

RESOLUTION 2013 - 08



**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SUNNYSIDE, WASHINGTON, APPROVING
A SERVICE AND LICENSE AGREEMENT FOR THE
RECURRING REDESIGN CONTRACT ADDENDUM
FOR THE CITY WEBSITE**

WHEREAS, the City of Sunnyside contracted with CivicPlus for the development of a new City website;

WHEREAS, the City of Sunnyside and CivicPlus have agreed to renew the CivicPlus Advantage Plan for an additional 12 months, upon completion of the 12 months under the terms of the addendum, the City will be fully eligible for a CP Basic Redesign; and

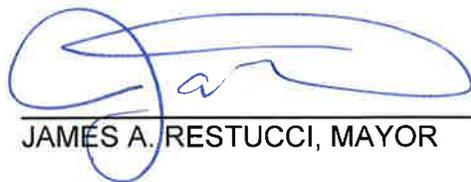
WHEREAS, the City Council finds and determines that entering this addendum will promote the general health, safety and welfare.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUNNYSIDE, WASHINGTON, as follows:

SECTION 1. That the City Council of the City of Sunnyside approves the addendum attached hereto as Exhibit "A"; and the City Manager is hereby authorized to execute and administer such agreement for and on behalf of the City of Sunnyside.

SECTION 2. This Resolution shall be effective upon passage, approval and signatures hereon in accordance with law.

PASSED this 9th day of September, 2013.



JAMES A. RESTUCCI, MAYOR

ATTEST:



DELILAH SAENZ, CMC, CITY CLERK

APPROVED AS TO FORM:



KERR LAW GROUP, LLP
Attorneys for the City of Sunnyside



CivicPlus Recurring Redesign Contract Addendum

THIS CONTRACT ADDENDUM is agreed to on [August 23, 2013], between Icon Enterprises, Inc., d/b/a CivicPlus ("CivicPlus") with its principal place of business located at 317 Houston St., Ste. E, Manhattan, Kansas 66502, and [Sunnyside, WA] ("Client"), with its principal location at [818 E. Edison Avenue, Sunnyside, WA 98944], and shall be effective as of the date of signing indicated at the end of this addendum.

RECITAL

WHEREAS, CivicPlus is engaged in the business of engaged in the business of developing, marketing and selling custom community engagement platforms that include web sites, web interfaces and portals and a proprietary Government Content Management System (GCMS®) and associated modules; in addition to project development, design, implementation, support and hosting services;

WHEREAS, Client is currently engaged in a relationship with CivicPlus for Annual Support, Maintenance and Hosting services as set forth in the original contract signed on [October 28, 2010];

WHEREAS, Client and CivicPlus have agreed to alter certain terms as set forth in the original contract; specifically, the addition of terms and services as specified in this addendum.

NOW, THEREFORE, Client and CivicPlus agree as follows:

Scope of Services

1. Client has selected to renew the CivicPlus Advantage Plan for an additional 12 months, which continues to build eligibility for a CP Basic Redesign. Project details and cost can be found in Exhibit A.
2. After one year (12 months) under the terms of this addendum, as well as those of the original contract and all associated pricing, Client will be fully eligible for a CP Basic Redesign.

Billing & Payment Terms

3. All other billing and payment terms reflected in the original contract, including invoice and payment dates, apply to this addendum.
4. The Client will be invoiced electronically through email. Upon request CivicPlus will mail invoices and the Client will be charged a \$5.00 convenience fee.

Agreement Renewal

5. Unless otherwise stated in the original agreement, the original agreement and this addendum shall remain in effect for a period of one year (12 months) from signing. In the event of early termination by the Client within the first twelve (12) months of the addendum, Client forfeits eligibility for the CP Basic Redesign, all funds applied to such eligibility, and full payment for services provided is due within 15 days of termination.
6. After one year (12 months), in the event that neither party gives 60 days' notice prior to the end of the initial or any subsequent term, this Agreement will automatically renew for an additional contract term.
7. Either party may terminate the agreement at the end of the contract term by providing the other party with 60 days' written notice, prior to the contract renewal date. In the event of early termination of this Agreement by the Client, full payment for services provided is due within 15 days of termination.
8. Each year this addendum is in effect, a technology investment and benefit fee of 5 percent (%) of the total Annual Support, Maintenance & Hosting costs will be applied.

Applicability

9. All other terms, conditions, contractual obligations and agreements acknowledged and agreed upon in the original contract remain in effect and are not altered or nullified by this addendum.



Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

City of Sunnyside, WA

Date

CivicPlus

Date

<p>Sign and E-mail or Fax this Copy Attn: Contract Manager E-mail: SalesCoordinators@CivicPlus.com Fax: 785-587-8951</p>	<p>And – Mail Two (2) Signed Originals CivicPlus Contract Manager 317 Houston St., Suite E Manhattan, KS 66502</p>
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We will e-mail or fax a counter-signed copy of the contract back to you so we can begin your project. Upon receipt of two signed originals, we will counter-sign and return one copy for your files.

