS	0.00
542 90 47 101	UTILITY SERVICES	30,000.00
542 90 48 101	REPAIRS & MAINTENANCE	530.00
542 90 49 101	MISCELLANEOUS	0.00
090 GENERAL STREETS OVERHEAD		36,650.00
542 STREETS - MAINTENANCE		1,238,097.00

543 PUBLIC WORKS ADMINISTRATION

543 10 10 101	FULL-TIME EMPLOYEE WAGES	69,384.00
543 10 11 101	PART-TIME EMPLOYEE WAGES	0.00
543 10 12 101	OVERTIME WAGES	0.00
543 10 20 101	EMPLOYEE BENEFITS	30,922.00
543 10 25 101	UNEMPLOYMENT COMPENSATION	0.00
543 10 31 101	OFFICE & OPERATING SUPPLIES	800.00
543 10 35 101	SMALL TOOLS & MINOR EQUIPMENT	0.00
543 10 41 101	PROFESSIONAL SERVICES	1,920.00
543 10 42 101	COMMUNICATION	1,560.00
543 10 45 101	OPERATING RENTALS & LEASES	580.00
543 10 46 101	INSURANCE	1,000.00
543 10 47 101	UTILITY SERVICES	550.00
543 10 49 101	MISCELLANEOUS	530.00
543 30 45 001	COST ALLOCATION - IT SERVICES	19,220.00
543 30 45 002	COST ALLOCATION - EQ RENTAL SERVICES	101,370.00
543 PUBLIC WORKS ADMINISTRATION		227,836.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 28

101 STREET FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

591 DEBT SERVICE - PRINCIPAL PAYMENTS

591 95 75 001 CAPITAL LEASES - PRINCIPAL, SAN NETWORK STORAGE 290.00

591 DEBT SERVICE - PRINCIPAL PAYMENTS 290.00

592 DEBT SERVICE - INTEREST COSTS

592 95 85 002 CAPITAL LEASES - INTEREST, SAN NETWORK STORAGE 20.00

592 DEBT SERVICE - INTEREST COSTS 20.00

597 INTERFUND TRANSFERS

597 00 00 503 6TH ST IMPROVEMENTS PROJECT: DESIGN ONLY - CITY MATCH 470,830.00

597 00 00 535 MIDVALE RD - DUFFY TO WSDOT ROW - CITY MATCH 0.00

597 42 00 102 TRANSFER OUT TO STREET CAPITAL - STACKHOUSE BRIDGE 0.00

597 42 64 000 VEHICLE REPLACEMENT PROGRAM 25,000.00

597 INTERFUND TRANSFERS 495,830.00

Fund Expenditures: 1,962,073.00

Excess/Deficit: (38,693.00)

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 29

106 STREET CAPITAL PROJECTS FUND

01/01/2022 To: 12/31/2022

REVENUES

330 INTERGOVERNMENTAL REVENUES

333 20 80 503	6TH ST IMPROVEMENTS PROJECT - DESIGN ONLY (STP)	25,000.00
333 20 81 503	6TH ST IMPROVEMENTS PROJECT - CONST (STP)	2,545,940.00
334 03 80 501	E. EDISON HALF ST IMPROVEMENTS; TIB #9-E-179(P03)-1	0.00
334 03 80 535	MIDVALE RD - DUFFY TO WSDOT ROW - TIB	0.00
337 00 00 501	E. EDISON HALF ST IMPROVEMENTS - SSD	0.00

330 INTERGOVERNMENTAL REVENUES 2,570,940.00

397 INTERFUND TRANSFERS

397 00 00 501	E. EDISON HALF ST IMPROVEMENTS - CITY MATCH	0.00
397 00 00 503	6TH ST IMPROVEMENTS PROJECT: DESIGN ONLY - CITY MATCH	470,830.00
397 00 00 535	MIDVALE RD - DUFFY TO WSDOT ROW - CITY MATCH	0.00

397 INTERFUND TRANSFERS 470,830.00

Fund Revenues: 3,041,770.00

EXPENDITURES

594 CAPITAL EXPENDITURES

595 10 41 501	E. EDISON HALF ST IMPROVEMENTS - ENG	0.00
595 10 41 535	MIDVALE RD - DUFFY TO WSDOT ROW - ENG	0.00
595 10 63 501	E. EDISON HALF ST IMPROVEMENTS - CONST	0.00
595 30 41 503	6TH ST IMPROVEMENTS PROJECT - DESIGN ONLY (STP)	25,000.00
595 30 62 535	MIDVALE RD - DUFFY TO WSDOT ROW - CONST	0.00
595 30 63 503	6TH ST IMPROVEMENTS PROJECT - CONST	3,016,770.00

594 CAPITAL EXPENDITURES 3,041,770.00

597 INTERFUND TRANSFERS

597 00 02 535	MIDVALE RD - DUFFY TO WSDOT ROW	0.00
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597 INTERFUND TRANSFERS 0.00

Fund Expenditures: 3,041,770.00

Excess/Deficit: 0.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 30

115 CONTINGENCY FUND

01/01/2022 To: 12/31/2022

REVENUES

360 INTEREST & OTHER EARNINGS

361 10 00 115 INVESTMENT EARNINGS 20.00

360 INTEREST & OTHER EARNINGS 20.00

397 INTERFUND TRANSFERS

397 00 00 115 TRANSFER IN FROM GENERAL FUND 0.00

397 INTERFUND TRANSFERS 0.00

Fund Revenues: 20.00

EXPENDITURES

591 DEBT SERVICE - PRINCIPAL PAYMENTS

592 14 41 115 BANK SERVICE FEES 30.00

591 DEBT SERVICE - PRINCIPAL PAYMENTS 30.00

Fund Expenditures: 30.00

Excess/Deficit: (10.00)

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 31

120 INVESTIGATIVE FUND

01/01/2022 To: 12/31/2022

REVENUES

360 INTEREST & OTHER EARNINGS

361 11 00 120	INVESTMENT EARNINGS	30.00
367 30 00 000	DENIED FIREARMS GRANT - WASPC	0.00
369 30 00 120	CONFISCATED & FORFEITED PROPERTY	2,000.00
369 40 00 120	JUDGEMENTS & SETTLEMENTS - INVESTIGATIVE FUND	0.00
360 INTEREST & OTHER EARNINGS		2,030.00

Fund Revenues: 2,030.00

EXPENDITURES

521 LAW ENFORCEMENT

521 30 10 000	FULL-TIME EMPLOYEE WAGES	0.00
521 30 11 000	PART-TIME EMPLOYEE WAGES	0.00
521 30 12 000	OVERTIME WAGES	0.00
521 30 20 000	EMPLOYEE BENEFITS	0.00
521 30 25 000	UNEMPLOYMENT COMPENSATION	0.00
521 30 31 000	OFFICE & OPERATING SUPPLIES	1,380.00
521 30 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
521 30 32 000	FUEL CONSUMED	0.00
521 30 35 000	SMALL TOOLS & MINOR EQUIPMENT	1,040.00
521 30 41 000	PROFESSIONAL SERVICES	520.00
521 30 41 099	PROFESSIONAL SERVICES - MEDICAL	0.00
521 30 42 000	COMMUNICATION	0.00
521 30 43 000	TRAVEL	0.00
521 30 44 000	TAXES & OPERATING ASSESSMENTS	1,410.00
521 30 45 000	OPERATING RENTALS & LEASES	2,350.00
521 30 45 001	COST ALLOCATION - IT SERVICES	0.00
521 30 45 002	COST ALLOCATION - EQ RENTAL SERVICES	0.00
521 30 46 000	INSURANCE	0.00
521 30 47 000	UTILITY SERVICES	0.00
521 30 48 000	REPAIRS & MAINTENANCE	0.00
521 30 49 000	MISCELLANEOUS	630.00
521 30 64 120	POLICE VEHICLE PURCHASE	0.00
521 LAW ENFORCEMENT		7,330.00

Fund Expenditures: 7,330.00

Excess/Deficit: (5,300.00)

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 32

130 POLICE DEPT CRIME PREVENTION FUND

01/01/2022 To: 12/31/2022

REVENUES

330 INTERGOVERNMENTAL REVENUES

337 00 00 130 GRIP FUNDING 0.00

330 INTERGOVERNMENTAL REVENUES 0.00

350 FINES & PENALTIES

356 90 00 130 CRIME PREVENTION ASSESSMENT 11,000.00

350 FINES & PENALTIES 11,000.00

360 INTEREST & OTHER EARNINGS

361 10 00 130 INVESTMENT EARNINGS 90.00

367 00 00 130 DONATIONS FROM NONGOV. SOURCES - NNO 1,400.00

360 INTEREST & OTHER EARNINGS 1,490.00

Fund Revenues:

