

RESOLUTION 2021 - 08

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SUNNYSIDE, WASHINGTON, TO AUTHORIZE THE
CITY MANAGER TO ENTER INTO AN AGREEMENT WITH HLA
ENGINEERING AND LAND SURVEYING TO DEVELOP A CITY
SAFETY PLAN TO ALLOW THE CITY TO APPLY FOR FUNDING
TO MITIGATE DANGEROUS VEHICULAR TRAFFIC, BICYCLE,
AND PEDESTRIAN MOBILITY ISSUES**

WHEREAS, the City is responsible to operate and maintain all transportation infrastructure within the City limits of Sunnyside; and

WHEREAS, city staff has identified problematic and unsafe areas within our transportation system that need to be addressed to ensure the safe travel of vehicles, bicycles, and pedestrians; and

WHEREAS, an assessment was completed by HLA Engineering and Land Surveying in 2020 in which several areas were identified as dangerous and in need of attention; and

WHEREAS, the Washington State Department of Transportation has funding available through its City Safety Program. To be eligible for funding through this program, the City must develop a City Safety Plan that identifies the problematic and unsafe areas in our transportation system; and

WHEREAS, the City Safety Plan is related to vehicular traffic, bicycle, and pedestrian mobility. The development of this plan will include preliminary investigative work to identify crash locations, types, and conditions. It will include a summary stating the data used and the purpose of the plan, as well as a crash history analysis. The plan will explain the safety projects scoring and ranking methods, and develop construction

improvement cost estimates for identified projects. From that data, a systemic project list will be created with prioritized crash locations and types; and

WHEREAS, the City of Sunnyside City Council finds and determines that a City Safety Plan is in the best interest of the residents of the City of Sunnyside and will promote the general health, safety and welfare;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUNNYSIDE, WAHSINGTON, as follows:

SECTION 1. The City Council of the City of Sunnyside hereby authorizes the City Manager to execute Task Order 2021-01 in the amount of \$17,000.00, attached hereto as Exhibit "A", and administer any and all documentation related to the City Safety Plan on behalf of the City of Sunnyside.

SECTION 2. This Resolution shall be effective upon passage, approval and signatures hereon in accordance with law.

PASSED this 22th day of February, 2021.


FRANCISCO GUERRERO, MAYOR

ATTEST:


JACQUELINE RENTERIA, CITY CLERK

EXHIBIT A

TASK ORDER NO. 2021-01

REGARDING GENERAL AGREEMENT BETWEEN THE CITY OF SUNNYSIDE
AND
HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

City Safety Plan
HLA Project No. 21051E

The City of Sunnyside (CITY) desires to develop a City Safety Plan (Plan) related to traffic, bicycle, and pedestrian mobility. The development of the City Safety Plan will include preliminary investigative work to identify crash locations, types, and conditions; preparation of a summary stating the data used and the purpose of the Plan; crash history analysis; explanation of safety project scoring and ranking methods; development of construction improvement cost estimates for spot projects, development of systemic projects to address prioritized crash locations and types; and identification of needed data to continue enhancing the Plan.

Development of the City Safety Plan will meet the eligibility requirements for Washington State Department of Transportation's (WSDOT's) City Safety Program and be used to complete the CITY's 2022 City Safety Program Application.

SCOPE OF SERVICES:

At the direction of the CITY, HLA shall provide the following professional services:

1.0 Preliminary Investigation

- 1.1 Request crash data from WSDOT in a format that provides sufficient information to analyze fatal and serious injury crashes in the City of Sunnyside. Data may need to be supplemented with previously unreported CITY collision reports. If necessary, after augmentation, request updated crash data from WSDOT before proceeding to analysis.

2.0 Collision Data Analysis

- 2.1 Enter crash data into tables, sorting by severity and primary crash types to aid in identifying contributing factors and strategizing risk countermeasures.
- 2.2 Prepare crash data location maps.
- 2.3 Identify corridors of high-frequency crashes by type and contributing factors.

3.0 Project Scoring and Ranking

- 3.1 Prepare materials to facilitate a CITY/HLA cooperatively-led scoring and ranking virtual workshop.
- 3.2 Summarize methodology and resulting priorities from evaluating safety projects.

4.0 Local Road Safety Plan

- 4.1 Prepare Summary and Conclusion sections for the Plan.
- 4.2 Provide up to twelve (12) project construction cost estimates for selected spot locations and systemic improvements.

EXHIBIT A

- 4.3 Prepare project list of prioritized spot location and systemic improvements.
- 4.4 Identify additional data necessary to be included in the project list for enhancing the Plan during the next iteration.
- 4.5 Provide a preliminary draft Plan for CITY review. Incorporate all comments received by the CITY and deliver a Final City Safety Plan.

5.0 2022 WSDOT City Safety Program Application

- 5.1 Prepare the CITY's 2022 WSDOT City Safety Program application for CITY submittal by the due date as announced (anticipated due in March 2022).

6.0 Additional Services

- 6.1 Provide professional engineering services for additional work requested by the CITY that is not included in this Task Order.

7.0 Items to be Furnished and Responsibility of the CITY:

The CITY will provide or perform the following:

- 7.1 Provide full information as to the CITY's requirements of the Project.
- 7.2 Assist HLA by providing all available information pertinent to the Project.
- 7.3 Coordinate with local police to conduct a review of collision data and, if necessary, assist the local police to report to WSDOT any additional crashes not included in WSDOT Crash Data.
- 7.4 Co-organize with HLA, a scoring and ranking virtual workshop with interested and knowledgeable local safety professionals, organizations, and CITY staff to score and rank countermeasures for fatal and serious injury collisions.
- 7.5 Examine all documents presented by HLA and provide written decisions within a reasonable time as not to delay the work of HLA.
- 7.6 Obtain approval of all governmental authorities having jurisdiction over the Project, and approvals and consents from other individuals or bodies as necessary for completion of the Plan. This includes any public comment efforts, CITY Council presentations, or other public meetings.

TIME OF PERFORMANCE:

All work will be diligently pursued and coordinated with the CITY for submittal of the Plan to WSDOT by the Announced 2022 City Safety Program application deadline (anticipated due in March 2022).

FEE FOR SERVICES:

For the services furnished by HLA as described in this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be adjusted between phases, but the maximum fee shall not exceed \$17,000.00 without written agreement of both parties.

1.0 Preliminary Investigation

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$800.00.

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2.0 Collision Data Analysis

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$4,500.00.

3.0 Project Scoring and Ranking

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$4,000.00.

4.0 Local Road Safety Plan

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$2,900.00.

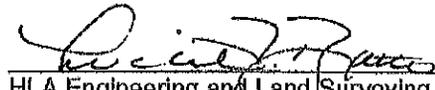
5.0 2022 WSDOT City Safety Program Application

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$4,800.00.

6.0 Additional Services

Any additional work requested by the CITY that is not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with the services. HLA will perform the additional services as directed/authorized by the CITY on a time-spent basis at the hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as printing expenses, vehicle mileage, and outside consultants.

Proposed:



HLA Engineering and Land Surveying, Inc.
Michael T. Battle, PE, President

Date

1/29/2021

Approved:

City of Sunnyside
Martin Casey, City Manager

Date