

RESOLUTION 2025 - 28

**A RESOLUTION OF THE CITY COUNCIL OF SUNNYSIDE,  
WASHINGTON, APPOINTING THE CITY CLERK AS THE AGENT  
TO RECEIVE TORT CLAIMS AND CLAIMS FOR DAMAGES  
AGAINST THE CITY PURSUANT TO RCW 4.96.020.**

**WHEREAS**, RCW 4.96.020(2) requires that local governmental entities appoint an agent to receive claims for damages, including tort claims, and that the identity and address of the agent be recorded with the county auditor; and

**WHEREAS**, the City Council of the City of Sunnyside desires to formally designate the City Clerk as the City's agent for purposes of receiving such claims, and to authorize the City Manager to act as alternate agent in the Clerk's absence;

**NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF SUNNYSIDE, WASHINGTON:**

**SECTION 1.** Appointment of Agent to Receive Tort Claims and Claims for Damages.

- A. The City Clerk is hereby appointed and designated as the City of Sunnyside's agent for receipt of all tort claims and claims for damages filed against the City in accordance with RCW 4.96.020.
- B. In the absence or unavailability of the City Clerk, the City Manager (or their designee) is authorized to receive such claims on behalf of the City.
- C. The agent's identity, address, and business hours are as follows:
  - i. Agent: City Clerk (or any successor to the position of City Clerk or their designee; or in the Clerk's absence, the City Manager or their designee)
  - ii. Office Address: Sunnyside City Hall, 818 East Edison Avenue, Sunnyside, Washington 98944 (or as may be updated upon relocation of City Hall)

- iii. Business Hours: Monday through Friday, 8:30 AM to 5:00 PM, excluding legal holidays

**SECTION 2.** Filing with County Auditor. A copy of this Resolution shall be filed with the Yakima County Auditor pursuant to RCW 4.96.020.

**SECTION 3.** Supersession. This Resolution supersedes any prior appointments or designations of the City's agent for purposes of receiving tort claims and claims for damages.

**SECTION 4.** Effective Date. This Resolution shall be effective immediately upon its passage and approval.

**PASSED** this 28th day of April, 2025.



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DEAN BROERSMA, MAYOR

**ATTEST:**



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JACQUELINE RENTERIA, CITY CLERK

**APPROVED AS TO FORM:  
MENKE JACKSON BEYER, LLP**



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BY: QUINN N. PLANT  
CITY ATTORNEY FOR THE CITY OF SUNNYSIDE