12,490.00

EXPENDITURES

521 LAW ENFORCEMENT

521 31 10 000 FULL-TIME EMPLOYEE WAGES 0.00

521 31 11 000 PART-TIME EMPLOYEE WAGES 0.00

521 31 12 000 OVERTIME WAGES 0.00

521 31 20 000 EMPLOYEE BENEFITS 0.00

521 31 25 000 UNEMPLOYMENT COMPENSATION 0.00

521 31 31 000 OFFICE & OPERATING SUPPLIES 1,020.00

521 31 32 000 FUEL CONSUMED 0.00

521 31 35 000 SMALL TOOLS & MINOR EQUIPMENT 0.00

521 31 41 000 PROFESSIONAL SERVICES 1,020.00

521 31 41 004 GRIPA-GANG PREVENTION & INTERVENTION AGMT 0.00

521 31 41 099 PROFESSIONAL SERVICES - MEDICAL 0.00

521 31 42 000 COMMUNICATION 0.00

521 31 43 000 TRAVEL 1,840.00

521 31 45 000 OPERATING RENTALS & LEASES 0.00

521 31 45 001 COST ALLOCATION - IT SERVICES 0.00

521 31 45 002 COST ALLOCATION - EQ RENTAL SERVICES 0.00

521 31 46 000 INSURANCE 0.00

521 31 47 000 UTILITY SERVICES 0.00

521 31 48 000 REPAIRS & MAINTENANCE 0.00

521 31 49 000 MISCELLANEOUS 1,530.00

030 CRIME PREVENTION 5,410.00

521 31 31 001 OFFICE & OPERATING SUPPLIES-RESERVE OFFICERS 4,590.00

521 31 31 099 OFFICE & OPERATING SUPPLIES +2MEDICAL 0.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 33

130 POLICE DEPT CRIME PREVENTION FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

521 LAW ENFORCEMENT

521 31 35 001	SMALL TOOLS & MINOR EQUIPMENT-RESERVE OFFICERS	3,570.00
521 31 41 001	PROFESSIONAL SERVICES-RESERVE OFFICERS	1,130.00
521 31 45 011	OPERATING RENTALS & LEASES-RESERVE OFFICERS	870.00
521 31 49 001	MISCELLANEOUS-RESERVE OFFICERS	7,400.00

031 RESERVE OFFICERS	17,560.00
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521 31 31 002	OFFICE & OPERATING SUPPLIES-EXPLORERS	2,040.00
521 31 35 002	SMALL TOOLS & MINOR EQUIPMENT-EXPLORERS	1,530.00
521 31 41 002	PROFESSIONAL SERVICES-EXPLORERS	0.00
521 31 49 002	MISCELLANEOUS-EXPLORERS	2,550.00

032 EXPLORERS	6,120.00
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521 31 41 003	PROFESSIONAL SERVICES-NNO	1,840.00
521 31 49 003	MISCELLANEOUS-NNO	3,270.00

035 NATIONAL NIGHT OUT	5,110.00
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521 LAW ENFORCEMENT	34,200.00
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523 JAIL SERVICES

594 23 62 536	JAIL SECURITY IMPROVEMENTS	28,560.00
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523 JAIL SERVICES	28,560.00
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Fund Expenditures:	62,760.00
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Excess/Deficit:	(50,270.00)
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2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 34

