



Public Works Department Monthly Project Progress Report

June 2019

6th STREET IMPROVEMENTS, DECATUR AVENUE TO NORTH AVENUE (STP) (No Change)

Construction funds are based on the availability of federal funds and the order of project priority established by the Yakima Valley Conference of Governments (YVCOG) Transportation Advisory Committee (TAC). The City is a member of the YVCOG TAC where monthly meetings are held, and updates are provided on the status of federal requirements and funding. According to the most current list of project funding, Surface Transportation Program (STP) construction funds for this project will be available in year 2023.

The Federal Highway Administration (FHWA) requires all projects to be advertised for bids within six weeks of design completion regardless of construction funds being available. Therefore, minimal design effort will occur to keep the project active with the FHWA over the next few years, or until additional funds become available to construct the project.

Total Project Cost	\$448,884.00
Total Spent to Date	\$241,244.00

EAST EDISON HALF STREET IMPROVEMENTS

In November 2017, the City was awarded Transportation Improvement Board (TIB) funding to construct the proposed improvements. The TIB Consultant Agreement for remaining engineering design and environmental services was authorized by City Council on January 8, 2018, and construction documents are 95% complete.

Right-of-way (ROW) for acquisition is required prior to construction. The acquisition process for two parcels will be completed by Yakima County. The County has assisted the City in completing the ROW acquisition for the Canam property. The second parcel where ROW is needed is the Mall, and the County has sent two (2) letters (January 7th and mid-February), and another sent certified mail (mid-March). Additional exhibits were sent (mid-April) to the Mall's Property Manager in an attempt to begin discussions about acquiring this ROW. As of May 31st, the Mall's Property Manager proposed a counter offer of \$11,500 (\$4,350 over the original \$7,150 offer); if the City agrees to the offer then the County will draft the appropriate paperwork for the settlement and deliver the new paperwork.

The project schedule will be finalized when ROW acquisition nears completion. Construction must begin by June 2020 to avoid losing TIB funding.

Project Schedule:

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|-------------------------------|-------------------------|
| a. ROW acquisition completion | July 2019 (tentatively) |
| b. Advertise for bids | TBD |
| c. Bid opening | TBD |
| d. Award contract | TBD |
| e. Start construction | TBD (30 days) |
| f. End construction | TBD |

Total Project Cost	\$450,880.00
Total Spent To Date	\$17,295.00

EAST EDISON AVENUE SIDEWALK IMPROVEMENTS (7th to 9th Streets)

All contract work was substantially completed on August 8, 2018. Project closeout documentation was submitted to WSDOT on March 15, 2019, and an administrative review was completed on June 18, 2019. TIB closeout documentation was submitted on April 3, 2019, and is being processed.

The City provided notice that the Contract Bond release was sent on May 30, 2019.

The Department of Revenue (DOR), Employment Security Department (ESD), and Labor and Industries (L&I) releases have been received.

SUNNYSIDE COMMUNITY HOSPITAL OFF-SITE IMPROVEMENTS (No Change)

The City intends to design and construct the off-site utility infrastructure needed to serve the new Astria Sunnyside Hospital. The City approved the engineering services Task Order at the January 22, 2018, Council Meeting for the off-site domestic water and sanitary sewer infrastructure. Work is ongoing on an as needed basis.

The off-site utility infrastructure is funded in part by Supporting Investments in Economic Development (SIED) and Community Economic Revitalization Board (CERB) programs, the City of Sunnyside, and Astria Sunnyside Hospital. It is our understanding use of CERB funding is contingent on Astria Sunnyside Hospital receiving the necessary funding to complete the on-site improvements. CERB funding was recently rescinded due to lack of on-site funding.

A SIED Board meeting was held on October 18, 2018, where the board voted to extend funding for one year to allow on-site funding to be attained. If on-site funding is not available, the SIED Board could vote to have the funds returned.

In March 2018, HLA was notified by WSDOT \$500,000 in transportation funding had been obligated to design and construct off-site transportation improvements. On May 29, 2018, the City and HLA met to discuss utilizing the funds available for the project. It was decided a portion of the funds could be used to design the improvements, a portion could be used for right-of-way acquisition, and the remaining funds would be carried over into construction. The transportation funds will be directly reimbursed by WSDOT to the City of Sunnyside. The City is required to develop a Reimbursable Agreement with WSDOT.

