

RESOLUTION 2025 - 78

A RESOLUTION OF THE CITY COUNCIL OF SUNNYSIDE, WASHINGTON, ESTABLISHING TEMPORARY LIMITATIONS ON SPENDING AUTHORITY FOR THE CITY MANAGER AND DEPARTMENT DIRECTORS UNTIL THE PURCHASING AND PROCUREMENT POLICY IS UPDATED

WHEREAS, the City Council of the City of Sunnyside is vested with authority to establish financial controls, set policy, and oversee the discal operations of the City; and

WHEREAS, the City's Purchasing and Procurement Policy is scheduled to be updated in the upcoming budget cycle; and

WHEREAS, the City Council desires to take immediate action to establish clear and consistent authority and reporting requirements regarding purchases, contracts, and agreements until such time as the updated policy is formally adopted;

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUNNYSIDE, WASHINGTON:

SECTION 1. The City Manager is authorized to approve purchases, agreements, and contracts up to \$10,000 provided that:

1. The expenditure has been appropriated in the current City budget;
2. The expenditure is not prohibited by City, state, or federal law;
3. The expenditure is consistent with policies established by the City Council; and
4. The City Manager shall report all such expenditures to the City Council at the next regular City Council meeting.

SECTION 2. Department Directors are authorized to approved purchases in the amounts from up to \$10,000 only with prior approval of the City Manager, provided that:

1. The expenditure has been appropriated in the current City budget;
2. The expenditure is not prohibited by City, state, or federal law;

3. The expenditure is consistent with policies established by the City Council and City Manager; and
4. The City Manager shall report all such expenditures to the City Council at the next regular City Council meeting.

SECTION 3. This resolution is intended as an interim measure. It shall remain in effect until the City Council adopts a revised Purchasing and Procurement Policy during the upcoming budget cycle or until otherwise amended or repealed by Council.

SECTION 4. The City Clerk is authorized to make the correction of scrivener's/clerical errors, references, Resolution numbering, section/subsection numbering and any references thereto.

SECTION 5. This Resolution shall be effective upon passage, approval and signatures heron in accordance with law.

PASSED this 22nd day of September, 2025.



DEAN BROERSMA, MAYOR

ATTEST:



JACQUELINE RENTERIA, CITY CLERK

APPROVED AS TO FORM:



BY: JULIE K. NORTON, CITY ATTORNEY