140 PUBLIC SAFETY (L&J 3/10) TAX FUND

01/01/2022 To: 12/31/2022

REVENUES

310 TAXES

313 15 00 140 PUBLIC SAFETY TAX 560,000.00

310 TAXES 560,000.00

360 INTEREST & OTHER EARNINGS

361 11 00 140 INVESTMENT EARNINGS 110.00

360 INTEREST & OTHER EARNINGS 110.00

Fund Revenues: **560,110.00**

EXPENDITURES

521 LAW ENFORCEMENT

521 20 10 140 FULL-TIME EMPLOYEE WAGES 310,811.00

521 20 11 140 PART-TIME EMPLOYEE WAGES 0.00

521 20 12 140 OVERTIME WAGES 14,372.00

521 20 20 140 EMPLOYEE BENEFITS 33,881.00

521 20 25 140 UNEMPLOYMENT COMPENSATION 0.00

521 20 31 099 OFFICE & OPERATING SUPPLIES - MEDICAL 0.00

521 20 31 140 OFFICE & OPERATING SUPPLIES 5,210.00

521 20 32 140 FUEL CONSUMED 110.00

521 20 35 140 SMALL TOOLS & MINOR EQUIPMENT 38,500.00

521 20 41 099 PROFESSIONAL SERVICES - MEDICAL 0.00

521 20 41 140 PROFESSIONAL SERVICES 3,000.00

521 20 42 140 COMMUNICATION 9,080.00

521 20 43 140 TRAVEL 2,500.00

521 20 44 140 TAXES & OPERATING ASSESSMENTS 0.00

521 20 45 001 COST ALLOCATION - IT SERVICES 110.00

521 20 45 002 COST ALLOCATION - EQ RENTAL SERVICES 0.00

521 20 45 140 OPERATING RENTALS & LEASES 1,650.00

521 20 46 140 INSURANCE 100.00

521 20 47 140 UTILITY SERVICE 30.00

521 20 48 140 REPAIRS & MAINTENANCE 0.00

521 20 49 140 MISCELLANEOUS 730.00

594 21 63 140 OTHER CAPITAL IMPROVEMENTS 0.00

521 LAW ENFORCEMENT **420,084.00**

523 JAIL SERVICES

594 23 62 537 JAIL SECURITY IMPROVEMENTS 42,840.00

523 JAIL SERVICES **42,840.00**

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 35

140 PUBLIC SAFETY (L&J 3/10) TAX FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

554 ENVIRONMENTAL SERVICES

554 30 44 140 TAXES & OPERATING ASSESSMENTS - HUMANE SOCIETY 36,420.00

554 ENVIRONMENTAL SERVICES 36,420.00

591 DEBT SERVICE - PRINCIPAL PAYMENTS

591 21 75 140 CAPITAL LEASES-PRINCIPAL, PORTABLE RADIOS 8,900.00

591 DEBT SERVICE - PRINCIPAL PAYMENTS 8,900.00

592 DEBT SERVICE - INTEREST COSTS

592 21 83 140 CAPITAL LEASES-INTEREST, PORTABLE RADIOS 200.00

592 DEBT SERVICE - INTEREST COSTS 200.00

Fund Expenditures: 508,444.00

Excess/Deficit: 51,666.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 36

160 TOURISM EXPANSION FUND

01/01/2022 To: 12/31/2022

REVENUES

310 TAXES

313 31 00 160 HOTEL/MOTEL SALES & USE TAX 110,000.00

310 TAXES 110,000.00

360 INTEREST & OTHER EARNINGS

361 11 00 160 INVESTMENT EARNINGS 70.00

360 INTEREST & OTHER EARNINGS 70.00

Fund Revenues: **110,070.00**

EXPENDITURES

557 COMMUNITY SERVICES

557 30 10 160 FULL-TIME EMPLOYEE WAGES 196.00

557 30 11 160 PART-TIME EMPLOYEE WAGES 0.00

557 30 12 160 OVERTIME WAGES 0.00

557 30 20 160 EMPLOYEE BENEFITS 96.00

557 30 25 160 UNEMPLOYMENT COMPENSATION 0.00

557 30 31 160 OFFICE & OPERATING SUPPLIES 210.00

557 30 32 160 FUEL CONSUMED 0.00

557 30 35 160 SMALL TOOLS & MINOR EQUIPMENT 0.00

557 30 41 099 PROFESSIONAL SERVICES - MEDICAL 0.00

557 30 41 160 PROFESSIONAL SERVICES 155,040.00

557 30 42 160 COMMUNICATION 110.00

557 30 43 160 TRAVEL 0.00

557 30 44 160 TAXES & OPERATING ASSESSMENTS 0.00

557 30 45 001 COST ALLOCATION - IT SERVICES 0.00

557 30 45 002 COST ALLOCATION - EQ RENTAL SERVICES 0.00

557 30 45 160 OPERATING RENTALS & LEASES 0.00

557 30 46 160 INSURANCE 0.00

557 30 47 160 UTILITY SERVICES 0.00

557 30 48 160 REPAIRS & MAINTENANCE 0.00

557 30 49 160 MISCELLANEOUS 1,530.00

557 COMMUNITY SERVICES 157,182.00

Fund Expenditures: **157,182.00**

Excess/Deficit: **(47,112.00)**

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 37

201 GENERAL OBLIGATION BONDS FUND

01/01/2022 To: 12/31/2022

REVENUES

310 TAXES

311 10 00 201 REAL & PERSONAL PROPERTY TAXES - G.O. BOND LEVY 451,000.00

310 TAXES 451,000.00

360 INTEREST & OTHER EARNINGS

361 11 00 201 INVESTMENT EARNINGS 0.00

360 INTEREST & OTHER EARNINGS 0.00

397 INTERFUND TRANSFERS

397 00 00 201 TRANSFER IN FROM GENERAL FUND 218,260.00

397 INTERFUND TRANSFERS 218,260.00

Fund Revenues: 669,260.00

EXPENDITURES

591 DEBT SERVICE - PRINCIPAL PAYMENTS

591 22 71 001 2012A UTGO, FIRE STATION & APPARATUS 285,000.00

591 22 71 002 LIMITED TAX GO REFUNDING BOND, 2017 180,000.00

592 22 41 201 PROFESSIONAL SERVICES - FISCAL AGENT FEES 470.00

591 DEBT SERVICE - PRINCIPAL PAYMENTS 465,470.00

592 DEBT SERVICE - INTEREST COSTS

592 22 83 001 INTEREST LONG TERM DEBT (2012A UTGO) 164,700.00

592 22 83 002 INTEREST ON LONG TERM DEBT (2017 LTGO) 38,450.00

592 DEBT SERVICE - INTEREST COSTS 203,150.00

Fund Expenditures: 668,620.00

Excess/Deficit: 640.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 38

303 COMMUNITY DEVELOPMENT BLOCK GRANT 01/01/2022 To: 12/31/2022

REVENUES

360 INTEREST & OTHER EARNINGS

361 11 00 303 INVESTMENT EARNINGS 40.00

360 INTEREST & OTHER EARNINGS 40.00

390 OTHER FINANCING SOURCES

362 00 00 303 REHAB LOANS 3,000.00

390 OTHER FINANCING SOURCES 3,000.00

Fund Revenues: 3,040.00

EXPENDITURES

559 HOUSING & COMMUNITY DEVELOPMENT

559 30 41 303 PROFESSIONAL SERVICES 70.00

559 HOUSING & COMMUNITY DEVELOPMENT 70.00

Fund Expenditures: 70.00

Excess/Deficit: 2,970.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 39

304 LOCAL CAPITAL IMPROVEMENTS (REET 1) FU 01/01/2022 To: 12/31/2022

REVENUES

310 TAXES

318 34 00 304 REET 1 - FIRST QUARTER PERCENT 155,000.00

310 TAXES 155,000.00

360 INTEREST & OTHER EARNINGS

361 11 00 304 INVESTMENT EARNINGS 40.00

360 INTEREST & OTHER EARNINGS 40.00

397 INTERFUND TRANSFERS

397 00 02 535 MIDVALE RD - DUFFY TO WSDOT ROW 0.00

397 INTERFUND TRANSFERS 0.00

Fund Revenues: **155,040.00**

EXPENDITURES

543 PUBLIC WORKS ADMINISTRATION

543 30 41 304 PROFESSIONAL SERVICES 200.00

543 PUBLIC WORKS ADMINISTRATION 200.00

597 INTERFUND TRANSFERS

597 00 00 304 TRANSFER OUT TO STREET 0.00

597 00 00 501 E. EDISON HALF ST IMPROVEMENTS - CITY MATCH 0.00

597 INTERFUND TRANSFERS 0.00

Fund Expenditures: **200.00**

Excess/Deficit: **154,840.00**

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 40

305 LOCAL CAPITAL IMPROVEMENT (REET 2) FUN

01/01/2022 To: 12/31/2022

REVENUES

310 TAXES

318 35 00 305 REET 2 - SECOND QUARTER PERCENT

120,000.00

310 TAXES

120,000.00

360 INTEREST & OTHER EARNINGS

361 11 00 305 INVESTMENT EARNINGS

260.00

360 INTEREST & OTHER EARNINGS

260.00

Fund Revenues:

120,260.00

EXPENDITURES

576 PARK FACILITIES

576 80 41 305 PROFESSIONAL SERVICES

1,130.00

576 PARK FACILITIES

1,130.00

Fund Expenditures:

1,130.00

Excess/Deficit:

119,130.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 41

322 FIRE EQUIPMENT RESERVE FUND 01/01/2022 To: 12/31/2022

REVENUES

360 INTEREST & OTHER EARNINGS

361 11 00 322 INVESTMENT EARNINGS 10.00

360 INTEREST & OTHER EARNINGS 10.00

Fund Revenues: **10.00**

EXPENDITURES

522 FIRE CONTROL

522 10 35 322 SMALL TOOLS & MINOR EQUIPMENT 0.00

522 FIRE CONTROL 0.00

594 CAPITAL EXPENDITURES

594 22 64 322 CAPITAL EXPENDITURES - MACHINERY & EQUIPMENT 0.00

594 CAPITAL EXPENDITURES 0.00

Fund Expenditures: **0.00**

Excess/Deficit: **10.00**

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 42

326 FIRE CAPITAL PROJECTS FUND

01/01/2022 To: 12/31/2022

REVENUES

397 INTERFUND TRANSFERS

397 00 00 533 TRANSFER IN FROM GENERAL FUND

0.00

397 INTERFUND TRANSFERS

0.00

Fund Revenues:

0.00

Excess/Deficit:

0.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 43

410 WATER FUND

01/01/2022 To: 12/31/2022

REVENUES

340 CHARGES FOR GOODS & SERVICES

343 40 19 410	WATER SALES & SERVICE - UNMETERED	3,240.00
343 40 22 410	WATER SALES & SERVICE - BASE RATE	1,212,500.00
343 40 23 410	WATER SALES & SERVICE - CONSUMPTION	1,360,000.00
343 40 24 410	B & O TAXES ON UTILITIES - CITY, 29%	750,000.00
343 40 25 410	WATER SALES & SERVICE - LATE FEES	43,000.00
343 40 26 410	WATER SALES & SERVICE - INTEREST	12,000.00
343 40 94 410	WATER METER HOOK UP FEE	65,000.00
343 40 95 410	WATER EQUITY FEE	26,000.00
343 40 96 410	SALE OF LABOR & SUPPLIES	2,920.00
343 40 97 410	WATER SALES & SERVICE - PENALTIES	0.00

340 CHARGES FOR GOODS & SERVICES		3,474,660.00
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360 INTEREST & OTHER EARNINGS

361 11 04 410	INVESTMENT EARNINGS	800.00
362 00 00 410	US CELLULAR - CELL TOWER LEASE	14,600.00
367 34 00 410	WATTS SMART BUSINESS INCENTIVE - PP&L	990.00
369 10 00 410	SALE OF SCRAP OR JUNK - WATER	0.00
369 91 00 410	OTHER MISCELLANEOUS REVENUE	100.00

360 INTEREST & OTHER EARNINGS		16,490.00
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Fund Revenues:

3,491,150.00

EXPENDITURES

534 WATER UTILITIES

534 00 10 410	FULL-TIME EMPLOYEE WAGES	494,574.00
534 00 11 410	PART-TIME EMPLOYEE WAGES	35,470.00
534 00 12 410	OVERTIME WAGES	5,793.00
534 00 20 410	EMPLOYEE BENEFITS	228,486.00
534 00 25 410	UNEMPLOYMENT COMPENSATION	1,640.00
534 00 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
534 00 31 410	OFFICE & OPERATING SUPPLIES	225,000.00
534 00 32 410	FUEL CONSUMED	10,500.00
534 00 35 410	SMALL TOOLS & MINOR EQUIPMENT	4,100.00
534 00 41 099	PROFESSIONAL SERVICES - MEDICAL	0.00
534 00 41 410	PROFESSIONAL SERVICES	96,900.00
534 00 42 410	COMMUNICATION	15,100.00
534 00 43 410	TRAVEL	1,560.00
534 00 44 410	TAXES & OPERATING ASSESSMENTS	624,240.00
534 00 45 001	COST ALLOCATION - IT SERVICES	26,740.00
534 00 45 002	COST ALLOCATION - EQ RENTAL SERVICES	20,540.00
534 00 45 410	OPERATING RENTALS & LEASES ₁₃₂	260.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 44

410 WATER FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

534 WATER UTILITIES

534 00 46 410	INSURANCE	88,000.00
534 00 47 410	UTILITY SERVICES	209,000.00
534 00 48 410	REPAIRS & MAINTENANCE	50,000.00
534 00 49 410	MISCELLANEOUS	13,000.00

001 WATER UTILITIES 2,150,903.00

534 10 10 000	FULL-TIME EMPLOYEE WAGES	146,319.00
534 10 11 000	PART-TIME EMPLOYEE WAGES	0.00
534 10 12 000	OVERTIME WAGES	39.00
534 10 20 000	EMPLOYEE BENEFITS	63,177.00
534 10 31 000	OFFICE & OPERATING SUPPLIES	530.00
534 10 32 000	FUEL CONSUMED	0.00
534 10 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
534 10 41 000	PROFESSIONAL SERVICES	1,060.00
534 10 41 099	PROFESSIONAL SERVICES - MEDICAL	0.00
534 10 42 000	COMMUNICATION	520.00
534 10 43 000	TRAVEL	0.00
534 10 44 000	TAXES & OPERATING ASSESSMENTS	0.00
534 10 45 000	OPERATING RENTALS & LEASES	260.00
534 10 45 001	COST ALLOCATION - IT SERVICES	2,510.00
534 10 45 002	COST ALLOCATION - EQ RENTAL SERVICES	2,000.00
534 10 46 000	INSURANCE	1,000.00
534 10 47 000	UTILITY SERVICES	550.00
534 10 48 000	REPAIRS & MAINTENANCE	0.00
534 10 49 000	MISCELLANEOUS	270.00

010 PUBLIC WORKS ADMINISTRATION 218,235.00

534 WATER UTILITIES 2,369,138.00**591 DEBT SERVICE - PRINCIPAL PAYMENTS**

591 34 72 410	DWSRF LOAN PRINCIPAL	261,000.00
591 34 75 410	CAPITAL LEASES-PRINCIPAL, SAN NETWORK STORAGE	700.00

591 DEBT SERVICE - PRINCIPAL PAYMENTS 261,700.00**592 DEBT SERVICE - INTEREST COSTS**

592 34 83 410	CAPITAL LEASES-INTEREST, SAN NETWORK STORAGE	40.00
592 34 83 411	DWSRF LOAN INTEREST	5,300.00

592 DEBT SERVICE - INTEREST COSTS 5,340.00**597 INTERFUND TRANSFERS**

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 45

410 WATER FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

597 INTERFUND TRANSFERS

597 00 00 410	TRANSFER OUT TO WATER REVENUE BOND FUND	113,335.00
597 00 00 411	TRANSFER OUT TO WATER BOND RESERVE FUND	0.00
597 00 00 504	SKYLINE RESERVOIR PROJECT	0.00
597 00 00 505	WELL #7 PROJECT	0.00
597 00 00 506	METER READING SYSTEM BASE STATION	109,820.00
597 00 00 510	ROOF REPLACEMENT	0.00
597 00 00 516	THILL AVENUE IMPROVEMENT PROJECT	0.00
597 00 00 538	SCADA SERVER UPGRADES	40,000.00
597 00 00 539	BASE STATION SMART POINTS	120,000.00
597 00 00 540	FRANKLIN CT WATERMAIN IMPROVEMENTS	175,000.00
597 00 00 541	COMMUNICATION UPGRADES	25,000.00
597 00 00 542	WELL #11 HYPO UPGRADES	5,000.00
597 00 00 543	WELL #8 UPGRADES	43,000.00
597 00 00 544	SWAN RD WATERMAIN IMPROVEMENTS	0.00
597 34 00 501	E. EDISON WATERMAIN IMPROVEMENTS	0.00
597 34 64 000	VEHICLE REPLACEMENT PROGRAM	80,000.00

