



Public Works Department Monthly Project Progress Report

March 2019

6th STREET IMPROVEMENTS, DECATUR AVENUE TO NORTH AVENUE (STP)

Construction funds are based on the availability of federal funds and the order of project priority established by the Yakima Valley Conference of Governments (YVCOG) Transportation Advisory Committee (TAC). The City is a member of the YVCOG TAC where monthly meetings are held, and updates are provided on the status of federal requirements and funding. According to the most current list of project funding, Surface Transportation Program (STP) construction funds for this project will be available in year 2023.

YVCOG has recently approved additional Federal funds for the design phase for many projects, including 6th Street, that are several years away from being constructed. HLA will provide the required paperwork to the Certifying Agency (CA) (Yakima County), and the Washington State Department of Transportation (WSDOT) in April 2019 to obligate these supplemental Highway Infrastructure Program (HIP) funds.

YVH/6th STREET INTERSECTION IMPROVEMENTS

The City of Sunnyside sent final project closeout paperwork to the Transportation Improvement Board (TIB) on February 5, 2019, and are awaiting notification that all requirements have been met.

The Public Works Notice of Completion Form has been submitted and the typical sixty-day release notice date was March 14, 2019, for Department of Revenue (DOR), Labor and Industries (L&I), and Employment Security Department (ESD).

As of March 25, 2019, DOR expected to issue their release notice in mid-to late April 2019, as Moreno has not reconciled all outstanding DOR issues, and L&I had not issued their notice. ESD notified HLA their release notice will not occur until the beginning of May 2019.

EAST EDISON HALF STREET IMPROVEMENTS

In November 2017, the City was awarded TIB funding to construct the proposed improvements. The TIB Consultant Agreement for remaining engineering design and environmental services was authorized by City Council on January 8, 2018, and construction documents are 95% complete. The City is working with the Mall to determine landscaping and irrigation requirements which must be determined before plans can be completed.

Right-of-way (ROW) acquisition is required prior to construction and will be completed by Yakima County. The County assisted the City in completing the ROW acquisition process for the Canam property. The County has sent two (2) letters (mailed January 7th and mid-February) and certified mail (mailed mid-March) to the Mall property to attempt to get a response regarding ROW.

The project schedule will be finalized when ROW acquisition nears completion. Construction must be completed by the end of 2019 to avoid losing TIB funding.

Project Schedule (To complete improvements before school begins):

- | | |
|-------------------------------|--------------------------|
| a. SEPA Processed by City | (date unknown) |
| b. ROW acquisition completion | April 2019 (tentatively) |
| c. Advertise for bids | 05/02/19 |
| d. Bid opening | 05/16/19 |
| e. Award contract | 05/27/19 |
| f. Start construction | 07/08/19 (30 days) |
| g. End construction | 08/19/19 |

RUNWAY 07/25 REHABILITATION AND TAXIWAY RECONSTRUCTION IMPROVEMENTS

Substantial completion for the project was granted on May 18, 2018. A draft of the Final Closeout Report was submitted to the Federal Aviation Administration (FAA) in January 2019. Required financial information was received from the City on February 21, 2019. HLA is meeting weekly with the FAA to close out the project. The closeout report will be supplemented once final information is received from the FAA. It is anticipated the project will be closed out and submitted to FAA in April 2019.

The DOR release has been received, L&I and ESD is pending.

EAST EDISON AVENUE SIDEWALK IMPROVEMENTS (7th to 9th Streets)

All contract work was substantially completed on August 8, 2018. Project closeout is in process with TIB and WSDOT. The Public Works Notice of Completion form has been submitted and sixty days is February 11, 2019, for DOR, L&I, and ESD release notices.

The L&I and ESD releases have been received. As of March 26, 2019, the Contractor is working to reconcile with DOR.

WWTP SLUDGE DEWATERING IMPROVEMENTS

HLA completed the final progress estimate, recommendation of project acceptance, and notice of completion (NOC), and submitted all documents to the City for review and processing. The NOC has been sent to DOR, L&I, and ESD, and the 60-day waiting period has passed. Release notices have been received from L&I and ESD. The Contractor sent reconciliation documentation to DOR on March 26, 2019. It is anticipated the final release from DOR will be received this month.

SUNNYSIDE COMMUNITY HOSPITAL OFF-SITE IMPROVEMENTS (No Change)

The City intends to design and construct the off-site utility infrastructure needed to serve the new Astria Sunnyside Hospital. The City approved the engineering services Task Order at the January 22, 2018, Council Meeting for the off-site domestic water and sanitary sewer infrastructure. Work is ongoing on an as needed basis.