SUNNYSIDE AVENUE #4 BRIDGE REPLACEMENT

The City of Sunnyside Council authorized award of the project to Highmark Concrete Contractors on January 7, 2019. Construction began on February 11, 2019, and work was completed above the ordinary high water mark on March 15, 2019. A weather suspension was granted to the contractor on March 15th. Work resumed on May 1, 2019, to complete remaining contract work. Permanent bridge railing was field measured, fabricated, and installed on June 14, 2019.

A change order is expected to install a valve to drain water from Sunnyside Valley Irrigation District's (SVID) irrigation system. The contractor is providing a price and schedule for this work. The work will be coordinated with the City when a start date has been determined.

Total Project Cost	\$909,553.00
Total Spent To Date	\$894,845.18

WATER AND SEWER RATE UPDATE (No Change)

The water and sewer rate update assesses the short- and long-term financial needs of the water and sewer funds, and will provide recommendations on rate adjustments needed to match revenue demands. HLA met with the City on February 7, 2019, to re-start the project and discuss information needs to move forward.

On February 8, 2019, Elizabeth sent the following information to HLA:

- Water revenue and expense reports: 2015-2018, and 2019 budget
- Sewer revenue and expense reports: 2015-2018, and 2019 budget
- Debt service schedule
- City cost allocation plan

HLA updated the revenue and expenditure data through 2019 and met with the City on March 13, 2019, to verify accounting and budgeting practices. We then met with Shane and Raul on March 20, 2019, to discuss capital improvements. Raul is confirming sewer collection system needs, and water system improvements will be selected from the Water System Plan (Table 8-1) to spend approximately \$2 million in the next 5 years. HLA will update costs and develop funding strategies to include in the long-term financial plan.

SKYLINE AND GRANDVIEW RESERVOIR REHABILITATION (PHASE 1)

This project involves rehabilitation of the existing Skyline and Grandview Reservoirs to address identified structural, safety, and maintenance deficiencies. The total estimated project cost is \$2.6 million. The project will be completed in two phases of work. Phase 1 included foundation and site improvements at the Skyline Reservoir, and ladder and valve replacements at the Grandview Reservoirs. Phase 2 will include all remaining Skyline Reservoir tank modifications, new mixer, and recoating.

Phase 1 construction is complete. City Council acceptance of the Phase 1 project was completed June 10, 2019, and a Notice of Completion of Public Works Contract (NOC) has been submitted to DOR, L&I, and ESD. The 60-day minimum waiting period for receipt of release notices from the above agencies is August 12, 2019. Retainage will be released to the Contractor once all release notices have been received.

Contracts for Phase 2 construction have been signed. A preconstruction meeting was held on June 26, 2019. Construction is scheduled to begin September 3, 2019.

Total Project Cost	\$1,065,040.00
Total Spent To Date	\$1,015,687.00

STORMWATER RATE ANALYSIS (No Change)

HLA met with the City on February 7, 2019, to re-start the project and discuss information needs.

On February 8, 2019, Elizabeth sent the following information to HLA:

- Stormwater revenue and expense reports: 2015-2018, and 2019 budget
- Debt service schedule
- City cost allocation plan

HLA updated the revenue and expenditure data through 2019 and met with the City on March 13, 2019, to verify accounting and budgeting practices. The next step will be to identify capital improvement needs, but staff is focusing first on the water and sewer system. The previous rate study applied an annual amount of \$40,000 toward stormwater capital improvements, and it is not known if this amount is sufficient.

Once revenue needs are established, we will examine the distribution of charges between residential and commercial customers, and consider rate strategies to collect the required revenue. HLA will research billing methods used in other cities with the idea of using data available through the Yakima County Assessor's Office to equitably share costs based on impermeable surface area.

GENERAL MUNICIPAL SERVICES

Alternate Truck Route: Truck Routes are able to be modified through WSDOT once every two years. The documentation required to change the Truck Route was submitted to WSDOT by YVCOG by the deadline of May 15, 2019.

DBE Program Update: HLA sent a highlighted version of the current Disadvantaged Business Enterprise Program (DBE) to the City for consideration on May 13, 2019. A DBE Program is required to be in compliance with the FAA Civil Rights Office. HLA can complete and submit the document after City direction is provided.

DBE Program Goal: HLA will prepare a new 3-year goal for upcoming projects eligible to receive funding under the Airport Improvement Program and will submit the goal to the Federal Aviation Administration (FAA) Civil Rights Office.

City Standards Update: HLA will update two details and send to the City for inclusion into the City Standards.

TIB Application: In June the City, TIB, and HLA met to review proposed project applications. Midvale Road reconstruction and Yakima Valley Highway resurfacing were reviewed with TIB. Applications are due August 16, 2019, and HLA can complete and submit the application after City direction is provided.