597 INTERFUND TRANSFERS	711,155.00
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Fund Expenditures:	3,347,333.00
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Excess/Deficit:	143,817.00
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2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 46

411 WATER BOND RESERVE FUND

01/01/2022 To: 12/31/2022

REVENUES

360 INTEREST & OTHER EARNINGS

361 11 00 411 INVESTMENT EARNINGS 130.00

360 INTEREST & OTHER EARNINGS 130.00

397 INTERFUND TRANSFERS

397 00 00 411 TRANSFER IN FROM WATER FUND 0.00

397 INTERFUND TRANSFERS 0.00

Fund Revenues:

130.00

EXPENDITURES

591 DEBT SERVICE - PRINCIPAL PAYMENTS

592 34 41 411 PROFESSIONAL SERVICES 190.00

591 DEBT SERVICE - PRINCIPAL PAYMENTS 190.00

Fund Expenditures:

190.00

Excess/Deficit:

(60.00)

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 47

415 WATER REVENUE BOND FUND

01/01/2022 To: 12/31/2022

REVENUES

360 INTEREST & OTHER EARNINGS

361 11 00 415 INVESTMENT EARNINGS 10.00

360 INTEREST & OTHER EARNINGS 10.00

397 INTERFUND TRANSFERS

397 00 04 015 TRANSFER IN FROM WATER FUND 113,335.00

397 INTERFUND TRANSFERS 113,335.00

Fund Revenues:

113,345.00

EXPENDITURES

591 DEBT SERVICE - PRINCIPAL PAYMENTS

591 34 72 002 2017 W/S REVENUE BONDS, PRINCIPAL 100,000.00

592 34 41 415 PROFESSIONAL SERVICES - FISCAL AGENT FEES 85.00

591 DEBT SERVICE - PRINCIPAL PAYMENTS 100,085.00

592 DEBT SERVICE - INTEREST COSTS

592 34 83 002 2017 W/S REVENUE BONDS, INTEREST 13,250.00

592 DEBT SERVICE - INTEREST COSTS 13,250.00

Fund Expenditures:

113,335.00

Excess/Deficit:

10.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 48

416 WATER CAPITAL PROJECTS FUND

01/01/2022 To: 12/31/2022

REVENUES

360 INTEREST & OTHER EARNINGS

361 11 00 416 INVESTMENT EARNINGS 0.00

360 INTEREST & OTHER EARNINGS 0.00

397 INTERFUND TRANSFERS

397 00 00 504 SKYLINE RESERVOIR PROJECT 0.00

397 00 00 506 METER READING SYSTEM BASE STATION 107,670.00

397 00 00 538 SCADA SERVER UPGRADES 40,000.00

397 00 00 539 BASE STATION SMART POINTS 120,000.00

397 00 00 540 FRANKLIN CT WATERMAIN IMPROVEMENTS 175,000.00

397 00 00 541 COMMUNICATION UPGRADES 25,000.00

397 00 00 542 WELL #11 HYPO UPGRADES 5,000.00

397 00 00 543 WELL #8 UPGRADES 43,000.00

397 00 00 544 SWAN RD WATERMAIN IMPROVEMENTS 0.00

397 34 00 501 E. EDISON WATERMAIN IMPROVEMENTS 0.00

397 INTERFUND TRANSFERS 515,670.00

Fund Revenues: 515,670.00

EXPENDITURES

594 CAPITAL EXPENDITURES

594 34 41 544 SWAN RD WATERMAIN IMPROVEMENTS - ENG 0.00

594 34 62 498 CHRLORINE MONITOR 0.00

594 34 62 501 E. EDISON WATERMAIN IMPROVEMENTS 0.00

594 34 62 504 SKYLINE RESERVOIR PROJECT 0.00

594 34 62 506 METER READING SYSTEM BASE STATION 109,820.00

594 34 62 538 SCADA SERVER UPGRADES 40,000.00

594 34 62 539 BASE STATION SMART POINTS 120,000.00

594 34 62 540 FRANKLIN CT WATERMAIN IMPROVEMENTS 175,000.00

594 34 62 541 COMMUNICATION UPGRADES 25,000.00

594 34 62 542 WELL #11 HYDRO UPGRADES 5,000.00

594 34 62 543 WELL #8 UPGRADES 43,000.00

594 34 62 544 SWAN RD WATERMAIN IMPROVEMENTS - CONST 0.00

594 CAPITAL EXPENDITURES 517,820.00

Fund Expenditures: 517,820.00

Excess/Deficit: (2,150.00)

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 49

420 SEWER FUND

01/01/2022 To: 12/31/2022

REVENUES

340 CHARGES FOR GOODS & SERVICES

343 50 22 420	SEWER SALES & SERVICE - BASE RATE	1,735,000.00
343 50 23 420	SEWER SALES & SERVICE - LAB TESTING	0.00
343 50 24 420	SEWER SALES & SERVICE - CONSUMPTION	1,215,000.00
343 50 25 420	B & O TAXES ON UTILITIES - CITY, 29%	860,000.00
343 50 26 420	SEWER SALES & SERVICE - LATE FEES	9,000.00
343 50 27 420	SEWER SALES & SERVICE - INTEREST	0.00
343 50 95 420	SEWER CONNECTION FEE	30,000.00

340 CHARGES FOR GOODS & SERVICES		3,849,000.00
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360 INTEREST & OTHER EARNINGS

361 11 00 420	INVESTMENT EARNINGS	1,600.00
361 40 00 420	INTEREST REVENUE - INTERFUND LOAN - EMS	0.00
361 40 00 421	INTEREST REVENUE - INTERFUND LOAN - GENERAL	3,340.00
367 35 00 420	WATTS SMART BUSINESS INCENTIVE - PP&L	0.00
369 10 00 420	SALE OF SCRAP OR JUNK - SEWER	0.00

360 INTEREST & OTHER EARNINGS		4,940.00
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380 NON-REVENUES

381 20 00 420	INTERFUND LOAN REPAYMENT - EMS LOAN	0.00
381 20 00 421	INTERFUND LOAN REPAYMENT - GENERAL LOAN	57,700.00

380 NON-REVENUES		57,700.00
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Fund Revenues:

3,911,640.00

EXPENDITURES

535 SEWER UTILITIES

535 00 10 420	FULL-TIME EMPLOYEE WAGES	422,137.00
535 00 11 420	PART-TIME EMPLOYEE WAGES	17,169.00
535 00 12 420	OVERTIME WAGES	1,571.00
535 00 20 420	EMPLOYEE BENEFITS	197,879.00
535 00 25 420	UNEMPLOYMENT COMPENSATION	1,640.00
535 00 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
535 00 31 420	OFFICE & OPERATING SUPPLIES	60,000.00
535 00 32 420	FUEL CONSUMED	10,000.00
535 00 35 420	SMALL TOOLS & MINOR EQUIPMENT	55,000.00
535 00 41 099	PROFESSIONAL SERVICES - MEDICAL	0.00
535 00 41 420	PROFESSIONAL SERVICES	80,000.00
535 00 42 420	COMMUNICATION	10,500.00
535 00 43 420	TRAVEL	2,500.00
535 00 44 420	TAXES & OPERATING ASSESSMENTS	863,540.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 50

420 SEWER FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

535 SEWER UTILITIES

535 00 45 001	COST ALLOCATION - IT SERVICES	30,080.00
535 00 45 002	COST ALLOCATION - EQ RENTAL SERVICES	16,360.00
535 00 45 420	OPERATING RENTALS & LEASES	2,040.00
535 00 46 420	INSURANCE	240,000.00
535 00 47 420	UTILITY SERVICES	160,000.00
535 00 48 420	REPAIRS & MAINTENANCE	88,000.00
535 00 49 420	MISCELLANEOUS	12,000.00

001 SEWER UTILITIES	2,270,416.00
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535 10 10 000	FULL-TIME EMPLOYEE WAGES	148,819.00
535 10 11 000	PART-TIME EMPLOYEE WAGES	0.00
535 10 12 000	OVERTIME WAGES	39.00
535 10 20 000	EMPLOYEE BENEFITS	66,192.00
535 10 25 000	UNEMPLOYMENT COMPENSATION	0.00
535 10 31 000	OFFICE & OPERATING SUPPLIES	530.00
535 10 32 000	FUEL CONSUMED	0.00
535 10 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
535 10 41 000	PROFESSIONAL SERVICES	1,100.00
535 10 41 099	PROFESSIONAL SERVICES - MEDICAL	0.00
535 10 42 000	COMMUNICATION	520.00
535 10 43 000	TRAVEL	0.00
535 10 44 000	TAXES & OPERATING ASSESSMENTS	0.00
535 10 45 000	OPERATING RENTALS & LEASES	260.00
535 10 45 001	COST ALLOCATION - IT SERVICES	2,510.00
535 10 45 002	COST ALLOCATION - EQ RENTAL SERVICES	0.00
535 10 46 000	INSURANCE	1,000.00
535 10 47 000	UTILITY SERVICES	550.00
535 10 48 000	REPAIRS & MAINTENANCE	0.00
535 10 49 000	MISCELLANEOUS	300.00

