



SUNNYSIDE MUNICIPAL AIRPORT ADVISORY BOARD MINUTES

2640 E. Edison Avenue, Ste. 1, Sunnyside, Washington
www.sunnyside-wa.gov

TUESDAY, July 16, 2013

5:30 PM

PORT OF SUNNYSIDE, BOARD ROOM

1. CALL MEETING TO ORDER: Meeting was called to order at 5:30 PM by Vice-Chairman Ted Durfey

2. ROLL CALL:

Larry Dolan, Chairman
Jim Restucci
Shane Fisher
John Darrington

Jay Hester, Absent
Jim Grubenhoff
Ted Durfey, Vice-Chair
Alan Van Beek
Gary Pira

GUESTS/STAFF MEMBERS:

Delilah Saenz
Jacqueline Renteria, Public Works Administrative Assistant
Laura Gjovaag, Daily Sun News
Eric Placzek, Best Western Inn

3. Accept and approve the minutes of the May 21, 2013 meeting. Jim G. moved to approve, Jim R. seconded; motion carried.

4. ACTIVE AGENDA:

A. Decide what our next project or focus should be

- Follow up on Covenants (review legal comments, if completed)
 - Shane F. and Jacqueline R. will work together to update the Airport Covenants.
 - Delilah S. shared an update on airport leases. At this time all hangar leases have been completed. Staff is working on 2 land leases and, 1 spray lease to bring all leases up to date.
- Plane Landing & Take-Off Counts
 - Ted D. stated he will count the fuel receipts.
 - Jim G. will contact Jay H. for status on camera set-up.
 - Shane F. suggested placing the camera on a barricade and move as needed in order to get an accurate count.

B. CIP Update – Expansion

- No new updates. Staff will meet with HLA to discuss updates.

C. AWOS Project Progress Update

- Shane F. state project on hold pending equipment arrival. Staff is also waiting on frequency approval from FCC.

D. Airport Courtesy Car

- The board discussed the possibilities of using a seizure car from the Sunnyside Police Department. Eric P. questioned who would be responsible for any mechanical issues and insurance coverage. Larry D. is requesting the city contact the insurance carrier in regards to this type of insurance.
- Ted D. suggested having a disclaimer he used in Davenport that the driver will sign, located in the glove compartment of the vehicle. He will also check with other airports regarding their policies and procedures for courtesy cars and report back to the board.
- Jim R. suggested possibly using LTAC funds to support the funding of the courtesy car. He will do some research to ensure it is a qualifying use of funds.

E. Young Eagles/Sunshine Days/Car Show/Poker Run Update

- Jim R. state there will not be a Car Show due to the time of year the event is being held. The weather will be too unpredictable to plan an event. Jim G. stated if Sunshine dates remain the same as 2013 the Port will look at an earlier date to have the car show but if they move it back to the original date that it is usually held then they will participate during Sunshine Days.
- Jim R. stated he will try to coordinate with other city mayors about dates for the following year so that events do not overlap with other city festivals.

5. ITEMS FROM BOARD MEMBERS: Gary P. shared that they will be conducting an Airport Drill with the Fire Department on July 24, 2013 at 7:30 PM in which they will simulate an airplane off the runway, shutting water, and using foam.

6. NEXT MEETING: Tuesday August 20, 2013 at 5:30 PM Note: Ted D. and Jim R. will not be present.

7. ADJOURN: 6:05 PM