



ORIGINAL

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SUNNYSIDE, WASHINGTON, AUTHORIZING  
A TASK ORDER TO PREPARE CONSTRUCTION  
DOCUMENTS FOR THE CITY HALL RENOVATION PROJECT  
WITH HUIBREGTSE, LOUMAN ASSOCIATES**

**WHEREAS**, the City of Sunnyside desires to complete construction documents and associated opinion of cost for renovations to City Hall; and

**WHEREAS**, city staff has identified possible security issues at the front counter within the utility billing area, City Hall access issues, lack of public restrooms and the possible need for the expansion of (2) offices and work areas; and

**WHEREAS**, the City Council finds and determines that such approval is in the best interests of residents of the City of Sunnyside and will promote the general health, safety and welfare.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUNNYSIDE, WAHSINGTON**, as follows:

**SECTION 1.** That the Sunnyside City Council hereby approves the Task Order 2015-2 with Huibregtse Louman, Associates to prepare the construction documents as set forth in the task order attached hereto as Exhibit "A", and the City Manager is hereby authorized to execute such agreement for and on behalf of the City of Sunnyside and to take all actions reasonable and necessary to administer performance of such agreement.

**SECTION 2.** This Resolution shall be effective upon passage, approval and signatures hereon in accordance with law.

**PASSED** this 26<sup>th</sup> day of May, 2015.

  
\_\_\_\_\_  
JAMES A. RESTUCCI, MAYOR

**ATTEST:**



DELILAH SAENZ, CMC, CITY CLERK

**APPROVED AS TO FORM:**



KERR LAW GROUP, PLLC  
Attorneys for the City of Sunnyside

EXHIBIT "A"

**TASK ORDER NO. 2015-2**

REGARDING GENERAL AGREEMENT BETWEEN THE CITY OF SUNNYSIDE

AND

HUIBREGTSE, LOUMAN ASSOCIATES, INC. (HLA)

**PROJECT DESCRIPTION:**

**City Hall Renovation Project**

**HLA Project No. 15055E**

The City of Sunnyside (CITY) desires to complete construction documents and associated opinion of cost for renovations to City Hall. Renovations may include remodel to the front entry, counter, and associated work spaces, two new restrooms for public use, and expansion of up to two (2) existing offices. Huibregtse, Louman Associates, Inc. (HLA), has sub-consulted with BORArchitecture to provide the majority of services necessary for completion of this PROJECT.

**SCOPE OF SERVICES:**

At the direction of the City of Sunnyside (CITY), Huibregtse, Louman Associates, Inc. (HLA), shall provide professional engineering services for the City Hall Renovation Project (PROJECT). HLA and subconsultant services shall include:

**TASK 1 – IMPROVEMENTS STUDY**

These initial tasks will be completed to formalize the scope of project which will be provided under a separate task order.

- A. Perform the field investigations necessary to design the identified improvements.
- B. Meet with City Manager and City Staff to determine the needs for the main entry area and the City Manager's Office area.
- C. Document data gathered through production of meeting minutes.
- D. Develop conceptual floor plan options designed to address the needs of the building occupants and visitors.
- E. Develop a preliminary project budget based on the proposed building area shown on the Space List.

**Items To Be Furnished and Responsibility of the City**

The CITY will provide or perform the following:

- A. Provide full information as to the CITY's requirements of the PROJECT.
- B. The CITY shall assist the CONSULTANT by placing at his disposal all available information pertinent to the site of the PROJECT relative to design and construction of the PROJECT.
- C. The CITY will examine all sketches, estimates, specifications, drawings, proposals, and other documents presented by the CONSULTANT and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the work of the CONSULTANT.

EXHIBIT "A"

- D. Obtain approval of all governmental authorities having jurisdiction over the PROJECT, and approvals and consents from other individuals or bodies as may be necessary for completion of the PROJECT.

**TIME OF PERFORMANCE:**

All work will be diligently pursued and coordinated. Project completion will occur as soon as practical and prior to City budget review to occur in approximately September 2015. Bidding and Construction services will follow when construction funding is available.

**FEE FOR SERVICES:**

For the services furnished by HLA as described under this Agreement, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties.

TASK 1 – IMPROVEMENTS STUDY

All work for this phase shall be performed on a time spent hourly basis for an estimated maximum amount of \$6,900.00.

**Additional Services**

Any additional work requested by the CITY shall be performed on a time-spent basis in accordance with Exhibit A - Schedule of Hourly Rates attached to the General Services Agreement, plus reimbursement for direct non salary expenses, reproduction expenses, and travel costs.

Proposed: Jeffrey T. Louman 4/3/15  
Huibregtse, Louman Associates, Inc. Date  
Jeffrey T. Louman, President

Approved: \_\_\_\_\_ Date  
City of Sunnyside  
Donald D. Day, City Manager