



SUNNYSIDE MUNICIPAL AIRPORT ADVISORY BOARD MINUTES

520 S. 7th St., Sunnyside, Washington
www.ci.sunnyside.wa.us

PORT OF SUNNYSIDE, BOARD ROOM

September 18, 2012

1. CALL MEETING TO ORDER: Meeting was called to order at 5:36 pm by Chairman Larry Dolan.

2. ROLL CALL:
Larry Dolan, Chairman
Mike Farmer
Frank Sweet
Shane Fisher
John Gallagher, Absent
Amber Hansen, Vice Chair
Jim Grubenhoff
Ted Durfey
Randy Schuler

GUESTS / STAFF MEMBERS:
Jay Hester, Port of Sunnyside
Delilah Saenz, City of Sunnyside

3. Accept and approve the minutes of the August 21, 2012. Jim G. moved to approve, Frank S. seconded, motion carried.

4. ACTIVE AGENDA:

A. Decide what our next project or focus should be

- Lights at the Airport
 - Chairman Dolan stated he thought there was adequate lighting
 - The emergency evacuation area is a little dark
 - Could possibly turn on a light at the end of a hangar for more lighting.
 - There is no lighting at the Edison Avenue entrance
 - Adding a monument sign at the entrance would be great – possibly make it a community group project or Eagle Scout Project. Mayor Farmer will contact Fletcher and Shane will contact Tim Bardell.
- Building and Maintenance Codes/Standards
 - Board reviewed Port of Benton handout
 - Frank S. will forward copy of Ellensburg and Sunnyside information
 - Fire code regulations for what is inside and outside of the hangar
- Plane Landing & Take Off Counts
 - A lot of the landings/take offs are due to pilots fueling in Sunnyside – great fuel prices
 - Chairman Dolan stated traffic is picking up at the airport
 - Randy S. suggested using a traffic counter to calculate the number of landings/take offs

- Shane F. stated if the city has an old counter, that would work great
 - Frank S. stated he would like to see the board move forward on a recorder/gaming camera
- Fencing
 - Jim G. wanted to know the status of the airport fencing.
 - Chairman Dolan stated that project is to be completed in two phases – Phase I (NE) is due for completion by 2014 and Phase II (SW) is due for completion by 2018
 - WSDOT covers about 90-95% of the cost
 - Approximate costs – Phase I \$121,000; Phase II \$115,000
 - Shane will review the CIP list and see what has been completed

B. AWOS project progress update

- Shane F. stated he met with Reid Middleton – scheduled to have the AWOS installed by January 2013
- Shane F. to call Kevin with FAA to see what their timeline is to approve the design/construction plans. Shane will also check with Karla at Reid Middleton to see if the Small Works Roster can be used to contract the bid.

C. Young Eagles

- Ted reported he has not had time to move on this project
- Frank S. reported he made contact with Dr. Hoover at CWU to see if she would be interested in participating – she asked when it would take place.
 - Staff sent thank you letter and provided more information

5. ITEMS FROM BOARD MEMBERS:

- Amber H. gave thanks to Delilah for taking over the agenda/minutes.
- Chairman Dolan reported he has received called regarding the weed control at the airport
 - Shane F. will follow up with Street Division Supervisor
- Ted D. requested a sign for the airport lounge be made
 - City will get sign made and posted

6. NEXT MEETING: September 18, 2012 at 5:30pm

7. ADJOURN: 6:30 pm