The off-site utility infrastructure is funded in part by Supporting Investments in Economic Development (SIED) and Community Economic Revitalization Board (CERB) programs, the City of Sunnyside, and Astria Sunnyside Hospital. It is our understanding use of CERB funding is contingent on Astria Sunnyside Hospital receiving the necessary funding to complete the on-site improvements. CERB funding was recently rescinded due to lack of on-site funding.

A SIED Board meeting was held on October 18, 2018, where the board voted to extend funding for one year to allow on-site funding to be attained. If on-site funding is not available, the SIED Board could vote to have the funds returned.

In March 2018, HLA was notified by WSDOT \$500,000 in transportation funding had been obligated to design and construct off-site transportation improvements. On May 29, 2018, the City and HLA met to discuss utilizing the funds available for the project. It was decided a portion of the funds could be used to design the improvements, a portion

could be used for right-of-way acquisition, and the remaining funds would be carried over into construction. The transportation funds will be directly reimbursed by WSDOT to the City of Sunnyside. The City is required to develop a Reimbursable Agreement with WSDOT.

SUNNYSIDE AVENUE #4 BRIDGE REPLACEMENT

The City of Sunnyside council authorized award of the project to Highmark Concrete Contractors on January 7, 2019. Construction began on February 11, 2019, and work was completed to above the ordinary high water mark on March 15, 2019. A weather suspension was granted to the contractor on March 15th. Work is anticipated to resume on approximately April 29, 2019, to complete remaining contract work. Thirteen contract days remain once work is resumed.

Project Schedule:

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|--------------------------------------|--------------------|
| a. Construction Suspension | 03/15/19 |
| b. Resume Construction (Estimated) | 04/29/19 (13 days) |
| c. Complete Construction (Estimated) | 05/15/19 |

WATER AND SEWER RATE UPDATE

The water and sewer rate update assesses the short- and long-term financial needs of the water and sewer funds, and will provide recommendations on rate adjustments needed to match revenue demands. HLA met with the City on February 7, 2019, to re-start the project and discuss information needs to move forward.

On February 8, 2019, Elizabeth sent the following information to HLA:

- Water revenue and expense reports: 2015-2018, and 2019 budget
- Sewer revenue and expense reports: 2015-2018, and 2019 budget
- Debt service schedule
- City cost allocation plan

HLA updated the revenue and expenditure data through 2019 and met with the City on March 13, 2019, to verify accounting and budgeting practices. We then met with Shane and Raul on March 20, 2019, to discuss capital improvements. Raul is confirming sewer collection system needs, and water system improvements will be selected from the Water System Plan (Table 8-1) to spend approximately \$2 million in the next 5 years. HLA will update costs and develop funding strategies to include in the long-term financial plan.

SKYLINE AND GRANDVIEW RESERVOIR REHABILITATION

This project involves rehabilitation of the existing Skyline and Grandview Reservoirs to address identified structural, safety, and maintenance deficiencies. The total estimated project cost is approximately \$2.6 million. The project will be completed in two phases of work. Phase 1 included foundation and site improvements at the Skyline Reservoir, and ladder and valve replacements at the Grandview Reservoirs. Phase 2 will include all remaining Skyline Reservoir tank modifications, new mixer, and recoating.

Construction of Phase 1 began September 4, 2018, and was substantially complete January 18, 2019. All Phase 1 punch list items have been completed. HLA will prepare a final progress estimate and assist with project close out this month.

A bid opening for the Phase 2 work was held on March 14, 2019. Only one bid was received, which was approximately 17% above

the estimated project cost. HLA is working with City staff to review the bid results and available City funds, to determine best approach to complete the project. Council award authorization is anticipated April 8, 2019. Phase 2 construction may be postponed to September 2019.

STORMWATER RATE ANALYSIS

HLA met with the City on February 7, 2019, to re-start the project and discuss information needs.

On February 8, 2019, Elizabeth sent the following information to HLA:

- Stormwater revenue and expense reports: 2015-2018, and 2019 budget
- Debt service schedule
- City cost allocation plan

HLA updated the revenue and expenditure data through 2019 and met with the City on March 13, 2019, to verify accounting and budgeting practices. The next step will be to identify capital improvement needs, but staff is focusing first on the water and sewer system. The previous rate study applied an annual amount of \$40,000 toward stormwater capital improvements, and it is not known if this amount is sufficient.

Once revenue needs are established, we will examine the distribution of charges between residential and commercial customers, and consider rate strategies to collect the required revenue. HLA will research billing methods used in other cities with the idea of using data available through the Yakima County Assessor's Office to equitably share costs based on impermeable surface area.

GENERAL MUNICIPAL SERVICES

Alternate Truck Route: The Truck Route is able to be modified once every two years. HLA has researched and contacted WSDOT regarding the procedures necessary to modify the Truck Route. Upon authorization from the City, HLA can begin the process. Paperwork is due to YVCOG and WSDOT by May 1, 2019.