



SUNNYSIDE MUNICIPAL AIRPORT ADVISORY BOARD MINUTES

2640 E. Edison Ave., Ste. 1, Sunnyside, Washington
www.sunnyside-wa.gov

PORT OF SUNNYSIDE, BOARD ROOM

March 19, 2013

1. CALL MEETING TO ORDER: Meeting was called to order at 5:35 pm by Chairman Larry Dolan.

2. ROLL CALL:
Larry Dolan, Chairman
Jim Restucci
Aaron Markham
Shane Fisher
John Gallagher, Absent

Jay Hester
Jim Grubenhoff
Ted Durfey
Gary Pira

GUESTS / STAFF MEMBERS:
Delilah Saenz, City of Sunnyside
Jennie McGhan, Daily Sun News
Tony Vader, J-U-B Engineering

3. Accept and approve the minutes of the February 26, 2013 meeting. Jim R. moved to approve, Jim G. seconded; motion carried.

4. ACTIVE AGENDA:

A. Decide what our next project or focus should be (items suggested at last meeting below)

- Building and Maintenance Codes/Standards
 - Did not discuss
- Plane Landing & Take-Off Counts
 - Shane F. stated cameras were forwarded to Jed to set up and he hadn't heard any updates. Jay added there has been no progress, however he and Travis will be working out there and will get started on that project and coordinate with Ted to ensure the location is good in order to catch the tail number.
- PCI Update
 - No updates
- Prioritize CIP
 - No updates

B. AWOS project progress update

- Contract has been signed, pending Notice to Proceed; project to start within a week

- C. Agreed Order for Remedial Investigation
 - Board members reviewed Fact Sheet in order to be aware of what is going on should the public ask them questions on this.

- D. Review/Discuss Covenants
 - Board received a copy of sample covenants used in Richland and were instructed to make notes/changes that would be suitable for Sunnyside and return with those comments at the next scheduled meeting. Once the Board has a recommendation, it will be forwarded to City Council for their consideration/approval.
 - Larry D. requested Aaron M. follow up with the Board to advise what portions of the covenants apply to the city code.
 - Jim R. asked who stores the MSDS to which Aaron M. stated typically the business owner and high quantities are reported to the Fire Department (Tier II Report).

- E. Young Eagles
 - Event is set for September 2013; Jim R. will contact the firing center for helicopters.

- 5. ITEMS FROM BOARD MEMBERS: Ted D. requested the airport leases be finalized; Jim R. stated City Council will review the possibility of having a lease management in place (scheduled for the 4/8/13 Regular City Council meeting).

- 6. NEXT MEETING: April 16, 2013 at 5:30 pm

- 7. ADJOURN: 6:05 pm