



# CIVIL SERVICE COMMISSION MEETING MINUTES

818 E. Edison Ave, Sunnyside, Washington

[www.sunnyside-wa.gov](http://www.sunnyside-wa.gov)

WEDNESDAY  
OCTOBER 10, 2018

City Hall-Executive Conference Room  
5:00 P.M.

## CALL TO ORDER - ROLL CALL -5:29 PM

COUNCIL	PRESENT	ABSENT
Ron Hochalter, Chairman	X	
Ron Price	X	
Jorge Castillo	X	

**STAFF PRESENT:** Human Resources Assistant Hernandez, Fire Chief Anderson, Police Chief Escalera

### 1. ACTIVE AGENDA:

A. Ratification of New Secretary/Chief Examiner

**MOTION by Commissioner Castillo, seconded by Commissioner Price to assign Victoria Hernandez as Secretary/Chief Examiner to the Sunnyside Civil Service Commission. Motion carried with 3 YES and 0 NO votes.**

B. PD Chief's promotional selection proposal

**Police Chief Escalera presented the proposal for promotional selection to the Commission. Commissioners requested time to review the information and have an answer regarding this at the next meeting.**

C. FD Chief to discuss how we determine selecting candidates from list

**Fire Chief Anderson explained the current process of selecting candidates from the certified list. Many candidates on the certified list did not have the qualifications for the positions to which they have applied.**

**MOTION by Commissioner Price, seconded by Chairman Hochhalter to have all applicants upload supporting documents no later than October 22, 2018, to verify qualifications for the position to which they have applied. Motion carried with 3 YES and 0 NO votes.**

### 2. ITEMS FROM COMMITTEE MEMBERS

### 3. ITEMS FROM STAFF MEMBERS

### 4. NEXT MEETING

A. October 17, 2018 at 5:30 PM

### 5. ADJOURN

There being no further business to come before committee and without objection, Chairman Hochalter adjourned the meeting at 6:29 PM.

Respectfully submitted,

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Victoria Hernandez, Secretary/Chief Examiner