

**A RESOLUTION OF THE CITY OF SUNNYSIDE EXTENDING THE PROCLAMATION OF EMERGENCY AND ADOPTING FINDINGS OF FACT AND PROCEDURES FOR MANAGING THE COVID-19 PUBLIC HEALTH EMERGENCY.**

**WHEREAS**, on January 31, 2020, the United States Department of Health and Human Services Secretary, Alex Azar, declared a public emergency for the novel coronavirus (COVID-19) beginning on January 27, 2020; and

**WHEREAS**, on February 29, 2020, Governor Jay Inslee signed a Proclamation declaring a State of Emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the state and directed that plans and procedures of the Washington State Comprehensive Emergency Management Plan be implemented; and

**WHEREAS**, on March 23, 2020, Governor Jay Inslee signed Proclamation 20-25 directing Washington residents to “Stay Home, Stay Healthy” until April 8, 2020, “prohibiting all people in Washington State from leaving their homes or participating in social, spiritual, and recreational gatherings of any kind regardless of the number of participants,” allowing travel only to buy food and supplies or to obtain medical care and medicines, and prohibiting all in-person work activity not related to essential critical infrastructure; and

**WHEREAS**, on March 24, 2020, Governor Jay Inslee signed Proclamation 20-28 temporarily suspending portions of the Open Public Meetings Act and prohibiting state and local government entities from holding in-person public meetings through April 23, 2020, and which was extended until May 4, 2020, in writing by the leadership of the State Senate and the House of Representatives on April 22, 2020; and

**WHEREAS**, on April 2, 2020, Governor Jay Inslee signed Proclamation 20-25.1 extending the “Stay Home, Stay Healthy” Executive Order and all amendments thereto until 11:59 pm on May 4, 2020; and

**WHEREAS**, on May 4, 2020, under the provisions of RCW 43.06.220(4), the statutory waivers and suspensions of Proclamation 20-28 were again extended by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or May 31, 2020, whichever occurs first; and

**WHEREAS**, on May 4, 2020, Governor Jay Inslee signed Proclamation 20-25.3 extending the “Stay Home, Stay Healthy” Executive Order and all amendments thereto until 11:59 pm on May 31, 2020, and established the “Safe Start Washington” plan for a phased approach to recovery; and

**WHEREAS**, COVID-19 is a highly infectious disease that can result in serious respiratory illness, organ damage, and death, and more than 2,600 COVID-19 cases have now been confirmed in Yakima County, and Yakima County has the highest per capita rate of COVID-19 cases of any County on the United States west coast, and disruption of important services, damage to life, or damage to property is occurring in local municipalities, including the City of Sunnyside, from the above conditions; and

**WHEREAS**, the Yakima Valley Office of Emergency Management and the Yakima County Health District have declared a local health emergency and have recommended that cities in Yakima County likewise declare an emergency to manage the impacts of COVID-19; and

**WHEREAS**, on March 13, 2020, Mayor Francisco Guerrero and City Manager Martin Casey issued a Proclamation of Emergency, declaring the COVID-19 pandemic to be an emergency in the City of Sunnyside pursuant to Section 38.52.010 RCW and other relevant provisions of state and federal law; and

**WHEREAS**, on March 23, 2020, and again on April 27, 2020, the Sunnyside City Council ratified the Mayoral Proclamation of Emergency, declaring the COVID-19 pandemic to be an emergency in the City of Sunnyside pursuant to Section 38.52.010 RCW and other relevant provisions of state and federal law, and implemented temporary policy and procedural changes to enable the City to respond effectively to the COVID-19 emergency, expiring on May 31, 2020, unless further extended or modified by action of Council; and

**WHEREAS**, the health, safety and welfare of City residents, businesses, visitors and staff is of utmost importance to the City and additional future measures may be needed to protect the community.

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED AS FOLLOWS:**

**SECTION 1 - FINDING OF FACT**

Council hereby finds that an emergency exists pursuant to RCW 38.52.070 and authorizes the City Manager to waive any necessary competitive bidding requirements related to the COVID-19 emergency and to use other emergency powers authorized by law as necessary.

**SECTION 2 - CITY'S RESPONSE**

- A. The City is committed to protecting the public and staff by minimizing the spread of COVID-19. The City has and will continue to follow the direction and guidelines

provided by the State of Washington under the Stay Home, Stay Healthy order, the Safe Start Washington plan, and the Yakima County Health Officer to best combat the spread of COVID-19.