010 PUBLIC WORKS ADMINISTRATION	221,820.00
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535 SEWER UTILITIES	2,492,236.00
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591 DEBT SERVICE - PRINCIPAL PAYMENTS

591 35 71 420	INTERGOV. LOAN - STATE REV. FUND	634,700.00
591 35 75 420	CAPITAL LEASES-PRINCIPAL, SAN NETWORK STORAGE	810.00

591 DEBT SERVICE - PRINCIPAL PAYMENTS	635,510.00
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592 DEBT SERVICE - INTEREST COSTS

592 35 83 420	CAPITAL LEASES-INTEREST, SAN NETWORK STORAGE	13.00
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2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 51

420 SEWER FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

592 DEBT SERVICE - INTEREST COSTS

592 DEBT SERVICE - INTEREST COSTS	13.00
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594 CAPITAL EXPENDITURES

594 35 62 518 SERVICE TRUCK - WASTEWATER	0.00
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594 35 62 519 VACTOR TRUCK - WASTEWATER	0.00
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594 CAPITAL EXPENDITURES	0.00
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597 INTERFUND TRANSFERS

597 00 00 043 TRANSFER OUT TO SEWER REVENUE BOND FUND	113,340.00
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597 00 00 044 TRANSER OUT TO SEWER BOND RESERVE FUND	0.00
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597 00 00 507 LIFT STATION GENERATOR	80,000.00
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597 00 00 511 PIPELINING PROJECT	150,000.00
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597 00 00 512 LIFT STATION UPGRADES	10,000.00
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597 00 00 513 NEW LIFTSTATION	750,000.00
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597 00 00 514 WWTP UPGRADES (UV BLDG)	0.00
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597 00 00 517 THILL AVENUE IMPROVEMENT PROJECT	0.00
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597 00 00 518 SERVICE TRUCK - WASTEWATER	0.00
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597 00 00 519 VACTOR TRUCK - WASTEWATER	0.00
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597 00 00 520 PP&L ENERGY UPGRADES-WWTP	0.00
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597 00 00 546 CCHS - ALLEN RD	185,000.00
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597 35 64 000 VEHICLE REPLACEMENT PROGRAM	60,000.00
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597 INTERFUND TRANSFERS	1,348,340.00
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Fund Expenditures:	4,476,099.00
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Excess/Deficit:	(564,459.00)
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2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 52

421 SEWER BOND RESERVE FUND

01/01/2022 To: 12/31/2022

REVENUES

360 INTEREST & OTHER EARNINGS

361 11 00 421 INVESTMENT EARNINGS 130.00

360 INTEREST & OTHER EARNINGS 130.00

397 INTERFUND TRANSFERS

397 00 00 421 TRANSFER IN FROM SEWER FUND 0.00

397 INTERFUND TRANSFERS 0.00

Fund Revenues:

130.00

EXPENDITURES

591 DEBT SERVICE - PRINCIPAL PAYMENTS

592 35 41 421 PROFESSIONAL SERVICES 190.00

591 DEBT SERVICE - PRINCIPAL PAYMENTS 190.00

Fund Expenditures:

190.00

Excess/Deficit:

(60.00)

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 53

425 SEWER REVENUE BOND FUND

01/01/2022 To: 12/31/2022

REVENUES

360 INTEREST & OTHER EARNINGS

361 11 00 425 INVESTMENT EARNINGS 0.00

360 INTEREST & OTHER EARNINGS 0.00

397 INTERFUND TRANSFERS

397 00 00 425 TRANSFER IN FROM SEWER FUND 113,335.00

397 INTERFUND TRANSFERS 113,335.00

Fund Revenues:

113,335.00

EXPENDITURES

591 DEBT SERVICE - PRINCIPAL PAYMENTS

591 35 70 425 2017 W/S REVENUE BONDS, PRINCIPAL 100,000.00

592 35 41 425 PROFESSIONAL SERVICES - FISCAL AGENT FEES 85.00

591 DEBT SERVICE - PRINCIPAL PAYMENTS 100,085.00

592 DEBT SERVICE - INTEREST COSTS

592 35 83 426 2017 W/S REVENUE BONDS, INTEREST 13,250.00

592 DEBT SERVICE - INTEREST COSTS 13,250.00

Fund Expenditures:

113,335.00

Excess/Deficit:

0.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 54

426 SEWER CAPITAL PROJECTS FUND

01/01/2022 To: 12/31/2022

REVENUES

360 INTEREST & OTHER EARNINGS

361 11 00 426 INVESTMENT EARNINGS 0.00

360 INTEREST & OTHER EARNINGS 0.00

390 OTHER FINANCING SOURCES

367 00 00 520 PP&L ENERGY UPGRADES - WWTP (PP&L FUNDING) 0.00

390 OTHER FINANCING SOURCES 0.00

397 INTERFUND TRANSFERS

397 00 00 507 LIFT STATION GENERATOR 80,000.00

397 00 00 511 PIPELINING PROJECT 150,000.00

397 00 00 512 LIFT STATION UPGRADES 10,000.00

397 00 00 513 NEW LIFT STATION - K & D 750,000.00

397 00 00 514 WWTP UPGRADES (UV BLDG) 0.00

397 00 00 517 THILL AVENUE IMPROVEMENT PROJECT 0.00

397 00 00 518 SERVICE TRUCK - WASTEWATER 0.00

397 00 00 519 VACTOR TRUCK - WASTEWATER 0.00

397 00 00 520 PP&L ENERGY UPGRADES-WWTP 0.00

397 00 00 546 CCHS - ALLEN RD 185,000.00

397 61 00 003 TRANSFER IN FROM GENERAL CAPITAL PROJ FUND 0.00

397 INTERFUND TRANSFERS 1,175,000.00

Fund Revenues: 1,175,000.00

EXPENDITURES

594 CAPITAL EXPENDITURES

594 35 62 507 LIFT STATION GENERATOR 80,000.00

594 35 62 511 PIPELINING PROJECT 150,000.00

594 35 62 512 LIFT STATION UPGRADES 10,000.00

594 35 62 513 NEW LIFT STATION 750,000.00

594 35 62 514 WWTP UPGRADES (UV BLDG) 150,000.00

594 35 62 517 THILL AVENUE IMPROVEMENT PROJECT 0.00

594 35 62 546 CCHS - ALLEN RD 185,000.00

594 35 63 520 PP&L ENGERY UPGRADES-WWTP 0.00

594 35 64 518 SERVICE TRUCK - WASTEWATER 0.00

594 35 64 519 VACTOR TRUCK - WASTEWATER 0.00

594 CAPITAL EXPENDITURES 1,325,000.00

Fund Expenditures: 1,325,000.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 55

426 SEWER CAPITAL PROJECTS FUND

01/01/2022 To: 12/31/2022

Excess/Deficit:

(150,000.00)

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 56

430 GARBAGE FUND

01/01/2022 To: 12/31/2022

REVENUES

340 CHARGES FOR GOODS & SERVICES

343 70 21 430	SOLID WASTE SALES & SERVICES	1,535,000.00
343 70 22 430	B & O TAXES ON UTILITIES - CITY, 29%	477,000.00
343 70 23 430	B&O TAXES ON UTILITIES - STATE GARBAGE TAX - 3.6%	59,000.00
343 70 24 430	SOLID WASTE SALES & SERVICE - EXTRA GARBAGE	109,100.00
343 70 25 430	SOLID WASTE SALES & SERVICE - LATE FEES	10,000.00
343 70 26 430	SOLID WASTE SALES & SERVICE - INTEREST	0.00

340 CHARGES FOR GOODS & SERVICES	2,190,100.00
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360 INTEREST & OTHER EARNINGS

361 11 04 430	INVESTMENT EARNINGS	0.00
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360 INTEREST & OTHER EARNINGS	0.00
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Fund Revenues:

2,190,100.00

EXPENDITURES

537 GARBAGE & SOLID WASTE UTILITIES

537 70 10 430	FULL-TIME EMPLOYEE WAGES	42,832.00
537 70 11 430	PART-TIME EMPLOYEE WAGES	0.00
537 70 12 430	OVERTIME WAGES	34.00
537 70 20 430	EMPLOYEE BENEFITS	9,243.00
537 70 25 000	UNEMPLOYMENT COMPENSATION	1,640.00
537 70 31 099	OFFICE & OPERATING SUPPLIES - MEDICAL	0.00
537 70 31 430	OFFICE & OPERATING SUPPLIES	0.00
537 70 32 430	FUEL CONSUMED	0.00
537 70 35 430	SMALL TOOLS & MINOR EQUIPMENT	0.00
537 70 41 099	PROFESSIONAL SERVICES - MEDICAL	0.00
537 70 41 430	PROFESSIONAL SERVICES	1,400,000.00
537 70 42 430	COMMUNICATION	110.00
537 70 43 430	TRAVEL	210.00
537 70 44 430	TAXES & OPERATING ASSESSMENTS	458,820.00
537 70 44 431	B&O TAXES - ST GARBAGE TAX - 3.6%	51,000.00
537 70 45 001	COST ALLOCATION - IT SERVICES	0.00
537 70 45 002	COST ALLOCATION - EQ RENTAL SERVICES	0.00
537 70 45 430	OPERATING RENTALS & LEASES	720.00
537 70 46 430	INSURANCE	0.00
537 70 47 430	UTILITY SERVICES	0.00
537 70 48 430	REPAIRS & MAINTENANCE	0.00
537 70 49 430	MISCELLANEOUS	1,020.00

