



SUNNYSIDE MUNICIPAL AIRPORT ADVISORY BOARD MINUTES

520 S. 7th St., Sunnyside, Washington
www.ci.sunnyside.wa.us

PORT OF SUNNYSIDE, BOARD ROOM

August 21, 2012

1. CALL MEETING TO ORDER: Meeting was called to order at 6:35 pm by Chairman Larry Dolan.

2. ROLL CALL:
Larry Dolan, Chairman
Mike Farmer
Frank Sweet
Shane Fisher
John Gallagher
Amber Hansen, Vice Chair
Jim Grubenhoff
Ted Durfey
Randy Schuler, absent

GUESTS / STAFF MEMBERS:
Jay Hester, Port of Sunnyside
Delilah Saenz, City of Sunnyside
Laura Gjovaag, Daily Sun News

3. Accept and approve the minutes of the July 17, 2012. Frank S. moved to approve, Shane F. seconded, motion carried.

4. ACTIVE AGENDA:

A. Decide what our next project or focus should be

Chairman Dolan handed out the Sunnyside Municipal Airport Layout Plan binder to those who did not have a copy and requested members familiarize themselves with it. He stated it is very important for Sunnyside to track the take offs and landings from the airport because those numbers are required in order to receive funding for projects from the FAA.

A suggestion on how to track the information was to install a recorder on the airport frequency, since most pilots report when they will take off and/or land. The receiver could be placed at any location (City Hall/Port of Sunnyside office). The total cost of this project is anticipated to be approximately \$500.

Ted D. suggested Sunnyside set standards at the airport to improve the image. Vice-Chair Hansen suggested members work on an SMC for the airport and forward to the Planning Commission. Sunnyside staff will get information from City of Ellensburg and Port staff will get information from the Port of Benton and review the documents to get something put together for Sunnyside.

Jim G. asked about the fencing that was required. Chairman Dolan stated he thought it needed to be completed by 2013 and the cost would be in the \$150,000 - \$200,000 range.

Another suggestion was to improve the lighting at the airport, specifically the emergency landing area.

B. AWOS project progress update

Shane reported that contracts for construction of the AWOS would be presented to city council on August 27th and the project should be completed within 30-45 days.

Port staff will work on moving the PP&L pole and getting the land surveyed. Vice-Chair Hansen stated Doug Gray, from Gray's Surveying could survey the area if Reid Middleton would accept his survey.

Shane and Jed, Port staff, will work together on the lease or easement for the location of the AWOS and access road.

C. Young Eagles

Ted reported he would still like to do this project and will coordinate with the school, however he has not done anything since the last meeting.

5. ITEMS FROM BOARD MEMBERS:

Mike F. reported he has attempted to make contact with Randy S. however he has been unsuccessful. Once he is able to communicate with him regarding his position, he will move forward to publicly advertise the position and accept applications, if needed.

6. NEXT MEETING: September 18, 2012 at 5:30pm

7. ADJOURN: 6:15 pm