



Public Works Department Monthly Project Progress Report

April 2019

6th STREET IMPROVEMENTS, DECATUR AVENUE TO NORTH AVENUE (STP)

Construction funds are based on the availability of federal funds and the order of project priority established by the Yakima Valley Conference of Governments (YVCOG) Transportation Advisory Committee (TAC). The City is a member of the YVCOG TAC where monthly meetings are held, and updates are provided on the status of federal requirements and funding. According to the most current list of project funding, Surface Transportation Program (STP) construction funds for this project will be available in year 2023.

YVCOG recently approved additional Federal funds for the design phase for several projects, including 6th Street. HLA provided required paperwork to the Certifying Agency (CA) (Yakima County), and the Washington State Department of Transportation (WSDOT) in April 2019 to obligate these supplemental Highway Infrastructure Program (HIP) funds.

Total Project Cost	\$448,884.00
Total Spent to Date	\$240,740.00

YVH/6th STREET INTERSECTION IMPROVEMENTS

The Transportation Improvement Board (TIB) has accepted the project as complete.

The project will be removed from the list after this month.

EAST EDISON HALF STREET IMPROVEMENTS

In November 2017, the City was awarded TIB funding to construct the proposed improvements. The TIB Consultant Agreement for remaining engineering design and environmental services was authorized by City Council on January 8, 2018, and construction documents are 95% complete.

Right-of-way (ROW) for acquisition is required prior to construction. The acquisition process for two parcels will be completed by Yakima County. The County has assisted the City in completing the ROW acquisition for the Canam property. The second parcel where ROW is needed is the Mall, and the County has sent two (2) letters (January 7th and mid-February), and another sent certified mail (mid-March). Additional exhibits were sent (mid-April) to the Mall's Property Manager in an attempt to begin discussions about acquiring this ROW.

The project schedule will be finalized when ROW acquisition nears completion. Construction must be begin by June 2020 to avoid losing TIB funding.

Project Schedule:

- | | |
|-------------------------------|-------------------------|
| a. ROW acquisition completion | June 2019 (tentatively) |
| b. Advertise for bids | TBD |
| c. Bid opening | TBD |
| d. Award contract | TBD |

- e. Start construction TBD (30 days)
- f. End construction TBD

Total Project Cost \$450,880.00
 Total Spent To Date \$17,295.00

RUNWAY 07/25 REHABILITATION AND TAXIWAY RECONSTRUCTION IMPROVEMENTS

Substantial completion for the project was granted on May 18, 2018. A draft of the Final Closeout Report was submitted to the Federal Aviation Administration (FAA) in January 2019. HLA is meeting weekly with the FAA to close out the project and address FAA comments as they become available.

The Department of Revenue (DOR), Employment Security Department (ESD), and Labor & Industries (L&I) releases have been received.

EAST EDISON AVENUE SIDEWALK IMPROVEMENTS (7th to 9th Streets)

Notify HLA when retainage is released. All contract work was substantially completed on August 8, 2018. Project closeout documentation was submitted to WSDOT on March 15, 2019, and is being processed. TIB closeout documentation was submitted on April 3, 2019, and is being processed.

The DOR, ESD, and L&I releases have been received. We understand the City intends to release the contract bond the week of May 6, 2019.

WWTP SLUDGE DEWATERING IMPROVEMENTS

HLA completed the final progress estimate, recommendation of project acceptance, and notice of completion (NOC), and submitted all documents to the City for review and processing. The NOC has been sent to DOR, L&I, and ESD, and the 60-day waiting period has passed. Release notices have been received from L&I and ESD. The Contractor sent reconciliation documentation to DOR on March 26, 2019. The final release from DOR has not been received, but is expected in May.

SUNNYSIDE COMMUNITY HOSPITAL OFF-SITE IMPROVEMENTS (No Change)

The City intends to design and construct the off-site utility infrastructure needed to serve the new Astria Sunnyside Hospital. The City approved the engineering services Task Order at the January 22, 2018, Council Meeting for the off-site domestic water and sanitary sewer infrastructure. Work is ongoing on an as needed basis.

The off-site utility infrastructure is funded in part by Supporting Investments in Economic Development (SIED) and Community Economic Revitalization Board (CERB) programs, the City of Sunnyside, and Astria Sunnyside Hospital. It is our understanding use of CERB funding is contingent on Astria Sunnyside Hospital receiving the necessary funding to complete the on-site improvements. CERB funding was recently rescinded due to lack of on-site funding.

A SIED Board meeting was held on October 18, 2018, where the board voted to extend funding for one year to allow on-site funding to be attained. If on-site funding is not available, the SIED Board could vote to have the funds returned.

In March 2018, HLA was notified by WSDOT \$500,000 in transportation funding had been obligated to design and construct off-site transportation improvements. On May 29, 2018, the City and HLA met to discuss utilizing the funds available for the project. It was decided a portion of the funds could be used to design the improvements, a portion could be used for right-of-way acquisition, and the remaining funds would be carried over into construction. The

transportation funds will be directly reimbursed by WSDOT to the City of Sunnyside. The City is required to develop a Reimbursable Agreement with WSDOT.