537 GARBAGE & SOLID WASTE UTILITIES	1,965,629.00
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2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 57

430 GARBAGE FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

Fund Expenditures:

1,965,629.00

Excess/Deficit:

224,471.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 58

440 AMBULANCE/EMS FUND

01/01/2022 To: 12/31/2022

REVENUES

310 TAXES

311	11 00 440	REAL & PERSONAL PROPERTY TAXES - EMS LEVY	250,000.00
318	44 00 440	AMBULANCE UTILITY FEES	1,350,000.00
310 TAXES			1,600,000.00

330 INTERGOVERNMENTAL REVENUES

331	93 00 001	CARES ACT STIMULUS - HHS	0.00
332	93 40 443	GEMT PASS THROUGH REMITTANCE	310,000.00
334	04 90 441	PRE-HOSPITAL PARTICIPATION GRANT	1,290.00
330 INTERGOVERNMENTAL REVENUES			311,290.00

340 CHARGES FOR GOODS & SERVICES

341	81 00 440	DATA/WORD PROC., PRINTING & IT SERVICES - EMS	0.00
342	21 00 440	EMERGENCY MEDICAL TRANS. SVS-GRANDVIEW	201,312.00
342	60 00 440	AMBULANCE TRANSPORTS - SUNNYSIDE	740,000.00
342	60 00 441	STANDBY AMBULANCE SERVICES	2,700.00
342	60 00 442	COLLECTION PROCEEDS	10,000.00
342	60 00 443	AMBULANCE TRANSPORTS - GRANDVIEW	0.00
342	60 01 440	AMBULANCE SERVICES - LATE FEES	0.00
342	60 02 440	FIRST AID / CPR CLASSES - AMB	300.00
340 CHARGES FOR GOODS & SERVICES			954,312.00

360 INTEREST & OTHER EARNINGS

361	11 04 440	INVESTMENT EARNINGS	0.00
367	00 00 001	LEGENDS CASINO DONATION	3,000.00
367	00 00 440	AMBULANCE TRANSPORT AGREEMENT - HOSPITAL	254,000.00
360 INTEREST & OTHER EARNINGS			257,000.00

Fund Revenues:

3,122,602.00

EXPENDITURES

522 FIRE CONTROL

522	70 10 440	FULL-TIME EMPLOYEE WAGES	1,234,142.00
522	70 11 440	PART-TIME EMPLOYEE WAGES	62,582.00
522	70 12 440	OVERTIME WAGES	90,253.00
522	70 13 440	RESIDENT VOLUNTEER STIPEND	57,224.00
522	70 20 440	EMPLOYEE BENEFITS	363,594.00
522	70 21 440	VOL. FF & RES. OFF PENSION & DISAB PREMIUM	3,624.00
522	70 25 440	UNEMPLOYMENT COMPENSATION	1,640.00
522	70 31 099	OFFICE & OPERATING SUPPLIES ¹⁴ MEDICAL	29,510.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 59

440 AMBULANCE/EMS FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

522 FIRE CONTROL

522 70 31 440	OFFICE & OPERATING SUPPLIES	58,580.00
522 70 32 440	FUEL CONSUMED	25,500.00
522 70 35 440	SMALL TOOLS & MINOR EQUIPMENT	32,640.00
522 70 35 444	EQUIPMENT FOR PRE-HOSPITAL PARTICIP. GRANT	1,290.00
522 70 35 445	AEDS - LEGENDS DONATION	3,000.00
522 70 41 099	PROFESSIONAL SERVICES - MEDICAL	1,500.00
522 70 41 440	PROFESSIONAL SERVICES	225,000.00
522 70 42 440	COMMUNICATION	27,800.00
522 70 43 440	TRAVEL	2,500.00
522 70 44 440	TAXES & OPERATING ASSESSMENTS	14,640.00
522 70 45 001	COST ALLOCATION - IT SERVICES	31,590.00
522 70 45 002	COST ALLOCATION - EQ RENTAL SERVICES	23,100.00
522 70 45 440	OPERATING RENTALS & LEASES	510.00
522 70 46 440	INSURANCE	35,000.00
522 70 47 440	UTILITY SERVICES	17,340.00
522 70 48 440	REPAIRS & MAINTENANCE	4,170.00
522 70 49 440	MISCELLANEOUS	16,830.00
522 70 49 441	RESIDENCY PROGRAM	109,500.00
522 FIRE CONTROL		2,473,059.00

581 INTERFUND LOANS

581 20 00 440	DEBT SERVICE - INTERFUND LOAN	0.00
581 INTERFUND LOANS		0.00

591 DEBT SERVICE - PRINCIPAL PAYMENTS

591 22 75 440	CAPITAL LEASES - PRINCIPAL, ZOLL MONITORS/SAN/COMMAND VEH	28,050.00
591 DEBT SERVICE - PRINCIPAL PAYMENTS		28,050.00

592 DEBT SERVICE - INTEREST COSTS

592 22 82 440	INTEREST ON INTERFUND LOAN	0.00
592 22 83 440	CAPITAL LEASES - INTEREST, ZOLL MONITORS/SAN/COMMAND VEH	460.00
592 DEBT SERVICE - INTEREST COSTS		460.00

597 INTERFUND TRANSFERS

597 00 00 446	TRANSFER OUT TO AMBULANCE/EMS CAPITAL PROJECTS FUND	0.00
597 00 00 545	FIRE STATION RESIDENTIAL REMODEL	27,560.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 60

440 AMBULANCE/EMS FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

597 INTERFUND TRANSFERS

597 70 64 000 VEHICLE REPLACEMENT PROGRAM

50,000.00

597 INTERFUND TRANSFERS

77,560.00

Fund Expenditures:

2,579,129.00

Excess/Deficit:

543,473.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 61

446 AMBULANCE/EMS CAPITAL PROJECTS FUND

01/01/2022 To: 12/31/2022

REVENUES

397 INTERFUND TRANSFERS

397 00 00 440 TRANSFER IN FROM AMBULANCE/EMS FUND	0.00
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397 00 00 545 FIRE STATION RESIDENTIAL REMODEL	27,560.00
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397 INTERFUND TRANSFERS	27,560.00
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Fund Revenues:	27,560.00
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EXPENDITURES

594 CAPITAL EXPENDITURES

594 22 62 545 FIRE STATION RESIDENTIAL REMODEL	5,000.00
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594 22 64 003 CAPITAL EXPENDITURES, CPR DEVICES	15,000.00
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594 CAPITAL EXPENDITURES	20,000.00
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Fund Expenditures:	20,000.00
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Excess/Deficit:	7,560.00
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2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 62

450 STORMWATER FUND 01/01/2022 To: 12/31/2022

REVENUES

330 INTERGOVERNMENTAL REVENUES

334 03 10 509 BIENNIAL STORMWATER CAPACITY GRANT FY 2019-21 0.00

330 INTERGOVERNMENTAL REVENUES 0.00

340 CHARGES FOR GOODS & SERVICES

343 10 00 450 STORM DRAINAGE SALES & SERVICE 262,900.00

343 10 01 450 STORM DRAINAGE SALES & SERVICE - LATE FEES 0.00

340 CHARGES FOR GOODS & SERVICES 262,900.00

360 INTEREST & OTHER EARNINGS

361 11 04 450 INVESTMENT EARNINGS 10.00

360 INTEREST & OTHER EARNINGS 10.00

Fund Revenues: 262,910.00

EXPENDITURES

531 STORM WATER SERVICES

531 10 41 099 PROFESSIONAL SERVICES - MEDICAL 0.00

000 0.00

531 00 10 450 FULL-TIME EMPLOYEE WAGES 162,237.00

531 00 11 450 PART-TIME EMPLOYEE WAGES 100.00

531 00 12 450 OVERTIME WAGES 347.00

531 00 20 450 EMPLOYEE BENEFITS 53,295.00

531 00 25 450 UNEMPLOYMENT COMPENSATION 0.00

531 00 31 099 OFFICE & OPERATING SUPPLIES - MEDICAL 0.00

531 00 31 450 OFFICE & OPERATING SUPPLIES 2,000.00

531 00 32 450 FUEL CONSUMED 2,000.00

531 00 35 450 SMALL TOOLS & MINOR EQUIPMENT 1,000.00

531 00 41 450 PROFESSIONAL SERVICES 20,400.00

531 00 42 450 COMMUNICATION 260.00

531 00 43 450 TRAVEL 510.00

531 00 44 450 TAXES & OPERATING ASSESSMENTS 12,240.00

531 00 45 001 COST ALLOCATION - IT SERVICES 210.00

531 00 45 002 COST ALLOCATION - EQ RENTAL SERVICES 8,570.00

531 00 45 450 OPERATING RENTALS & LEASES 60.00

531 00 46 450 INSURANCE 2,500.00

531 00 47 450 UTILITY SERVICES 110.00

531 00 48 450 REPAIRS & MAINTENANCE 1,560.00

531 00 49 450 MISCELLANEOUS 1,530.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 63