--Remainder of this page left intentionally blank--



Exhibit A - CivicPlus Project Deliverables

CivicPlus Project Development Services & Scope of Services for CP Basic Redesign	
Design & Project Overview	
<p>Our designers will create a fresh new look for your site, and our CivicPlus Team will handle the content migration. Our developers will migrate all of the content from your existing site to your new site and ensure proper formatting and any new styles are applied.</p> <p>The Basic option works great for customers who have a few content contributors and have kept the site's content in good condition but have little time to attempt a full migration on their own.</p> <p>Includes:</p> <ul style="list-style-type: none"> • New design • Redevelop banner • Redevelop navigation method (may choose top drop-down or other options) • Design setup - wireframe • Redevelop graphic elements of website (Newsflash, FAQs, Calendar, etc.) • Project Management • Testing • Review • Content Migration – Includes retouching of all existing published pages to ensure proper formatting, menu structure, and application of new site styles. Note: Content will not be rewritten, reformatted or pages broken up (shortened or re-sectioned) • Site styles and page layouts will be touched so all pages match the new design and migrate cleanly • Spelling and broken links will be checked and reported if unable to correct 	
2013 Total Annual Fees Due <i>Redesign should be in October 2014</i>	\$10,041.33

Functionality Options	One-Time	Annual
Additional Banner	n/a	n/a
Content Development – 50 pages of content creation	\$1,450	n/a
Custom Client Mobile App (iOS & Android)	\$4,500	\$1,200
Department Header Package <i>(No annual fee in the first year; annual fees starts in second year)</i>	\$3,100	\$650
Language Translation (hand translation, priced per single language)	\$125/page or \$1,000/10 pgs	n/a
LDAP Integration	\$1,200	\$300
New Logo Development	\$5,000	n/a
New Logo Development with Branding & Graphics Development	\$7,000	n/a
Subsite <i>(No annual fee in the first year; annual fees starts in second year)</i>	\$8,000	\$1,575
12 hours interactive webinar training (up to 6 employees) <i>Quote includes free use of up to 6 webcams and headsets</i>	n/a	n/a



Project Development Includes the Following:	
Modules	Functionality
<ul style="list-style-type: none"> ● Agenda Center ● Alerts Center & Emergency Alert Notification ● Archive Center ● Bid Postings ● Blog ● Business/Resource Directory ● Calendar ● Carbon Calculator ● Citizen Request Tracker™ (5 users) ● Community Voice™ ● Document Center ● ePayment Center ● Facilities & Reservations ● Frequently Asked Questions ● Forms Center ● Healthy City ● Intranet ● Job Postings ● License & Permits ● Media Center with Live Streaming Video ● My Dashboard ● News Flash ● Notify Me® Email & SMS Text Subscription ● Online Job Application with 1 Generic Application ● Opinion Poll ● Photo Gallery ● Postcard ● Quick Links ● Real Estate Locator ● Spotlight ● Staff Directory 	<ul style="list-style-type: none"> ● Action Items Queue ● Audit Trail / History Log ● Automated PDF Converter ● Automatic Content Archiving ● Content Library ● Dynamic Breadcrumbs ● Dynamic Sitemap ● Expiring Items Library ● Generic Mobile App (iOS & Android) ● Graphic Link Administration ● Links Redirect and Broken Links Finder ● Menu Management ● Mouse-over Menu Structure ● MuniMobile™ ● Online Editor for Editing and Page Creation (WYSIWYG) ● Online Web Statistics (Only with CivicPlus Hosting) ● Page Wizard w/Multiple Layouts ● Printer Friendly/Email Page ● Rotating Content ● RSS ● Search Engine Registration ● Site Layout Options ● Site Search & Entry Log ● Slideshow ● Social Media Integration (Facebook & Twitter) ● User & Group Administration Rights ● Web Page Upload Utility ● Website Administrative Log



Exhibit B - Annual Support, Maintenance and Hosting Services

2014 Annual Support, Maintenance and Hosting Fee Server Storage not to exceed 10 GB Media Center Storage not to exceed 10 GB <i>Subject to a 5% annual increase in 2015 and beyond</i>		\$3,000
Annual Support, Maintenance & Hosting Service Include the Following:		
Support	Maintenance of CivicPlus Application & Modules	Hosting
7-7 (CST) Mon-Fri (excluding holidays) 24/7 Emergency Support Dedicated Support Personnel 2-hour Response during Normal Hours Usability Improvements Integration New & Upgraded Services Proactive Support for Updates & Fixes Online Training Manuals Monthly Newsletters Phone Consulting CivicPlus Connection	Install Service Patches for OS Upgrades Fixes Improvements Integration Testing Development Usage License	Shared Web/SQL Server DNS Consulting & Maintenance Monitor Bandwidth-Router Traffic Redundant ISP Redundant Cooling Natural Gas Powered Generator Daily Tape Backup Intrusion Detection & Prevention Antivirus Protection Upgrade Hardware