SUNNYSIDE AVENUE #4 BRIDGE REPLACEMENT

The City of Sunnyside Council authorized award of the project to Highmark Concrete Contractors on January 7, 2019. Construction began on February 11, 2019, and work was completed above the ordinary high water mark on March 15, 2019. A weather suspension was granted to the contractor on March 15th. Work resumed on April 30, 2019, to complete remaining contract work. A full closure of the intersection at Sunnyside Avenue and Crescent Avenue is scheduled to be in place from April 30, 2019 through May 17, 2019.

Project Schedule:

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|--------------------------------------|--------------------|
| a. Construction resumed | 04/30/19 (13 days) |
| b. Complete construction (estimated) | 05/16/19 |

Total Project Cost	\$909,553.00
Total Spent To Date	\$484,514.00

WATER AND SEWER RATE UPDATE (No Change)

The water and sewer rate update assesses the short- and long-term financial needs of the water and sewer funds, and will provide recommendations on rate adjustments needed to match revenue demands. HLA met with the City on February 7, 2019, to re-start the project and discuss information needs to move forward.

On February 8, 2019, Elizabeth sent the following information to HLA:

- Water revenue and expense reports: 2015-2018, and 2019 budget
- Sewer revenue and expense reports: 2015-2018, and 2019 budget
- Debt service schedule
- City cost allocation plan

HLA updated the revenue and expenditure data through 2019 and met with the City on March 13, 2019, to verify accounting and budgeting practices. We then met with Shane and Raul on March 20, 2019, to discuss capital improvements. Raul is confirming sewer collection system needs, and water system improvements will be selected from the Water System Plan (Table 8-1) to spend approximately \$2 million in the next 5 years. HLA will update costs and develop funding strategies to include in the long-term financial plan.

SKYLINE AND GRANDVIEW RESERVOIR REHABILITATION (PHASE 1)

This project involves rehabilitation of the existing Skyline and Grandview Reservoirs to address identified structural, safety, and maintenance deficiencies. The total estimated project cost is approximately \$2.6 million. The project will be completed in two phases of work. Phase 1 included foundation and site improvements at the Skyline Reservoir, and ladder and valve replacements at the Grandview Reservoirs. Phase 2 will include all remaining Skyline Reservoir tank modifications; new mixer, and recoating.

Construction of Phase 1 began September 4, 2018, and was substantially complete January 18, 2019. All Phase 1 punch list items have been completed with the exception of final fence adjustments anticipated to be completed this month. HLA will prepare a final progress estimate and assist with project close out this month.

City Council authorized award of the Phase 2 contract on April 8, 2019. HLA will prepare contracts this month for contractor and City signature. Phase 2 construction is anticipated to begin in September 2019.

Total Project Cost	\$937,276.00
Total Spent To Date	\$725,933.00

STORMWATER RATE ANALYSIS (No Change)

HLA met with the City on February 7, 2019, to re-start the project and discuss information needs.

On February 8, 2019, Elizabeth sent the following information to HLA:

- Stormwater revenue and expense reports: 2015-2018, and 2019 budget
- Debt service schedule
- City cost allocation plan

HLA updated the revenue and expenditure data through 2019 and met with the City on March 13, 2019, to verify accounting and budgeting practices. The next step will be to identify capital improvement needs, but staff is focusing first on the water and sewer system. The previous rate study applied an annual amount of \$40,000 toward stormwater capital improvements, and it is not known if this amount is sufficient.

Once revenue needs are established, we will examine the distribution of charges between residential and commercial customers, and consider rate strategies to collect the required revenue. HLA will research billing methods used in other cities with the idea of using data available through the Yakima County Assessor's Office to equitably share costs based on impermeable surface area.

GENERAL MUNICIPAL SERVICES

Alternate Truck Route: The Truck Route is able to be modified once every two years. HLA has submitted the necessary paperwork to YVCOG for processing the request. The City has entered into an agreement with YVCOG to perform the required traffic counts. WSDOT deadline for all work to be complete is May 15, 2019.

Right-of-way Procedures: Prepare updated right-of-way procedures allowing the City to acquire right-of-way. HLA sent executed procedures on April 24, 2019. The procedures need to be revised to include current City Staff.

DBE Program Update: HLA will send a highlighted version of the current DBE Program to the City for consideration of revisions. A DBE Program is required to be in compliance with the FAA Civil Rights Office.

DBE Program Goal: HLA will prepare a new 3-year goal for upcoming projects eligible to receive funding under the Airport Improvement Program and will submit the goal to the FAA Civil Rights Office.

City Standards Update: During the last project meeting in April 2019, the need to update the City Standards was discussed. When updates are available from City departments, HLA will make the revisions.