450 STORMWATER FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

531 STORM WATER SERVICES

	001 STORM WATER SERVICES	268,929.00
531 10 10 000	FULL-TIME EMPLOYEE WAGES	56,925.00
531 10 11 000	PART-TIME EMPLOYEE WAGES	0.00
531 10 12 000	OVERTIME WAGES	38.00
531 10 20 000	EMPLOYEE BENEFITS	24,632.00
531 10 25 000	UNEMPLOYMENT COMPENSATION	0.00
531 10 31 000	OFFICE & OPERATING SUPPLIES	220.00
531 10 32 000	FUEL CONSUMED	0.00
531 10 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
531 10 41 000	PROFESSIONAL SERVICES	430.00
531 10 42 000	COMMUNICATION	210.00
531 10 43 000	TRAVEL	0.00
531 10 44 000	TAXES & OPERATING ASSESSMENTS	110.00
531 10 45 000	OPERATING RENTALS & LEASES	0.00
531 10 45 001	COST ALLOCATION - IT SERVICES	2,330.00
531 10 45 002	COST ALLOCATION - EQ RENTAL SERVICES	0.00
531 10 46 000	INSURANCE	500.00
531 10 47 000	UTILITY SERVICES	220.00
531 10 48 000	REPAIRS & MAINTENANCE	0.00
531 10 49 000	MISCELLANEOUS	110.00
	010 PUBLIC WORKS ADMINISTRATION	85,725.00
	531 STORM WATER SERVICES	354,654.00
	Fund Expenditures:	354,654.00
	Excess/Deficit:	(91,744.00)

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 64

501 EQUIPMENT RENTAL FUND

01/01/2022 To: 12/31/2022

REVENUES

340 CHARGES FOR GOODS & SERVICES

348 00 00 501 ERR - INTERNAL SERVICE FUND SALES & SERVICE 285,000.00

340 CHARGES FOR GOODS & SERVICES 285,000.00

360 INTEREST & OTHER EARNINGS

369 10 00 501 SALE OF SCRAP OR JUNK - EQ RENTAL 0.00

360 INTEREST & OTHER EARNINGS 0.00

370 CAPITAL CONTRIBUTIONS

395 20 00 501 INSURANCE RECOVERY 0.00

370 CAPITAL CONTRIBUTIONS 0.00

397 INTERFUND TRANSFERS

397 18 64 000 MISC-VEHICLE REPLACEMENT PROGRAM 40,000.00

397 21 64 000 PD-VEHICLE REPLACEMENT PROGRAM 40,000.00

397 34 64 000 WATER-VEHICLE REPLACEMENT PROGRAM 80,000.00

397 35 64 000 SEWER-VEHICLE REPLACEMENT PROGRAM 60,000.00

397 42 64 000 STREET - VEHICLE REPLACEMENT PROGRAM 25,000.00

397 70 64 000 EMS-VEHICLE REPLACEMENT PROGRAM 50,000.00

397 INTERFUND TRANSFERS 295,000.00

Fund Revenues:

580,000.00

EXPENDITURES

548 PUBLIC WORKS - CENTRALIZED SERVICES

548 30 10 501 FULL-TIME EMPLOYEE WAGES 137,801.00

548 30 11 501 PART-TIME EMPLOYEE WAGES 0.00

548 30 12 501 OVERTIME WAGES 6,740.00

548 30 20 501 EMPLOYEE BENEFITS 59,067.00

548 30 25 501 UNEMPLOYMENT COMPENSATION 0.00

548 30 31 099 OFFICE & OPERATING SUPPLIES - MEDICAL 0.00

548 30 31 501 OFFICE & OPERATING SUPPLIES 60,000.00

548 30 32 501 FUEL CONSUMED 1,000.00

548 30 34 501 SUPPLIES PURCHASED FOR INVENTORY OR RESALE 20,000.00

548 30 35 501 SMALL TOOLS & MINOR EQUIPMENT 10,000.00

548 30 41 501 PROFESSIONAL SERVICES 4,800.00

548 30 42 501 COMMUNICATION 1,000.00

548 30 43 501 TRAVEL 1,530.00

548 30 44 501 TAXES & OPERATING ASSESSMENTS 630.00

548 30 45 001 COST ALLOCATION - IT SERVICES 4,350.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 65

501 EQUIPMENT RENTAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

548 PUBLIC WORKS - CENTRALIZED SERVICES

548 30 45 501	OPERATING RENTALS & LEASES	60.00
548 30 46 501	INSURANCE	12,500.00
548 30 47 501	UTILITY SERVICES	15,000.00
548 30 48 501	REPAIRS & MAINTENANCE	80,000.00
548 30 49 501	MISCELLANEOUS	1,500.00

001 ERR CENTRALIZED SERVICES	415,978.00
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548 31 10 000	FULL-TIME EMPLOYEE WAGES	15,818.00
548 31 11 000	PART-TIME EMPLOYEE WAGES	0.00
548 31 12 000	OVERTIME WAGES	0.00
548 31 20 000	EMPLOYEE BENEFITS	7,108.00
548 31 25 000	UNEMPLOYMENT COMPENSATION	0.00
548 31 31 000	OFFICE & OPERATING SUPPLIES	220.00
548 31 32 000	FUEL CONSUMED	0.00
548 31 35 000	SMALL TOOLS & MINOR EQUIPMENT	0.00
548 31 41 000	PROFESSIONAL SERVICES	430.00
548 31 41 099	PROFESSIONAL SERVICES - MEDICAL	0.00
548 31 42 000	COMMUNICATION	210.00
548 31 43 000	TRAVEL	0.00
548 31 44 000	TAXES & OPERATING ASSESSMENTS	0.00
548 31 45 000	OPERATING RENTALS & LEASES	110.00
548 31 45 001	COST ALLOCATION - IT SERVICES	2,330.00
548 31 45 002	COST ALLOCATION - EQ RENTAL SERVICES	0.00
548 31 46 000	INSURANCE	500.00
548 31 47 000	UTILITY SERVICES	220.00
548 31 48 000	REPAIRS & MAINTENANCE	0.00
548 31 49 000	MISCELLANEOUS	110.00

010 PUBLIC WORKS ADMINISTRATION	27,056.00
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548 PUBLIC WORKS - CENTRALIZED SERVICES	443,034.00
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591 DEBT SERVICE - PRINCIPAL PAYMENTS

591 18 75 501	CAPITAL LEASES-PRINCIPAL, SAN NETWORK STORAGE	150.00
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591 DEBT SERVICE - PRINCIPAL PAYMENTS	150.00
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592 DEBT SERVICE - INTEREST COSTS

592 18 83 501	CAPITAL LEASES-INTEREST, SAN NETWORK STORAGE	10.00
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592 DEBT SERVICE - INTEREST COSTS	10.00
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594 CAPITAL EXPENDITURES

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 66

501 EQUIPMENT RENTAL FUND

01/01/2022 To: 12/31/2022

EXPENDITURES

594 CAPITAL EXPENDITURES

594 18 64 000	VEHICLE REPLACEMENT PURCHASE-GF MISC	55,500.00
594 21 64 000	VEHICLE REPLACEMENT PURCHASE-PD	0.00
594 34 64 000	VEHICLE REPLACEMENT PURCHASE-WATER	62,000.00
594 35 64 000	VEHICLE REPLACEMENT PURCHASE-WW	624,300.00
594 42 64 000	VEHICLE REPLACEMENT PURCHASE-STREET	23,200.00
594 70 64 000	VEHICLE REPLACEMENT PURCHASE-EMS	0.00

<u>594 CAPITAL EXPENDITURES</u>		<u>765,000.00</u>
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Fund Expenditures:		<u>1,208,194.00</u>
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Excess/Deficit:		<u>(628,194.00)</u>
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2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 67

504 INFORMATION TECHNOLOGY FUND

01/01/2022 To: 12/31/2022

REVENUES

340 CHARGES FOR GOODS & SERVICES

348 00 00 504 IT - INTERNAL SERVICE FUND SALES & SERVICES 486,890.00

340 CHARGES FOR GOODS & SERVICES 486,890.00

Fund Revenues:

486,890.00

EXPENDITURES

518 CENTRALIZED SERVICES

518 80 31 099 OFFICE & OPERATING SUPPLIES - MEDICAL 0.00

518 80 31 504 OFFICE & OPERATING SUPPLIES 46,410.00

518 80 32 504 FUEL CONSUMED - IT 0.00

518 80 41 504 PROFESSIONAL SERVICES 171,670.00

518 80 42 504 COMMUNICATIONS - IT 3,330.00

518 80 45 002 COST ALLOCATION - EQ RENTAL SERVICES 640.00

518 80 45 504 OPERATING RENTALS & LEASES 101,650.00

518 80 46 504 INSURANCE - IT 1,750.00

518 80 47 504 UTILITY SERVICES 1,250.00

518 80 48 504 REPAIRS & MAINTENANCE 2,080.00

518 80 49 504 MISCELLANEOUS 0.00

518 80 64 504 CAPITAL OUTLAY, SERVER REPLACEMENT 0.00

518 CENTRALIZED SERVICES 328,780.00

Fund Expenditures:

328,780.00

Excess/Deficit:

