



SUNNYSIDE MUNICIPAL AIRPORT ADVISORY BOARD MINUTES

520 S. 7th St., Sunnyside, Washington
www.sunnyside-wa.gov

PORT OF SUNNYSIDE, BOARD ROOM

October 16, 2012

1. CALL MEETING TO ORDER: Meeting was called to order at 5:37 pm by Chairman Larry Dolan.

2. ROLL CALL:
Larry Dolan, Chairman
Mike Farmer
Frank Sweet
Shane Fisher
John Gallagher, Absent
Amber Hansen, Vice Chair, Absent
Jim Grubenhoff
Ted Durfey
Randy Schuler, Absent

GUESTS / STAFF MEMBERS:
Jay Hester, Port of Sunnyside
Delilah Saenz, City of Sunnyside
John Fannin, Daily Sun News

3. Accept and approve the minutes of the September 18, 2012. Ted D. moved to approve, Jim G. seconded, motion carried.

4. ACTIVE AGENDA:

A. Decide what our next project or focus should be

- Lights at the Airport
 - Shane Fisher placed a request to Pacific Power to add a street light at the entrance of the airport on Edison Avenue.
- Building and Maintenance Codes/Standards
 - Shane Fisher will follow up with Code Enforcement regarding the airport areas with motor homes other personal items.
 - Frank Sweet stated staff will negotiate in the leases the upkeep of the hangars.
 - Shane F. stated the drinking fountain needs to be pulled from the airport lounge.
 - Frank S. added that a calendar, pictures, clock, etc. should be added to the airport lounge.
 - Recommendation made to add a visitor sign in log at the airport lounge to see how many people are using the airport.
 - Jim G. asked Jay H. if the Port could sponsor a refrigerator and water at the airport lounge – Jay will look into it.
- Plane Landing & Take Off Counts
 - Ted D. stated he has not had time to research anything for this item.

- Jim G. asked what the status was of the traffic counters; Shane F. stated he needs about an 80' tube to cover the airstrip and check with the FAA to see if it would be ok to place the traffic counter there.
- Mike F. stated the recording camera would be the best deal.
- Jim G. stated at one time it was discussed to have a courtesy car at the airport, and asked the status of that. Frank S. stated the city insurance carrier is looking into the issue. The board thought it would be a good idea to see advertisements on the courtesy car. Chairman Dolan stated it would be nice to have bicycles at the airport also.

B. AWOS project progress update

- Shane F. stated he is working on the 5 year Capital Improvement Plan (CIP) for the airport which will be considered at the October 22nd Council Meeting.
- Jim G. asked if cost estimates for projects could be provided to the board so they could determine which project will get more for the dollar.
- Chairman Dolan stated it is important to maintain the current investment.
- Shane F. stated the FAA can complete a PCI for the city.
- Shane F. stated the Section 106 for the AWOS was approved and now city is pending the surveyor's preliminary site layout.

C. Young Eagles

- Ted reported he has not had time to move on this project

5. ITEMS FROM BOARD MEMBERS:

- Chairman Dolan thanked Shane F. for taking care of the weed issue at the airport.
- Jay H. thanked Shane F. for all the work completed with the FAA.

6. NEXT MEETING: November 20, 2012 at 5:30pm

7. ADJOURN: 6:10 pm