



SUNNYSIDE CITY COUNCIL
SUBCOMMITTEE ON FINANCE AND
ADMINISTRATIVE SERVICES
JIM RESTUCCI – THERESA HANCOCK – CRAIG HICKS

818 East Edison Avenue, Sunnyside, Washington

www.ci.sunnyside.wa.us

TUESDAY
March 20, 2012

Executive Conference Room at City Hall
5:00 PM

1. Call Meeting to Order – Chairman pro tem Restucci
2. Election of Chair/Vice Chair – Chairman pro tem Restucci
3. Debt Collection Options – Byron Olson
 - a. Utility Billing, Ambulance, Court
 - b. Potential changes to SMC to allow for enhanced debt collection practices
 - c. Contract for debt collection services at Municipal Court
4. Finance staffing options – Byron Olson
 - a. Reclassify vacant Accounting Assistant II position down to Accounting Specialist
 - b. Discussion of staff Financial staff workload
5. Human Resource Policies – Byron Olson
 - a. Review schedule for current draft policy
 - b. Discuss best option for bringing before Council, i.e. workshop or presentation with adoption
6. Future agenda items:
 - a. Finance Policies
 - b. Indemnification of Public Officials
 - c. Finance Reporting
 - d. 2013-2014 Budget
 - i. Biennial vs. Annual
 - ii. Council concerns, desires, wants
 - iii. Citizen concerns, desires, wants
7. Items from Committee Members
8. Future meeting dates/times
9. Next meeting – fix a date/time
10. Adjourn