158,110.00

2022 BUDGET TOTALS

CITY OF SUNNYSIDE

Time: 21:18:47 Date: 12/31/2021

Page: 68

Fund	Revenues	Expenditures	Net
001 GENERAL FUND	15,532,535.00	14,606,933.00	925,602.00
016 GENERAL CAPITAL PROJECTS FUND	196,760.00	213,481.00	(16,721.00)
099 PAYROLL LIABILITY FUND	0.00	0.00	0.00
101 STREET FUND	1,923,380.00	1,962,073.00	(38,693.00)
106 STREET CAPITAL PROJECTS FUND	3,041,770.00	3,041,770.00	0.00
115 CONTINGENCY FUND	20.00	30.00	(10.00)
120 INVESTIGATIVE FUND	2,030.00	7,330.00	(5,300.00)
130 POLICE DEPT CRIME PREVENTION FUND	12,490.00	62,760.00	(50,270.00)
140 PUBLIC SAFETY (L&J 3/10) TAX FUND	560,110.00	508,444.00	51,666.00
160 TOURISM EXPANSION FUND	110,070.00	157,182.00	(47,112.00)
201 GENERAL OBLIGATION BONDS FUND	669,260.00	668,620.00	640.00
303 COMMUNITY DEVELOPMENT BLOCK GR.	3,040.00	70.00	2,970.00
304 LOCAL CAPITAL IMPROVEMENTS (REET 1	155,040.00	200.00	154,840.00
305 LOCAL CAPITAL IMPROVEMENT (REET 2)	120,260.00	1,130.00	119,130.00
322 FIRE EQUIPMENT RESERVE FUND	10.00	0.00	10.00
326 FIRE CAPITAL PROJECTS FUND	0.00	0.00	0.00
410 WATER FUND	3,491,150.00	3,347,333.00	143,817.00
411 WATER BOND RESERVE FUND	130.00	190.00	(60.00)
415 WATER REVENUE BOND FUND	113,345.00	113,335.00	10.00
416 WATER CAPITAL PROJECTS FUND	515,670.00	517,820.00	(2,150.00)
420 SEWER FUND	3,911,640.00	4,476,099.00	(564,459.00)
421 SEWER BOND RESERVE FUND	130.00	190.00	(60.00)
425 SEWER REVENUE BOND FUND	113,335.00	113,335.00	0.00
426 SEWER CAPITAL PROJECTS FUND	1,175,000.00	1,325,000.00	(150,000.00)
430 GARBAGE FUND	2,190,100.00	1,965,629.00	224,471.00
440 AMBULANCE/EMS FUND	3,122,602.00	2,579,129.00	543,473.00
446 AMBULANCE/EMS CAPITAL PROJECTS FU	27,560.00	20,000.00	7,560.00
450 STORMWATER FUND	262,910.00	354,654.00	(91,744.00)
501 EQUIPMENT RENTAL FUND	580,000.00	1,208,194.00	(628,194.00)
504 INFORMATION TECHNOLOGY FUND	486,890.00	328,780.00	158,110.00
	38,317,237.00	37,579,711.00	737,526.00

City of Sunnyside Cost Allocation Plan

Purpose/General Statements

The purpose of this cost allocation plan is to summarize, in writing, the methods and procedures that the City of Sunnyside will use to allocate costs to various funds, projects, grants, contracts and agreements. The City of Sunnyside shall comply with all laws and regulations in calculating and receiving full cost recovery for services rendered to other funds. Costs shared resources must be allocated fairly. Cost allocation is a method to identify and allocate indirect costs. Direct costs are those costs directly associated with a special project/cost objectives or fund. Indirect costs are those costs incurred for a common or joint purpose benefiting more the one cost objective in more than one fund, but which are not readily assignable to a specific fund.

Guidelines and Authority

The following policy shall guide account and cost allocation. The Washington State Auditor's Office prescribes the accounting and report procedures for local governments in the State of Washington under RCW 43.09.200. RCW 43.09.210 provides, in part, as follows: separate accounts shall be kept for each department, public improvement, undertaking, institution, and public service industry under the jurisdiction of every taxing body.

All service rendered by, or property transferred from, one department, public improvement, undertaking, institution, or public service industry to another, shall be paid for at its true and full value by the department, public improvement, undertaking, institution, or public service industry receiving the same, and no department, public improvement, undertaking, institution, or public service industry shall benefit in any financial manner whatever by an appropriation or fund made for the support of another.

The statute does not provide specific guidance on how "full value" is to be determined. Although RCW 35A.33.122 states: Whenever any code city apportions a percentage of the city manager's, administrators, or supervisor's time, or the time of other management or general government staff, for administration, oversight, or supervision of a utility operated by the city, or to provide services to the utility, the utility budget may identify such services and budget for reimbursement of the city's current expense fund for the value of such services.

The Federal Office of Management and Budget (OMB) Circular A-87

OMB Circular A-87 establishes cost principals for State, local, and Indian Tribal Governments for determining costs for Federal Awards. Items 5 of the Circular states that, "The principals are for determining allowable costs only." In defining allowable costs, the Circular provides a definition of allocable costs at Attachment A, paragraph C.3.a, "*A cost is allocable to a particular cost objective if the goods or services involved are chargeable or assignable to such cost objective in accordance with relative benefits received.*" The Circular further outlines costs that are allowable for charging the Federal government and distinguishes those that are specially excluded from recovery.

Governmental Accounting Standards Board (GASB)

GASB is the independent organization that establishes and approves standards of accounting and financial reporting for U.S. state and local governments. While GASB is not a governmental agency and does not have enforcement authority, compliance with GASB is tested by the Washington State Auditors Office's annual audit of the City of Sunnyside.

City Allocation Plan

The City has identified a variety of ways to identify and determine an appropriate percentage of costs for allocation of various funds. These methods include but may not be limited to the following:

- Percentage of budget including total operating expenses (dollar amounts) in each fund or total operating revenues (dollar amounts) in each fund
- Square footage
- Number of computers
- Number of vehicles
- Actual expenses or number of transactions
- Number of employees in each fund (FTEs)
- Actual expenses or hours worked
- Hours utilized using a time study to develop an overhead rate

The following plan will allocate employees payroll costs to the various funds and/or departments that utilize those employees:

- Use actual hours worked by fund whenever possible
- Identify the total fund and department costs to be allocated when not attributable directly to a fund. Director of Finance will meet with department directors in order to review and adjust allocations applying the above methods and procedures. Based on such meeting and application of the identified methods of assessment, the Director of Finance shall determine the appropriate percentages or amount to use in allocating costs between and among various funds and/or department
- Allocate the costs to appropriate departments by percentage or amount ensuring appropriate costs are charged back to the appropriate funds and/or departments
- Each department director is ultimately responsible for allocation of their department salaries

Budget Development

The City of Sunnyside utilizes spreadsheets to compile information related to the distribution of costs among its various funds during the budget update process to ensure costs are allocated correctly. The Director of Finance is primarily responsible for determining the final percentage or amounts charged back to the City funds/departments based on the factors mentioned above. Each year the cost allocation plan that will be used for the following year, will be included and approved by City Council as part of the overall budget process.

ALLOCATION OF COSTS

The following information are **samples** summarizing the procedures that will be used by the City of Sunnyside beginning 01/01/2017:

Type of Costs	Factors used to calculate costs
Maintenance and Janitorial	Actual expenses or Square footage
All Utilities (electric, gas, water, etc)	Actual expenses, Square footage or hours
Accounting	Actual expenses or number of transactions
Budget	Actual expenses, budgeted expenses or number of employees (FTE)
Payroll	Number of Employees (FTE) or payroll checks
Human Resources	Actual hours/staff (FTE) or payroll checks
IT Services	Actual expenses, number of computers, servers, databases or ports
Insurance	Number of staff (FTE), claims or loss history, square footage, property values insured
Accounts payable	Number of transactions (including vouchers or invoices)
Professional Services	Actual costs or hours spent on job/task
Personnel Services	Actual costs/hours spent on job/task
Office & Operating Supplies	Actual costs or usage
Telephone/Communication	Actual costs or usage
Travel Costs	Actual costs or percentage based on allocated amount
Printing	Actual costs or number of print jobs
Equipment	Actual costs or percentage based on use and allocated amount
Training/Conference/Seminars	Actual costs or percentage based on allocated amount
Other Costs (dues, licenses, fees etc.)	Actual Costs or shared costs will be allocated on a basis determined to be appropriate to the particular costs.

Example 1

Expense Amount= \$2,000

Example for maintenance on City Hall

Dept/Fund	Square footage	%	Amount allocated
PD	1437	37	740.00
City Hall	1275	33	660.00
Court	219	26	520.00
Council Chambers	162	4	80.00
Foyer	Shared space (262)		
Total	3876	100	2,000

Example 2

Expense Amount = \$636

Example for utility bill

Dept/Fund	Hours	%	Amount Allocated
Police Dept.	24 hrs. x 7 days = 168	168/231 =73%	464.28
City Hall	8 hrs. x 5 days = 40	40/231=17%	108.12
Court	4 hrs. x 5 days = 20	20/231= 09%	57.24
Council	1.5 hrs x 2 mtgs = 3	3/231= 01%	6.36
	Total Hours 231		636

Example 3

Expense Amount = 1,025 Conference

Costs that benefit two or more specific departments and/or funds are allocated to those dept/funds based on the ratio of each fund/or dept. budget allocations

Fund and or Dept.	Budget allocation	%	Amount
Water/Sewer	\$ 2,000	67	686.75
Street	\$ 1,000	33	338.25
	3,000		1,025

Example 4

Expense Amount = 127.50

5 hrs. x 25.50 hourly salary plus benefits

Documented with timesheets showing time distribution for all employees and allocations based on time spent on each task or job. Salaries and wages are charged directly to the fund for which work has been done. Costs that benefit more than one department and/or fund will be allocated to those departments and/or fund based on the ratio of each dept./fund's salaries to the total of such salaries.

Funds/Depts.	Allocated wages	%	Amount Shared by each fund/dept.
Police Department	450,000	61	77.77
Fire Department	4,500	1	1.28
Public Works	278,000	38	48.45
Totals	732,500	100	127.50