- B. The Council authorizes the City Manager to reduce hours of service or close City Hall or other City facilities to the general public upon consultation with the Yakima Valley Office of Emergency Management and the Yakima County Health District throughout the duration of the County being designated as in Phase 1 or Phase 2 under the Safe Start Washington plan. The City Manager shall post notice of such closure on the City's website.
- C. Residents are hereby instructed to pay utility bills, acquire licenses, submit permit applications, contact staff, and transact all other routine City business via telephone, email, drop boxes, and online throughout the duration of the County being designated as in Phase 1 or Phase 2 under the Safe Start Washington plan, with such procedures to be posted on the City's website and/or at City facilities.
- D. The Council authorizes the City Manager to temporarily extend administrative deadlines or waive administrative penalties under the Sunnyside Municipal Code upon request due to hardship, including, but not limited to, for non-payment of license fees and permit application fees throughout the duration of the County being designated as in Phase 1, Phase 2, or Phase 3 under the Safe Start Washington plan. Further, in accordance with Governor's Proclamation 20-23.2 or its successor directive, the City shall not shut off, refuse to reconnect due to nonpayment, or charge a late fee or reconnection fee for nonpayment of City water or sewer utility services for the duration of the Proclamation or its successor directive.
- E. Throughout the duration of the County being designated as in Phase 2 or Phase 3 under the Safe Start Washington plan only, the Council authorizes the City Manager to accept and approve permit requests to temporarily waive provisions in Sunnyside Municipal Code Chapter 17.48 that restrict a sidewalk café to locating immediately adjacent to the front or side of the applicant business if such adjacent location does not permit compliance with applicable social distancing requirements. An alternate sidewalk location may not conflict with a sidewalk location that an existing adjacent café, restaurant, or tavern is eligible to use, and must otherwise comply with all applicable business, health, and safety codes.
- F. The City hereby restricts use of sport courts, playground equipment, restrooms, and shelters in City parks and public spaces that remain open to the public in accordance with the protocols set in Phase 1, Phase 2, or Phase 3 of the Safe Start Washington plan in order to minimize exposure to COVID-19.

- G. The City shall not issue permits for community events and gatherings that do not comply with the requirements and criteria under Phase 1, Phase 2, or Phase 3 of the Safe Start Washington plan in order to minimize exposure to COVID-19.
- H. The Council authorizes the City Manager to reduce, waive, or rescind any of the above referenced administrative restrictions and limitations as may be permitted by State or County public health officials throughout the duration of the County being designated as in Phase 1, Phase 2, or Phase 3 under the Safe Start Washington plan.

### **SECTION 3 - COUNCIL PROCEDURES**

During the term of this Resolution, the following amendments to City Council procedures are hereby adopted:

- A. Any rule or procedure adopted by City Council that would prevent or prohibit all City Councilmembers from attending City Council meetings telephonically are temporarily suspended and all City Councilmembers must attend all meetings via telephone or online conferencing application for the duration specified in Governor's Proclamation 20-28 or its successor directive.
- B. All in-person Subcommittee meetings of the City Council are cancelled for the duration specified in Governor's Proclamation 20-28 or its successor directive. Council and subcommittee meetings may be held telephonically or online conferencing application regardless of whether the City has the capability to record meetings.
- C. In-person public attendance at City Council meetings is prohibited for the duration specified in Governor's Proclamation 20-28 or its successor directive. City Council and staff will encourage and accept public comment via email or written comment.
- D. All in-person meetings of City advisory Boards and Commissions are cancelled for the duration specified in Governor's Proclamation 20-28 or its successor directive. Board and Commission meetings may be held telephonically or online conferencing application regardless of whether the City has the capability to record meetings.
- E. Any Council rules that are inconsistent with this Resolution are hereby suspended for the term of this Resolution.

### **SECTION 4 - BUDGET**

During the term of this Resolution, Council adopts the following budget restrictions:

- A. A hiring freeze is hereby implemented on all positions funded by any City governmental fund, unless the City Manager determines in writing by notice to City Council that the hire is necessary for the continued provision of essential services to the public.

- B. All unobligated non-essential equipment replacements are hereby suspended, unless the replacement is completely funded by grants or City enterprise utility funds.
- C. Council hereby encourages the expenditure of funds for acquiring any necessary technology to facilitate employees to work from home in situations where such remote work is possible, available, and approved by the City Manager and Department Head overseeing the relevant department. Any such expenditures should either be within current budget allocations or brought to Council for approval.
- D. All staff time and supplies or equipment purchases dedicated to emergency responses related to the COVID-19 pandemic shall be tracked to allow for potential federal or state reimbursement.

**SECTION 5 - COMMUNICATION**

- A. All updates regarding City functions and actions relating to the COVID-19 epidemic will be posted on the City's website to provide the public with up-to-date information.

**SECTION 6 - EFFECTIVENESS**

The provisions of this Resolution shall become effective upon adoption and expire on July 31, 2020, unless further extended or modified by formal action of Council.

**INTRODUCED, PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF SUNNYSIDE on this 26<sup>th</sup> day of May, 2020.**

Dated this 26<sup>th</sup> day of May, 2020.

  
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Francisco Guerrero  
Mayor of the City of Sunnyside

  
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Jacqueline Renteria  
City Clerk of the City of Sunnyside